



**LEADERSHIP
CHESTER COUNTY**

A program of United Way of Chester County

2023

**NONPROFIT BOARD
OPPORTUNITIES**



Leadership Chester County is a program of United Way of Chester County, in partnership with Chester County Chamber of Business & Industry and West Chester University.

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Board Selection Guide

This guide compiles suggestions from LCC presenters over the years—from the obvious to the more analytic. It's intended only to help you think through opportunities for board service carefully—not as an onerous checklist.

CONSIDER THE INVITATION

Does the organization's mission matter to you and to the community?

- Is the mission clearly stated?
- Is the mission relevant to the needs of the community?
- Does it address long-term solutions to social problems?

Do you want to be involved with entrepreneurial growth, steady maturation or renewal?

- Research the organization's history and developmental stage
- Which way is this organization going?

Is this a governing or advisory board?

- Are the expectations and responsibilities of the position clear?
- Are they comfortable for you?

Who's asking you to join the board?

- Board should be recruiting and inviting

Why are you being asked to join the board?

- Your skills, your connections, your perceived personal wealth?
- Your age, gender, ethnicity or other personal attributes, for diversity representation?

What benefits are in it for you?

- Will involvement expand professional networks, provide personal fulfillment?
- Is there any potential conflict of interest for you?

EXPLORE

Public image

- Website, newsletter, print materials
- Recent press, social media presence
- Brand identity
- National or international affiliations
- Advocacy efforts
- View the publicly available Form 990 from a donor's perspective

Visit, tour, meet staff, observe

- Programs and services provided
- Ask about the people served

LEARN MORE ABOUT THE ORGANIZATION

Operations-compliance

- Nonprofit status
- Any pending or recent litigation or tax assessments?
- Current 990 and state filings- Bureau of Charitable Organizations, disclosures, licenses, real estate/sales tax exemptions
- Has the nonprofit merged with or purchased another entity?
- Are there adequate Directors' & Officers', General and Professional Liability insurance policies?
- Human resources
 - Equal opportunity employer and service provider
 - Clear policies on roles of executive staff, accountability to board
- Credentials, training, tenure of staff appropriate to services
- Collaborative or duplicative/competitive with other nonprofits
- Any joint ventures with for-profit entities? If so, are IRS requirements met?
- Business Continuity plans-including succession of key positions

Financial Health

- Review 990 and recent financial statements and independent audit for "red flags" (see your Nonprofit Fiscal Management handout)
 - Resources sufficient to cover operations and unplanned expenditures
 - Expenses primarily serve mission/services
 - Percentage of resources in restricted funds
 - Funding sources-recent changes, diversification or over-reliance on one traditional source?
- Budget -does it align with strategic goals?
- Asset protection strategies



Board Selection Guide

This guide compiles suggestions from LCC presenters over the years—from the obvious to the more analytic. It's intended only to help you think through opportunities for board service carefully—not as an onerous checklist.

LEARN MORE ABOUT THE ORGANIZATION *continued*

Strategic Planning

- How often does the board review the mission, vision and direction of the organization?
- Is there a current strategic plan with realistic vision? Review it to see if the direction is something you'd support or change.
- How will your skills and expertise help guide the organization?
- Is the strategic plan reviewed regularly by the board?
 - Are there references to the environment-plans for managing change, monitoring and making adjustments for trends with funding and/or the population served?
 - Are there board committee responsibilities for strategic goals, or primarily staff action items?
 - Are there clear measures, tracking/dashboards, accountability, or other mechanisms for reporting progress?
- Is the Executive Director's evaluation based in part on accomplishments in the plan?
- Are there resource development plans to support strategic goals?
 - What is the approach to fundraising and/or entrepreneurial efforts? Are you comfortable with them?
 - Is there a clearly defined case statement of need, with a slate of opportunities for donors?

EVALUATE BOARD CULTURE

Review Articles of Incorporation and By-laws

- When were the by-laws last updated?
- Do the by-laws conflict with Articles?
- Are procedures outlined in these documents actually followed?
- Is there a conflict of interest policy? Are annual disclosures required of all leadership?
- Are succession plans in place for the board?

Review the board list

- Professional affiliations, length of service, position
- Composition of board-diversity, representation of constituency
- Need for your skill set to assist with organizational goals
- Is the board structure-officers, committees, advisory and emeritus roles, etc.-aligned with its by-laws?

EVALUATE BOARD CULTURE *continued*

Attend meetings

- Plan to arrive early to meet others
- Observe procedures and interactions-facilitation, committees
- Listen to discussions-are they focused on mission and strategy?
- Decision making-consensus, majority votes, inclusive?
- Observe the relationship between board and executive staff

Talk with board leaders

- Are there LCC graduates on board?
- How is board development addressed? Are there regular board self-assessments for both individual and group performance?
- How are new board members cultivated and screened?
- What is the board orientation process and who would be mentoring you?
- Do the board members give consistent messages about the mission, vision and values?

Clarify expectations of board members

- Personal attributes and affiliations, e.g. faith-based requirements, memberships
- Board "job" description, terms
- Frequency and length of meetings
- Communications to board-frequency, type, meeting preparation
- Committee work
- How are board members recognized?
- Financial, fundraising expectations-frequency, amount, type

CAN YOU COMMIT?




Act in Faith of Greater West Chester

212 S. High Street | West Chester
www.actinfaithgwc.org

Hallie Romanowski | hallieromanowski@me.com



Currently on Board: 8 including  graduates
Ideal Number: 12

Mission and Services: To build a community that empowers the un- and under-employed to stabilize their households and build toward self-sustainability.

Board Structure: Our Board has 4 Officers: President, Vice President, Secretary, and Treasurer. All Board members are asked to participate on at least one of our committees: Finance, Communications, Governance, Program, or Development (which has several sub-committees: Partnership, Events, and Major Fundraising.) We are in the process of creating an Advisory Board that will consist of previous service recipients, and volunteers that work directly with those that come to us for support. The composition of the Advisory Board is an intention effort to ensure that our program, policies and practices continue to address the needs of those we serve and remain sensitive to all aspects of their journey to self-sustainability.

Board Culture: We have a very hands-on board, therefore each director is asked to be engaged. Decision making is by consensus with recommendations often coming from the committee level for Board endorsement or vote. Meeting atmosphere is fairly casual, a formal agenda is followed but discussion and questions are encouraged allowing for fluidity.

Recent Board Activity and Goals: During the initial wave of the pandemic year, the primary Board focuses were continuing to meet the needs of our the community and ensuring the safety of our clients, volunteers and staff- all while maintaining financial stability. The Board was forced to re-invent our fundraising strategy and did so successfully. In 2020, we launched our 1st Sustaining Partner campaign. In 2021, many committees slowly resumed their work, the Board on-boarded a new director, and we solidified plans to relocate in 2023 to a larger space to allow for much needed program growth. The seeds for the move were planted pre-pandemic, but were stalled due to the pandemic. We continued to meet community needs at an elevated rate and the board guided us through, maintaining financial stability.

Current Skills or Attributes Desired: At the moment we could benefit from the addition of members with financial, graphic design, and fundraising experience. We would also benefit from more gender and ethnic diversity as we are over 50% female and almost 100% Caucasian. Our member ages range from early 30's to mid 60's but more balance could be of benefit as well.

Board Requirements: All members are asked to attend all board meetings if possible. They are also expected to contribute financially in some capacity. There are no specific demographic requirements.

Board Meeting Schedule: Board meetings are typically the 4th Thursday of the month and held, on average, 6-8 months of the year. The exact months of the meetings are determined in conjunction with organization activity and needs.

Committee, Projects, Volunteer Opportunities: In addition to the committees listed above, there are opportunities to volunteer in the office providing direct support.

Alianzas de Phoenixville

148 Church Street | Phoenixville
www.alianzasdephoenixville.org

Nina Guzman | nina@alianzasdephoenixville.org



Currently on Board: 10
Ideal Number: 12

Mission and Services: Alianzas strives for equity and the dignity of diverse communities regardless of their country of origin by providing services to the under resourced and by promoting intercultural exchanges to connect all individuals in the broader community.

Board Structure: Governing Board and Committees; consensus decision making, with committees informing general Board decisions.

Board Culture: COVID-19 was and continues to be difficult for everyone; however, Alianzas has not missed a beat in critical services due to our ability to pivot. Our Board has remained close and intimate despite it being via Zoom and have remained engaged, working together on a variety of tasks. We are now in process of re-creating our space to open to the public with CDC guidelines.

Board Requirements: We seek biculturally competent individuals that will help us continue to be reflective of the communities we serve. Our gender diversity is lacking; need more members who identify as male. Skills needed: Grant writing, immigration law, fundraising, media. Familiarity with the Phoenixville Service Area, monthly meetings, yearly donation of any amount.

Board Meeting Schedule: Every 4th Thursday of every month at 6:00 p.m. via Zoom (for now).

Committee, Projects, Volunteer Opportunities: Mental Health professionals and interns for our CTC program (Clinical Trauma Counseling).

The Arc of Chester County

900 Lawrence Drive | West Chester
www.arcofchestercounty.org



Jeanne Meikrantz | jmeikrantz@arcofchestercounty.org

Currently on Board: 16
Ideal Number: 17

including  graduates

Mission and Services: The Arc of Chester County is a nonprofit institution dedicated to enhancing the dignity and welfare of all people with developmental and intellectual disabilities, autism, and other disabilities. We provide opportunities and resources to improve the lives of those we serve and empower them to choose how to live, learn, work, and spend their leisure time. We provide quality, community-based services beginning at birth and extend through entire lifetimes. Our vision is a community of inclusion that embraces and values all people, equally.

Board Structure: The Board of Directors is the ultimate legal and moral authority for The Arc of Chester County, setting the mission, core values, culture and vision for the organization. These are operationalized through the agency's services and programs. The leadership shapes the agenda of the organization, defines priorities, searches for solutions, and galvanizes commitment from the public. Board work occurs through board meetings, executive/personnel committee, adherence to the organization bylaws, and strategic planning. Board members are actively involved in governance activities and supporting the mission through a group of standing committees that meet as needed. Committees are usually chaired by a member of the Board with other volunteers and employee participation. Regular board self-assessments and education sessions are conducted. New members are sought from LCC and community events.

Board Culture: Board members are actively involved in governance activities and supporting the mission of The Arc through a group of standing committees that meet monthly or as needed. Committees are usually chaired by a member of the Board with other volunteers and employee participation. In general, committees have the authority to act related to their area of concentration unless that action involves changes to policy or expenditures outside the budget. Those decisions must occur at the Board unless delegated by the Board to the committee.

Recent Board Activity and Goals: The Board continues to be fully invested in fulfilling their fiduciary and governance responsibilities and participating in meetings and events to promote the image of The Arc and recruit new community sponsors and partners. Annual events include The Arc Achievement Walk, and Fun Day, annual membership meeting, loyal donor and awards celebrations, Holiday Giving Programs, Trunk or Treat, and Breakfast with Santa. We participate in other "friend-raiser" events throughout the year often requiring volunteers, including our Annual Legislative efforts. We are embarking on our 70th anniversary March 2023 and will celebrate for the next 18 months. We will implement a capital campaign (kick off May 2023) to raise 1 Million dollars for capital improvements to our facility and investments in our staff.

Current Skills or Attributes Desired: Communications and Marketing, Fundraising (Planned Giving and Major Gifts) and Medical.

Board Requirements: Board meetings are every other month on the 3rd Wednesday of the month at 6:00 pm. The Executive/Personnel Committee (comprised of the officers of the board) meets on the alternate months. The meetings are approximately an hour. They can be attended by phone and/or through zoom technology. We welcome each board member to join a committee in the area of their interest. Depending on the committee they may meet monthly, quarterly or as needed. The board is expected to make a financial investment each year at a level that is generous to their individual financial ability.

Board Meeting Schedule: Board meetings are every other month (August, October, December, February, April, and June) on the 3rd Wednesday of the month at 6:00 pm. The Executive/Personnel Committee (comprised of the officers of the board) meets on the alternate months.

Committee, Projects, Volunteer Opportunities: Days of caring (facility type work), volunteer to support the agency events, administrative tasks and Support Service Provision.

Arts Holding Hands and Hearts, Inc. (AHHAH)

805 Nathan Hale Drive | West Chester
www.ahhah.org

Jan Michener | jan@artsholdinghandsandhearts.com



Currently on Board: 8
Ideal Number: 11

Mission and Services: Transforming youth, families and communities through mindfulness, literacy and the arts for equity and justice. We use the 5 C's = T Method: Connection + Compassion + Creativity + Commitment + Courage = Transformation

Our Vision: Just and equitable communities of support where every child thrives.

Our Programs: At AHHAH, we break down our programs into categories that fit our mission: Restorative Justice, Mindfulness/Self-Care/Resiliency, and Literacy. We have published poetry books filled with beautiful pieces written by our own Chester County Youth in detention. We have youth creating Voices of Restorative Justice independent film via our Filmmaking 101 afterschool project. We have Cultivating Change cooking classes for youth in detention. AHHAH provides mindfulness, self-care and resiliency workshops to youth and families who have experienced trauma, in doing so we partner with other nonprofit organizations. We host the Chester County Imagination Library program which we are incredibly proud of because we have over 4800 kids in Chester County, ages 0-5 receiving a free book every single month in the mail. We also have over 100 Pop Up Lending Libraries (PULL Stations) installed in parks and at schools all over the county.

Board Structure: Our board has 3 Officers: President, Secretary, Treasurer. Our board is made up of 8 members. All board members are asked to participate in at least one committee: Finance, Business or Event/Fundraising and attend meetings. We have an advisory board made up of 4 members. We are hoping to grow both our Board and Advisory Board.

Board Culture: We hold monthly board meetings with committee meetings as needed throughout the month. We discuss and vote on financials and any program or staff changes. We have vigorous discussions and almost always come to a consensus. Our board members are all active members who participate in our events, meetings and committees and are always up to date with progress and impact. Our members serve as AHHAH representatives in both their professional and personal lives.

Recent Board Activity and Goals: We have added board members and advisory members. We have voted to expand our Chester County Imagination Library program to encompass all Chester County kids. (Previously, the program was available only to Coatesville). Currently, the event planning committee is planning an Open House with the Chester County Youth Center on June 7th. We have expanded our Voices of Restorative Justice programming. We have modernized our Mission Statement and we are currently building an updated Strategic Plan. Our goal is to grow our board, our programming, our staff and therefore, our impact.

Current Skills or Attributes Desired: We could benefit from Board members that can participate in our Business and Fundraising Committees. Anyone with fundraising experience, business management experience, and/or human resource experience would be beneficial.

Board Requirements: All members are asked to attend all board meetings if possible. They are also expected to contribute financially in whatever capacity suits them. We have no demographic requirements. Most importantly, board members need to be engaged and eager to be a part of our organization.

Board Meeting Schedule: Monthly board meetings are held on the 3rd Monday of every month via Zoom. Board meetings are casual.

Committee, Projects, Volunteer Opportunities: In addition to the Financial, Business/Human Resources and Event Planning/Fundraising committees, AHHAH is always looking for volunteers to attend community events and share about our organization and programming. We are actively searching for expressive arts teachers to provide programming to the youth in the Chester County Youth Center. We can use volunteers that can help facilitate programming such as story time yoga, music, art, self-care and resiliency programming to youth, families, and corporate staff.

Barclay Friends

700 N. Franklin Street | West Chester
www.bf.kendal.org

Linda Sterthous | LSterthous@bf.kendal.org



Currently on Board: 13
Ideal Number: 16

Mission and Services: Barclay Friends' mission is to provide a continuum of services to older adults, with a focus on compassion and kindness, excellence, and continuous improvement. At our campus in the Borough of West Chester, Barclay Friends offers skilled nursing, short-term rehabilitation, personal care, residential living, and memory support services.

Board Structure: Advisory with 5 committees, usual officers, no executive committee.

Board Culture: Board culture is engaging with a focus on resource presentations and decision making at Board Meetings. Committees are very active and contribute to the Board decision making. We use consensus decision making at our Board Meetings which provides an atmosphere focused on listening and understanding everyone's feelings.

Recent Board Activity and Goals: The board has recently approved a new three-year Strategic Plan. Board members are actively working on several strategic initiatives focused on the future of Barclay Friends, while providing oversight and guidance to the Leadership Team in current areas of finance, clinical excellence, and compliance.

Current Skills or Attributes Desired: We are interested in continuing our goal of adding more diversity on our Board. Currently looking for business and development expertise as well as healthcare backgrounds and people with diverse backgrounds interested in leadership opportunities.

Board Requirements: Six Board meetings per year and six Committee meetings per year. Annual giving required but amount is left up to the Board Member.

Board Meeting Schedule: Board Meetings are every other month, the 3rd Thursday of the month at 5 PM. Meetings are both in person and on Zoom.

Committee, Projects, Volunteer Opportunities: Committee participation and special events and development.

Brandywine YMCA (Branch of YMCA of Greater Brandywine)

295 Hurley Road | Coatesville
www.ymcagbw.org

Jessica Rigo | jrigo@ymcagbw.org



Currently on Board: 13
Ideal Number: 24

Mission and Services: The YMCA's mission is to put Christian principles into practice through programs that build healthy spirit, mind and body for all. Strengthening community through youth development, healthy living and social responsibility is our cause. We work with our neighbors to make sure that everyone, regardless of age, income or background, has the opportunity to learn, grow and thrive.

Board Structure: The Brandywine YMCA has an advisory Board that consists of current YMCA members. There is a Board Chair, Vice Chair, Secretary and Treasurer.

Board Culture, Recent Activity and Goals: Our Board is a diverse group that is open to sharing, exploring and collaborating on new ideas. Board members serve alongside committee members on work that is centered around delivering the Y's mission. We are focused on our Coatesville community and actively seek ways to have a positive impact, both inside and outside the Y's walls. Many volunteer opportunities are available throughout the year for those interested in making a difference. Prospective Board members are recruited from Y members and the community. They complete a Board Orientation, which includes a review of the Strategic Plan, Board guidelines and expectations. Our goal is fair and equitable access for all, including removal of identified barriers so that everyone is able to benefit from the Y's programs.

Board Requirements: Our Board is inclusive and welcomes all. We look for Board members who are committed to seeing the Y thrive, and deliver our mission to all. Board members are expected to attend at least 70% of our meetings and to serve on a committee. Each year, we ask for each Board member to make a financial donation that is meaningful to them.

Board Meeting Schedule: We meet each month for one hour, with the exception of July and August. These meetings are scheduled on the 4th Wednesday at 7:30 AM.

Committee, Projects, Volunteer Opportunities: We have various committees and events that a potential Board member can get involved with that would allow them to become more familiar with the work the Y does.

CASA Youth Advocates

P.O. Box 407 | Media
www.delcocasa.org

Leigh Anne McKelvey | lamckelvey@delcocasa.org



Currently on Board: 12
Ideal Number: 15

including  graduates

Mission and Services: CASA recruits, trains and supports community volunteers to serve as advocates for children who are involved with the child welfare system due to experiencing abuse and neglect. CASA also facilitates the Voices for Children coalition, bringing together a multi-disciplinary team of professionals, as well as community members to advocates for system change.

Board Structure: Governing Board of 12 current members with four officer positions -Chair, Vice Chair, Secretary and Treasurer. There are four Board committees - Finance/HR, Special Events, Outreach, and Governance. All Board members are expected to actively participate on at least one committee.

Board Culture: The Board is very consensus-driven. Over the last year, we have been shifting our culture to delegate more authority to the committees, rather than conducting all business at the full Board level. This is a slow culture shift because prior to two years ago, we only had one active committee and the Board met monthly, so all business was managed at the full board meetings.

Recent Board Activity and Goals: CASA's Board has been incredibly active during the pandemic, conducting regular virtual meetings and making policy decisions as warranted and needed. The Board shifted a planned summer retreat to a series of virtual professional development sessions, primarily focused on racial justice issues as it pertains to CASA's work.

Board Requirements: We're seeking Board members who are well connected in the legal, political, and corporate spheres in Chester County. Skill sets which we have identified as recruitment needs include human resources, information technology, fundraising, marketing, and law. We also value individuals with lived experience in the child welfare system or other child and family serving systems. Board members are expected to maintain 80% attendance at Board meetings (9 meetings per year) and to actively participate on a committee (all meet bimonthly). All Board members are expected to fundraise for the organization.

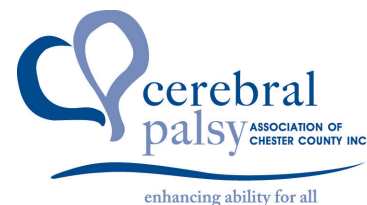
Board Meeting Schedule: Last Friday of the month at 7:30 a.m. via Zoom. Meetings are scheduled 9 times.

Committee, Projects, Volunteer Opportunities: We offer virtual Impact Hours where participants hear from CASA staff, advocates and youth about our work.

Cerebral Palsy Association of Chester County, Inc.

749 Springdale Drive | Exton
www.ccdisability.org

Margaret Rybinski | Margaret@ccdiseability.org



Currently on Board: 9
Ideal Number: 11

Mission and Services: To enhance the abilities and support the independence of people with Cerebral Palsy and other disabilities throughout their lives.

Cerebral Palsy Association (CPACC) serves people throughout Chester County who have Cerebral Palsy and other disabilities such as Multiple Sclerosis, spinal cord injuries, brain injury and autism. Adult Services include coordinated plans to support their independent living in the community, including moving out of nursing homes. The Children's Early Intervention Program serves children from birth to age 3 who have special needs, and to support their families. The Community Social Services Program provides information and referral and social work services to help people with disabilities to live fulfilling lives in the community.

Board Structure: President, Vice President, Treasurer and Secretary; Finance Committee.

Board Culture: The CPACC Board and the Executive Director have a strong relationship that fosters open dialogue, information gathering and decision making. The board has a mix of parents of children and adults served by CPACC and various professionals (attorneys, finance, educators, health care and business). With both seasoned long-term members and new curious members there is vibrant discussion and informed decision making. There are no regular self-assessments and education for board.

Recent Board Activity and Goals: CPACC is in the second year of a five-year strategic plan that clearly defines program and organizational structure and goals. Overall goal is to strengthen infrastructure to ensure long-term stability and enable the organization to effectively and efficiently deliver on its mission well into the future. Specific goals include expanding use of volunteers, preparing for managed care change, expanding fundraising and marketing to develop diverse sources of sustaining support, expand programs and initiatives to better meet consumers' and families' needs, and prioritizing renovations for a safe work environment and ensuring sufficient, trained staff and volunteers to implement programs.

Board Requirements: CPACC Board members should attend regularly and provide a financial contribution. Regular board self-assessments are conducted. Members are expected to attend meetings and donate financially or if unable, to provide some in-kind consultation.

The board seeks new members with general or specific interest in disabilities, and recognizes a need to spend more time on cultivation.

Board Meeting Schedule: 5 board meetings, usually on the 3rd Wednesday in September, October, January, March and May, from 6:30 to 9:00 in the evening.

Committee, Projects, Volunteer Opportunities: Fundraising special event, Northbrook Canoe Challenge.

Chester County Opportunities Industrialization Center (CCOIC)

22 N. 5th Avenue | Coatesville
www.ccoic.org



Joyce Chester | jchester@cc-oic.org

Currently on Board: 13
Ideal Number: 16 including  graduates

Mission and Services: CCOIC was established in 1979 on the principles/objectives of Philadelphia organization established in 1964 by Reverend Leon Sullivan. “Helping People Help Themselves” is at the core of our mission as we serve the community with free adult education and job training programs that include English Language Acquisition, GED Preparation, Adult Tutoring, Workforce Reintegration, Certified Nurse Aide Training, and the SOAR justice-involved program.

Board Structure: The Board of Directors has four Officers: Chair, Vice Chair, Treasurer, and Secretary. Board Committees include Development, Finance, Nomination and Board Development, Strategic Plan and Program Review, Executive, Public Relations, and Facilities.

Board Culture: Committee work is valued and definitely informs Board decisions. The culture is a mix of being structured (via our By-Laws, Strategic Plan, Committee Missions) along with encouraging an environment for open discussion with a goal of achieving consensus decision making.

Recent Board Activity and Goals: We continued our outreach to the Coatesville community and other County locations to offer services/programs with the challenges we all faced with COVID. Additionally we were actively engaged in a major building renovation project (via Chester County DCD/HUD funding). A focus took place on seeking grants and other funding opportunities as we continue to have this goal as a top priority. We also were committed to our Strategic Plan and measuring progress. Goals for future are continued assessment to develop programs and services that meet the needs of the community we serve.

Current Skills or Attributes Desired: Development/fundraising experience and a commitment to a focus on funding opportunities. Other attributes include community connections, interest/enthusiasm for the CCOIC mission, team-work skills, available time, functional skills, past experiences, and adding to Board diversity.

Board Requirements: Financial contributions for each Board member is individualized depending on financial ability and in consultation with the Board Chair and Executive Director (President and CEO). Board members are expected to attend monthly Board meetings, an annual Board Retreat, committee meetings, and major fundraising events.

Board Meeting Schedule: Monthly meetings are on the third Thursday of each month at 7:00 p.m.

Committee, Projects, Volunteer Opportunities: Individuals wanting information on volunteer opportunities can contact CCOIC to discuss specific interest areas.

Chester County Women's Services

1028 E. Lincoln Highway | Coatesville,
www.ccwsmedical.org

Myriam Ruager | myriam@ccwsmedical.org



Currently on Board: 12
Ideal Number: 15

Mission and Services: Chester County Women's Services (CCWS) provides free pregnancy testing, limited ultrasound, pre-natal vitamins, nurse consultations, life coaching and mentoring for men and women by trained volunteers and staff, post-abortion counseling, budgeting, anger management, parenting and child development education, material support, proof of pregnancy, community referrals, material assistance and resources.

Board Structure: CCWS Board has officers, an Executive Board, and committees which consist of board members, staff, and other volunteers: Education, Marketing/Fundraising, Development, and Housing.

Board Culture: CCWS has a working board. Bylaws state that decisions require a quorum of greater than 50%.

Recent Board Activity and Goals: This past year, the Board helped raise funds for our COVID-19 emergency fund, start a new program, met with donors and grantees, served as spokespersons for video needs and live tours, provided guidance and wisdom for strategic planning, served on rebranding committee. Next year's goals include recruiting new board members and increasing community agency relations/referrals; also to help find new funding opportunities and increase church relations.

Board Requirements: CCWS seeks a diverse board, including different professional expertise, gender, age, race, etc. Board members are expected to attend meetings, serve in committees, and financially support the organization. There are six board meetings per year. Additionally, board members must serve on a committee which meets alternate months of the board meetings. They are required to facilitate and enrich community connections and relationships that will benefit the mission.

Board Meeting Schedule: 3rd Monday of every other month, from 6:00-8:00 p.m. and for a strategic planning meeting.

Committee, Projects, Volunteer Opportunities: Committees; life coach, mentor, client advocate, Bible Study leader, nurse, sonographer, marketing, admin, maintenance, outreach events; prayer team.

Children's Country Week Association (Paradise Farm Camps)

1300 Valley Creek Road | Downingtown
www.paradisefarmcamps.org

Andy Schaum | andy@paradisefarmcamps.org



Currently on Board: 7
Ideal Number: 11

Mission and Services: Connecting children to the outdoors since 1875. Serves 6,000 children each year thru our programs such as day camp, resident camp, and school programs.

Board Structure: Governing board. Officers are chair, vice-chair, and treasurer. Committees are programs, capital projects, and investments.

Board Culture: Board culture is informal.

Recent Board Activity and Goals: Board was not that active over the last year as we needed to see how our business would recover from a COVID shutdown (it has). Goals for the near future are to determine what new groups we should work or partner with.

Current Skills or Attributes Desired: We are looking for skills and interests in the following areas: HR, accounting/finance, investments, insurance, facility management, construction, environmental education/ land stewardship, childhood education, and fundraising.

Board Requirements: Looking for some combination of expertise, time, and giving.

Board Meeting Schedule: 6 board meetings per year usually at 6:45 pm on Thursdays. 4-5 program meetings per year where we get into program details.

Committee, Projects, Volunteer Opportunities: Can do projects around camp based on interests and abilities.

Coatesville Youth Initiative

545 E Lincoln Highway | Coatesville
<https://coatesvilleyouthinitiative.org>

Jarvis Berry | jarvis@coatesvilleyouthinitiative.org



Currently on Board: 10
Ideal Number: 15

Mission and Services: The mission of the Coatesville Youth Initiative is to contribute to a vibrant future for Coatesville by engaging youth in experiences that support their success in school and in life, and by uniting a wide range of partners to make the community better for everyone.

Board Structure: The CYI Board of Directors is a Leadership, Governance and Oversight structured Board. Board ensures that the organization achieves its mission in an ethical, transparent, accountable and prudent manner. Each Board Member is accountable for providing leadership, governance and oversight functions, all of which are accomplished at Board meetings and by committee assignments through review of information, strategic questioning, conversations, and decision making.

Board Culture: Our Board culture consists of the following principles and expectations:

- Regularly attends board meetings and important related meetings
- Makes serious commitment to participate actively in committee work
- Volunteers for and willingly accepts assignments and completes them thoroughly and on time
- Stays informed about committee matters, prepares themselves well for meetings, and reviews and comments on minutes and reports
- Gets to know other committee members and builds a collegial working relationship that contributes to consensus
- Is an active participant in the committee's annual evaluation and planning efforts
- Participates in serving as an ambassador (friend raising or fund raising) for the organization and is willing to donate at a level that is comfortable to them.

Recent Board Activity and Goals: Over the last year, our board has been focused on strategic planning. As an agency we have both expanded and reorganized due to growth and future goals. A new strategic plan has been put in place. Future goals include bringing on additional board members so as to keep ideas and participation fresh; expanding programs and services to reach more youth and their families; strengthen the board structure (increase board member training opportunities, etc); and continuing to research new/additional office/activity space.

Current Skills or Attributes Desired: Accounting/CPA, Business/for profit management/administration, Banking/Controller, Community-based/resident, Event Planning, Faith-based, Fundraising and Development, Human Resources, Information Technology, Legal, Local Government, Marketing, Medical, Strategic Planning, and School-based.

Board Requirements: As with the culture of our Board, all board members are expected to financially give. There is no set amount, and the giving is anonymous and based on whatever a board member feels is comfortable to them.

Board Meeting Schedule: The general body of the board meets monthly on the 4th Thursday of the month from 5:00pm to 6:30pm. Our committees generally meet once a month or as needed, based on the availability of the committee members.

Committee, Projects, Volunteer Opportunities: Most of our committees are open to volunteers. Current committees include Ambassador, Building, Programs, and Human Resources. Additional committee membership on our Finance and Governance is an option in certain cases.

Communities That Care of Greater Downingtown

413 Crestwood Lane | Downingtown
www.dtownctc.org

Bethann Cinelli | bcinelli@dtownctc.org
For board placement inquiries: Dan Brady | dbrady3723@theupsstore.com



Currently on Board: 9
Ideal Number: 10

Mission and Services: The Communities That Care (CTC) of Greater Downingtown is a collective of organizations, schools, hospitals, faith community, law enforcement, health care providers, human services, and local government using evidence-based prevention programs, policies, and resources to foster positive youth development, mental health, and prevent substance use.

Board Structure: Governing Board with President, Vice President, Secretary, Treasurer. Committees: Board Governance, Membership, Finance and Development.

Board Culture: Our Board meets monthly to review staff, committee and financial reports, and to focus on an area of the three year strategic plan. We work by consensus decision making, do regular self-assessments, and hold education sessions. Typically board and staff nominate candidates from community relationships and LCC.

Recent Board Activity and Goals: In 2020 the CTC Board and staff held a retreat to develop its third Strategic plan, to take us to 2023. Our progress to the plan is reviewed quarterly, and formally updated on an annual basis. In 2023 we will develop a new strategic plan, as nearly all of our goals have been achieved. Term limits exist for board members, so we have established a healthy pipeline of prospective board members. The board has transitioned from a working board to mostly a governing board, as our organization has grown and staff have been added.

Current Skills or Attributes Desired: Current gaps include financial, HR, legal. But the most desired attribute is belief in our mission and a desire to help and be a part of our success.

Board Requirements: Essential qualifications are a sincere interest in CTC and prevention work and commitment to the health of children and families of the Downingtown community. Other qualifications: Board experience, diversity, strategic thinking. In addition, board candidates should display at least one of the following qualities:

- Leadership: Willingness and ability to serve in a board officer position or committee chair.
- Connectedness: Capacity to engage new individuals and businesses with CTC through existing relationships.
- Special skills/experience that would benefit CTC.

Board members must attend at least 80% of all meetings; read and prepare materials before meetings; serve on committee; identify potential board members; be informed about prevention efforts and community needs; attend a CTC community event; make an annual financial gift.

Board Meeting Schedule: Monthly, second Tuesday 6:00-7:00 p.m. We currently meet virtually.

Committee, Projects, Volunteer Opportunities: Volunteers help in promoting CTC resources through one's own relationships and assisting with virtual and in person events, speakers and workshops.

Compass Mark

590 Exton Commons | Exton
www.compassmark.org

Eric Kennel | ekennel@compassmark.org



Currently on Board: 14
Ideal Number: 16

Mission and Services: Compass Mark's mission is to prevent addiction through education, skill-building, and community mobilization. We provide a range of school and community-based programs throughout Chester, Lebanon, and Lancaster County, designed to guide and empower all people toward healthy, fulfilling lives free from addiction.

Board Structure: Governing Board with the following standing committees: Executive, Human Resources, Marketing & Development, Finance, Board Development, and Program.

Board Culture: Compass Mark's board is comprised of individuals from Chester, Lancaster, and Lebanon Counties who are fully engaged in our mission. Board meetings are currently held via Zoom and are structured to include reporting from committees/staff, discussion around a relevant topic, and strategic decision-making.

Recent Board Activity and Goals: Compass Mark is based in Lancaster County and recently opened a new location in Exton to provide prevention services throughout Chester County. We are looking to embark on a strategic planning process over the next year to include input from Chester County stakeholders.

Current Skills or Attributes Desired: We are looking for candidates who live/work in Chester County and have a personal interest in our mission of addiction prevention.

Board Requirements: Board Members must be age 18 and older and live/work in Chester, Lancaster, or Lebanon Counties. Members are expected to serve on at least one Committee and make an annual financial contribution based upon their ability to give.

Board Meeting Schedule: 4th Wednesday of every other month, from 7:30am to 9:00am. Meetings are currently held via Zoom.

Committee, Projects, Volunteer Opportunities: Non-Board Members may serve on the following Committees: Human Resources, Marketing & Development, Finance, and Program.

The Crime Victims' Center of Chester County, Inc.

135-137 West Market Street | West Chester
www.cvcofcc.org

Christine Zaccarelli | christinez@cvcofcc.org



Currently on Board: 13
Ideal Number: 15

Mission and Services: The Crime Victims' Center provides free, immediate, and confidential crisis response and support to children and adults victimized by sexual violence and all other crime. We provide assistance through counseling, advocacy, resources and education. The Center fosters community awareness and understanding through its comprehensive outreach and prevention programs.

CVC is a victim advocacy agency providing in person accompaniment, counseling and prevention programming for all of Chester County. A Direct Service Advocate is accessible 24/7 to provide crisis counseling, information and referral, medical accompaniment and legal accompaniment. Our counselors provide individual and group counseling virtually or in person. Our Violence Prevention Educators provide programming to students, parents and professionals throughout Chester County to help create a safe healthy community for all.

Board Structure: CVC has an active governing board as well as standing committees, Executive/Governance, Development, Personnel, Finance, Communications and Surprise and Delight. We also have two event committees for our BBQ and Anniversary Gala (every five years).

Board Culture: Our board meetings are well attended and are a mix of reports on the day to day operations of CVC, finances, update on development and discussion on any issues/challenges that we currently face. Board members are active in attending our events and act as ambassadors for CVC while in the community.

Recent Board Activity and Goals: Our board is very active in attending our fundraising and friend raising events as well as outreach events throughout Chester County. Our goals for 2023 and the immediate near future include continuing to work on recruiting and retaining staff and continuing to work to diversify our funding sources. Our Surprise and Delight Committee is a recently formed committee whose purpose is ensure that CVC's staff feel valued and supported.

Current Skills or Attributes Desired: Currently we are looking for an IT professional, business professional and retired law enforcement professional but welcome all with interest to inquire about membership.

Board Requirements: Board members must attend monthly meetings having reviewed the board documents and ready for discussion, attend at least two CVC events annually, seek financial support for CVC from their employer if appropriate and make a personal contribution to CVC in an amount that is meaningful to each member.

Board Meeting Schedule: The third Tuesday of every other month at 6:00 p.m., the committees meet during the months we do not have a business meeting. We do not meet in August and we have a holiday gathering in lieu of a meeting in December.

Committee, Projects, Volunteer Opportunities: Committees as listed above, volunteering at one of our fundraising events or other outreach events on behalf of CVC. Once our 40hr sexual assault counselor training has been completed, we have volunteers on call. Please visit our website for more details at www.cvcofcc.org.

Downingtown Library Company

122 Wallace Ave. | Downingtown
www.downingtownlibrary.org

Elizabeth Hess | ehess@ccls.org



Currently on Board: 12
Ideal Number: 19

Mission and Services: The mission of the Downingtown Library is to ensure that every resident of the Greater Downingtown Area have exceptional access to opportunities to read, learn, create, connect, and contribute to a better quality of life.

Board Structure: Officers are President, Vice President, Secretary, Treasurer. Committees include Executive Board, Board Governance, Nominating, Budget and Finance, Property, Personnel, Community Outreach, and Fundraising.

Board Culture: Committee work informs board decisions, which are made after full board discussion at a public meeting and a majority vote. The Board members attend community events to advocate for the library when possible.

Board Requirements: The organization seeks board members with strong interpersonal and communication skills and a willingness to contribute time and efforts to benefit the library. Especially needed are creative thinkers and problem solvers with a willingness to bring their personal and professional skills and experiences to benefit the library. Board members must be familiar with and have interest in the mission, goals, and priorities of the Library; expertise and experiences that will enrich the Board; participate in fundraising, committee work; willing to contribute an annual gift; be at least 18 years. The Board may consider at-large members from outside its service area, but shall attempt to maintain representation from each of the municipalities within that area.

Board Meeting Schedule: 3rd Wednesday of each month.

Committee, Projects, Volunteer Opportunities: Fundraising events, committees, membership in the "Friends of the Downingtown Library" group.

Family Promise of Southern Chester County

1156 W. Baltimore Pike | Kennett Square
www.familypromisescc.org



Carol Lowe | ed@familypromisescc.org

Currently on Board: 12
Ideal Number: 15

including  graduates

Mission and Services: Family Promise of Southern Chester County (FPSCC) provides emergency shelter for families in Southern Chester County who are experiencing homelessness. Through intensive case management we assist them in finding permanent housing. Additional services and programs ensure that the families remain stabilized in their new housing. We utilize a network of faith congregations to provide the emergency shelter.

Board Structure: We are a governing board with the following standing committees: Executive, Finance, and Marketing/PR. Currently we have the following ad hoc committees: Special Events, Long Range Planning, and COVID-19 Response. The Executive Committee serves as the Governance Committee and as such, is responsible for recruitment.

Board Culture: FPSCC is in its 6th year and, as such, has transitioned from a hands-on, operational-oriented board to a governing board. We are focused on supporting our staff and achieving our strategic and operational goals. We have a culture of engagement and focused, open decision-making. There are regular board self assessments and education sessions.

Recent Board Activity and Goals: Our shelter program operates by faith congregations providing overnight shelter for our families. COVID-19 has shut down this program, so a major activity this year has been pivoting to other shelter options so that we can continue to serve our families in need. We are also looking at acquiring a fixed site as a shelter for our families. We also brought in three new staff members, including an executive director.

Board Requirements: We are currently looking for Board members with experience in human resources, trauma-informed care, event-planning, and fund-raising. We ask Board members to attend 80% of the 12 Board meetings a year, contribute financially at a level appropriate for them, volunteer in the work of FPSCC in some manner, and assist in fund-raising.

Board Meeting Schedule: We meet at 8:00 a.m. the third Thursday of each month. Currently meetings are via Zoom.

Committee, Projects, Volunteer Opportunities: Opportunities include nurturing of our 850 volunteers, assistance with fund-raising events, transportation of families, tutoring, PR work.

Family Service of Chester County

310 North Matlack Street | West Chester
www.familyservice.us

Mark Butler | mbutler@familyservice.us



Currently on Board: 12
Ideal Number: 13

including  graduates

Mission and Services: To provide life-changing individual and family support by removing barriers and providing access to counseling, case management, youth services, and family programs. We offer 8 different programs. Our counseling program is the most extensive, offering counseling in 5 locations around the county and providing support to the West Chester and Kennett Square school districts. We have a child abuse prevention program and a supportive housing program for transitional youth. We have a strengthening families program for parents and children 10-14. We have an extensive supportive program for individuals with HIV.

Board Structure: The board governs, directs, and controls the affairs and property of the agency, with President, Vice President, Secretary, and Treasurer positions. Our committees are Executive, Governance, Development, Finance, Building and Grounds, and ad hoc HR committee.

Board Culture: We operate with Roberts Rules of Order, but somewhat informally. We have a structured agenda; encourage participation; meet 10 times a year, on the third Wednesday at 8 am; we have been conducting business via Zoom. At each meeting, we hear a presentation from one of the agency's program directors to better connect with staff and the day-to-day. The Executive Director gives a thorough report. For decisions, we get a general sense of the meeting before voting.

Recent Board Activity and Goals: Took a thorough assessment of the financial viability of the counseling program, including sources of funding and fee structure, resulting in increase for first time in 13 years. We reviewed and updated our mission statement. We established a Building and Grounds committee and developed a budget and strategic plan to fund on-going stewardship of our building and property.

Current Skills or Attributes Desired: Candidates must be at least 21 years of age. Membership shall reflect the racial and ethnic composition of the communities we serve.

Board Requirements: Board members are expected to attend regularly and can be removed after three consecutive missed meetings. Expect all to support the agency and programs financially to the extent able and to advocate for the agency.

Board Meeting Schedule: We meet the third Wednesday of the month, except for July and August. We also have an annual retreat for re-grouping and strategic planning.

Committee, Projects, Volunteer Opportunities: The Exchange Club Family Center offers volunteer parent support aids to clients. The ZOOM program works with local agencies to provide transportation for clients to appointments.

Friends Association for Care & Protection of Children

113 West Chestnut Street | West Chester
www.friendsassoc.org

Jennifer Lopez | j.lopez@friendsassoc.org



Currently on Board: 19
Ideal Number: 21

including  graduates

Mission and Services: Friends Association strengthens the community by providing programs and services that prevent homelessness and promote the independence of families with children. Programs include an emergency family shelter, prevention services, the County's first Eviction Prevention Court and a reentry home for women.

Board Structure: Officers include President, Vice President, Treasurer & Secretary. A strong and active committee structure recommends board decisions: Executive, Governance, Finance, Marketing & Development, and Property.

Board Culture: Friends Association is an established organization with a governing board that utilizes consensus decision making, regular board education, self-assessments and a skill set/experience matrix.

Recent Board Activity and Goals: Last year, the board focused on the strategic recruitment and onboarding of new board members, review and revision of bylaws, along with implementation of the 2018 strategic plan. Agency growth included two new programs, Eviction Prevention Court and a Reentry Home for Women (Nia House). Goals include a new strategic planning process and preparing for our 200 year anniversary.

Board Requirements: Board terms are three years with up to three consecutive terms allowed; attendance at four of the six annual board meetings and service on a committee is required. Friends Association looks for board members with a passion and connection to our mission, who have the ability to volunteer, make a gift commensurate with their ability, assist with fundraising, and serve as a strategic and visionary thinker, strong communicator and collaborator. Areas of expertise sought include building and trade industry, marketing, architecture/engineering and technology; community connections include corporate, education, media, small business and social service.

Board Meeting Schedule: 4th Tuesday of every other month at 5:30 p.m. Committees meet in the off months.

Committee, Projects, Volunteer Opportunities: Committee membership, volunteer opportunities at the agency; site tour and board meeting observation.

Good Works, Inc.

544 E. Lincoln Highway | Coatesville
www.goodworksinc.org

Robert Beggs | bob@goodworksinc.org



Currently on Board: 12
Ideal Number: 16 including  graduates

Mission and Services: Good Works, Inc.'s mission is transforming lives by repairing homes for low-income families and sharing the hope found in Jesus Christ. Comprehensive repairs are provided at no cost to the homeowners and volunteers do most of the work. Good Works' goal is to see the inhabitants of these homes rise above their level of poverty and experience a rich measure of hope, joy and dignity through being cared for and knowing that their circumstances matter to their community and to God. Good Works believes that everyone benefits when people from different races, cultures, and backgrounds join together in a common purpose.

Board Structure: Good Works is an established organization with a governing board including President, Secretary, Treasurer and six strategic, active committees. Meetings are structured, and regular board self assessments and education sessions are held. The culture is one of passion for the mission and ensuring that Good Works remains organizationally and financially healthy. Volunteers to workdays and committees are sources for future Directors.

Board Culture: The board adopted a mission protection policy, completed the licensing agreements for Good Works' expansion, and established a strategy for board diversification.

Recent Board Activity and Goals: Good Works board members are expected to attend at least 80% of all board and committee meetings assigned, actively participating. They are also to provide an annual personally significant financial contribution; serve on a committee; participate in a workday or home visit annually; assist with and attend annual fundraising and celebration events; and to encourage their church to support Good Works with volunteers and funding. As appropriate, members agree to obtain corporate contributions guidelines from their employer and set up an appointment for Good Works with the corporate giving officer.

Board Requirements: Board membership is a 3 year commitment. Members are expected to attend meetings, maintain ethical and integrity standards with the commitment to ensure the mission and vision of the organization are met. They must adhere to confidentiality and conflict of interest disclosures. Financial commitment is expected, either by personal contribution or fundraising effort.

Board members should have a desire to use personal, professional and community connections and skills to help the organization's mission and objectives be accomplished. Wonderfully Me seeks creative and forward thinkers for the future of the organization. Board members should be impartial in decision making and champions for the organization in the community. Members are sought with experience in financial management, fundraising, marketing and grant writing; also, those who are willing to express ideas, and are team driven to ensure the integrity of the organization remains intact.

Board Meeting Schedule: Five (5) Meetings per year, on the 3rd Thursday of February, March, June, September and November, from 7:00 to 9:00 p.m.; Annual Celebration Dinner, Fundraising Gala and One-Day Board Retreat

Committee, Projects, Volunteer Opportunities: Workdays, committees

HC Opportunity Center

215 Barley Sheaf Road | Thorndale
<https://hcocenter.org/>

Joseph Tankle | joe.tankle@handi-crafters.org



Currently on Board: 10
Ideal Number: 20

Mission and Services: Empowering individuals with disabilities to lead more independent, productive and fulfilling lives. Production services, Vocational Evaluation & Rehabilitation, Skill Development Center, Community Employment, Mobile Work Crews, Independent Living Solutions, School-to-Work Program, Adult Daily Living Center.

Board Structure: Governing Board; Chair, Vice Chair, Secretary, Treasurer, Finance & Development Committees.

Board Culture: Beginning March 2023 Board meetings will resume in-person. Meetings are typically less than 1.5 hours. There is a meeting agenda with exhibits. The atmosphere is professional with active participation.

Current Skills or Attributes Desired: Skill sets include financial development and a passion to support adults with employment barriers.

Board Requirements: Board members will attend 75% of meetings and support the annual appeal/special events.

Board Meeting Schedule: Board meetings are held the third Monday of the month at 5 PM excluding July, August and November. (Calendar is subject to change.)

Health Care Access

100 First Avenue, 1st Floor
PO Box 591 | Phoenixville
www.hcaphoenixville.org



Reane Bierer | rbierer@hcaphoenixville.org 610-935-3165

Currently on Board: 9
Ideal Number: 12

Mission and Services: Our mission is to improve the health and quality of life in the greater Phoenixville area by helping the uninsured and underinsured overcome financial and cultural barriers in obtaining specialized health care and immigration services. Programs include: Vision & Dental, Assistance with Prescription Medications and Mammograms.

Board Structure: Chair, Vice Chair, Secretary and Treasurer; 5 standing committees-Executive, Audit, Finance, Governance, and Fundraising. Committees are established as needed.

Board Culture: Board members represent various professions and backgrounds and have strong community connections. The Board works closely with the Executive Director in accomplishing the mission of Health Care Access (HCA). Regular board self-assessments and education sessions are held. There is a board recruitment process with interview and resume review, an established orientation process and comprehensive board manual.

Recent Board Activity and Goals: HCA has been successfully operating 4 health programs for over 20 years. We are diligently working on the goals of our Strategic Plan that include increased marketing and fundraising efforts, and review of programs and staffing needs. We have a couple new board members and are actively recruiting new members.

Board Requirements: HCA is interested in board members with a shared passion for our mission who are willing to become ambassadors for HCA. Some of our needs include young (under 30) members to represent this demographic, legal expertise, minorities, and fundraising/marketing skills.

Board Members should live or work in HCA's service area, be committed to the mission of the organization, attend board meetings, serve actively on at least one committee, participate in fundraising, and contribute financially to the organization.

Board Meeting Schedule: The board currently meets second Wednesday in Jan, March, May, July, Sept. and November at 4:00 p.m.

Committee, Projects, Volunteer Opportunities: Volunteers are welcome to join our committees, especially fundraising. If you have a talent you'd like to share, please contact us.

Home of the Sparrow

969 East Swedesford Road | Exton
www.homeofthesparrow.org



Michelle E. Venema | mvenema@homeofthesparrow.org

Currently on Board: 10
Ideal Number: 13 including  graduates

Mission and Services: Home of the Sparrow serves women and children in Chester County facing housing insecurity with:

- Emergency eviction intervention
- Supportive housing services
- Acquisition of affordable housing
- Education and financial literacy
- A long-term safety net, access to resources, and trauma-informed support

Board Structure: Standing Board Committees are: Finance, Development, Real Estate, Program, Governance. We have a board President, VP, Treasurer and Secretary. We have several emeritus members. The board meets 10- 11 times per year; finance meets monthly.

Board Culture: Work at the committee level is robust and informs decisions made at the Board level. Regular board self assessments and education sessions are held. The Governance Committee identifies and vets prospective board members. The board worked diligently to raise resources to meet the needs of program participants during COVID-19, to broaden the base of supporters, and raise funds from non-event sources.

Current Skills or Attributes Desired: Currently, we are interested in board members who have experience in the clinical/mental health field of expertise, marketing/communications and fundraising/event planning.

Board Requirements: Board members must serve a 2-year term, be a member of at least one board committee, make an annual contribution, advocate for HOS' mission, attend every board meeting, and attend/support fund- and fundraisers.

Board Meeting Schedule: Monthly

Committee, Projects, Volunteer Opportunities: To serve on the development committee or an event committee, or volunteer for a "work day" at our office or at one of our pre-senior homes.

Hope Beyond Borders, Inc.

310 East Chestnut St. | Coatesville
www.hopebeyondborders.org

Steven Wilson | steve@hopebeyondborders.org



Currently on Board: 7
Ideal Number: 11

Mission and Services: Hope Beyond Borders is an international network of educational initiatives and thought leaders committed to seeing children and youth flourish.

We currently have community educational programs in Coatesville, Zambia, and Liberia that offer educational services and programs including preschools, after-school tutorials, entrepreneurial opportunities, and summer camps. We offer leadership development (leadership academy) and coaching for our program leadership teams and a Student Ally Network where individuals can sponsor a student's education.

Board Structure: Our board is officially a "Policy Model Board," however in practice we function somewhere between a Governing and Advisory board. We are often strategic planning, determining and advising on fiscal year focuses, policies for our programs, and supporting the over-all mission.

Board Culture: Our current board members would describe our board as relational and enjoyable/fun. We are casual in dress and atmosphere, but structured with meeting minutes and formal voting.

Recent Board Activity and Goals: Updating our mission and tag line, determining a fiscal year focus for core operations and brainstorming sessions on implementation, donor "thank you" call center with dinner, discussing annual fundraisers and ways to maximize impact and income, approving strategic plans, budgets, and salary scales, re-evaluating management fees for our community programs, etc.

Current Skills or Attributes Desired: As a nonprofit committed to equity in education locally and abroad, board members should have a recognition that educational injustice is, in part, the outcome of a history of injustice. We're all learning together the implications of this and how to work toward solutions. We intentionally work toward diversity and equity in all levels of our organization, including our board. Regardless of professional affiliations, most of our board members have an interest in education or entrepreneurial endeavors.

Board Requirements: We are a "faith-based" nonprofit and historically Christian faith - however we are very broad in that term and include people of all denomination, faiths, or no faith affiliation. We request all board members contribute financially on an annual basis at whatever level they are willing. Financial contributions are confidential and not share with other board members.

Board Meeting Schedule: We meet on average 10x a year - generally a weeknight 6:30-8/8:30 PM - Current board members and E.D. pick dates together.

Committee, Projects, Volunteer Opportunities: We have a Fundraising/Event Planning committee. We also have volunteer opportunities with our Student Ally Network and Soap for Hope Social Enterprise, including volunteer opportunities at events and festivals.

Horsepower for Life

21 Gallop Lane | West Chester
www.horsepowerforlife.org



Kathleen Zook | kathleen.zook@horsepowerforlife.org

Currently on Board: 10
Ideal Number: 12

Mission and Services: To provide free therapeutic horsemanship instruction for men, women and children of all ages who have been affected by cancer, including cancer patients and survivors. Family members are invited to participate FREE of charge. We also provide free summer pony camp to children affected by cancer. Our mission is to help families living with cancer focus on body, mind and soul rather than the disease.

Board Structure: There is a Board Chairman with nine board members, who are recruited from referrals from current board members and Leadership Chester County. Board education sessions are held.

Board Culture: Consensus decision making takes place during quarterly board meetings. Board members have different backgrounds including business development, finance, veterinarian, attorney, human resources, marketing, and information technology.

Board Requirements: We are seeking board members who are:

- Passionate about helping people with cancer
- Interested in animal therapy
- Someone who can get new individuals to attend annual gala
- Someone with new ideas on how to grow the organization

Board members are to attend quarterly board meetings and make a meaningful annual contribution (we do not require a set amount, it is at discretion of member). They are also expected to send out invitations to annual gala to their contacts, to help the event grow and bring in additional funds.

Board Meeting Schedule: Quarterly meetings, usually first thing in the morning on a weekday.

Committee, Projects, Volunteer Opportunities: Volunteer positions available, to help to get donated items from local businesses for annual gala.

Human Services, Inc.

50 James Buchanan Drive | Thorndale
www.humanservicesinc.org



Elizabeth Higgins, MSW, LCSW, ACSW, CCTP | ehiggins@humanservicesinc.org

Currently on Board: 8
Ideal Number: 10

Mission and Services: Human Services, Inc. is dedicated to Hope, Healing and Recovery. We are committed to the highest quality of professional treatment programs, residential and homeless support services to the individuals, families and communities we serve through collaborative and person centered service delivery. We empower people by providing support, advocacy and stewardship on the journey to wellness and recovery.

Board Structure: Our Board is a volunteer governing Board. The Officer Positions include: Chairperson, Vice Chairperson, Secretary & Treasurer. The Committees include: Finance, Human Resources, Nominating and Community Relations. There are two Ad Hoc Committees: By-Laws and Strategic Planning. HSI also has two community/consumer Advisory Boards: Clubhouse and Homeless Advisory/Friends in Recovery.

Board Culture: Board culture reflects a strong partnership between the organization's professional staff and Members in addition to Executive Management and the Board as a collective whole. Information is shared, questions asked are asked, new ideas are encouraged, challenges are welcomed and decisions are made in an action oriented, inclusive process and environment.

Recent Board Activity and Goals: The Board continues to provide great support to Executive Management and the Agency. Board and Committee meetings are now virtual and in-person and future goals include a stronger emphasis on and increased participation in fund raising efforts. The Strategic Planning Ad Hoc Committee has been reactivated to focus on fundraising, Board recruitment and implementation of our new Place To Call Home, LLC to address affordable housing and other industry changes.

Our most recent activities include a new Website! Future goals include 2 additional Board Members across several professional areas of expertise and full implementation of our "A Place To Call Home, LLC", a new affordable housing option for the residents of Chester County.

Current Skills or Attributes Desired: We seek members who can provide guidance and support for Executive Management and Agency goals and who can bring needed skills and community perspectives to our Mission, Vision and Values. Currently we are seeking new members who have either expertise and/or interest in grant writing, fund raising, marketing and professionals from the business and behavioral health industries.

Board Requirements: Members should be 18 years + and live and/or work in Chester County. Required attendance either virtually or in-person and access by e-mail or phone when needed is required. We ask that financial support be provided according to their means at fund raising events. Members are asked to be consistent in their attendance at meetings for at least 80% of the scheduled meetings.

Board Meeting Schedule: The Board meets virtually and in person 10 times annually except for July and December. Monthly meetings are held on the 4th Monday at 4:30 PM at the Thorndale Office.

Committee, Projects, Volunteer Opportunities: We are seeking new Board Members, donations, corporate sponsorships and private donors. Our next fund raising event is scheduled for April 25th, 2024. Please review our new webpage for more details. We also provide numerous opportunities for student interns from several local universities.

Jennersville YMCA (Branch of YMCA of Greater Brandywine)

880 W. Baltimore Pike | West Grove
www.ymcagbw.org

Andy Hockenbrock | ahockenbrock@ymcagbw.org



Currently on Board: 16
Ideal Number: 22

Mission and Services: The YMCA's mission is to put Christian principles into practice through programs that build healthy spirit, mind and body for all. Strengthening community through youth development, healthy living and social responsibility is our cause. We work with our neighbors to make sure that everyone, regardless of age, income or background, has the opportunity to learn, grow and thrive.

Board Structure: The YMCA of Greater Brandywine conducts its work through the branches. The branches operate under policies and procedures established by the board of directors. The branch board meets every other month, with committee meetings held during months opposite of board meetings. Terms are three years with a maximum of three consecutive terms. Board self-assessments and education sessions are held.

Board Culture: Members are expected to advocate within the community on behalf of the YMCA of Greater Brandywine. Advocacy may include sharing information about the YMCA at appropriate events, writing letters of support for branch initiatives, meeting with political dignitaries, etc.

Board Requirements: Board members are sought who are willing and accessible to the board and staff to share their personal/professional area of expertise. Board members must:

- Demonstrate the core values of caring, honesty, respect and responsibility
- Demonstrate commitment to the YMCA mission and Character Development
- Maintain high standing among his or her colleagues
- A respected citizen of the community

Board Meeting Schedule: The branch board meets every other month, with committee meetings held opposite of board meetings.

Committee, Projects, Volunteer Opportunities: Volunteers assist as youth sports coaches, member services volunteers or through clubs, classes and events. For details, visit: <https://ymcagbw.org/give/volunteer>.

Kennett Area Community Service

136 West Cedar Street | Kennett Square
www.kacsonline.net

Leah M. Reynolds | leah@kacsonline.net



Currently on Board: 12
Ideal Number: 15

Mission and Services: KACS is the premier agency in southern Chester County that provides essential life-sustaining services. We work with Chester County and the Chester County Partnership to End Homelessness, to address homelessness and housing issues that create crisis in households. We provide emergency assistance, crisis services and food. The Kennett Food Cupboard has been serving this community for over 67 years. KACS also facilitates programs based on the Bridges Out of Poverty model with trainings, Getting Ahead workshops and Staying Ahead sessions to help provide the tools necessary to end poverty. Everything we do is at no charge. We turn no one away that needs food.

Board Structure: Working Board, Executive Committee is made of the officers of the Board and acts as the Governing committee. There are several other board committees: IT, Finance, New Building Project, Strategic Planning, Food Cupboard, Program and Volunteer.

Board Culture: Most Board members come to the Board after serving on a committee. The meetings are structured, have an agenda and held the last Wednesday of each month via Zoom. There is a collegial spirit and compassionate energy among Board members to help those in the community that come to KACS. We operate with an inverted organizational chart to reflect the culture that the leadership supports the team providing one on one support to participants.

Recent Board Activity and Goals: The KACS Board has been very busy with the donation of land that was recently made and will begin a capital building project soon. The Board is also currently updating the strategic plan and evaluating infrastructure to help ensure that there is always a transition plan.

Current Skills or Attributes Desired: KACS Board wants to reflect all sectors of southern Chester County relative to the three school districts we serve, as well as the cultural diversity we see in our participants, along with specific skill sets in legal, accounting, fundraising, program evaluation and social work that we currently lack.

Board Requirements: Current demographics requirements are people who live or work in the Kennett Square area, attendance at each monthly board meeting (held on zoom) and the expectation that we have 100% giving from the Board at any level.

Board Meeting Schedule: The meetings are structured, have an agenda and held the last Wednesday of each month via Zoom.

Kennett Area YMCA (Branch of YMCA of Greater Brandywine)

101 Race Street | Kennett Square
www.ymcagbw.org

Nic Legere | nlegere@ymcagbw.org



Currently on Board: 23
Ideal Number: 25

Mission and Services: The YMCA's mission is to put Christian principles into practice through programs that build healthy spirit, mind and body for all. Strengthening community through youth development, healthy living and social responsibility is our cause. Every day, we work side-by-side with our neighbors to make sure that everyone, regardless of age, income or background, has the opportunity to learn, grow and thrive.

Board Structure: The Kennett Area Y is an advisory Board that consists of current YMCA members. There is a Board Chair, Vice Chair, Secretary and Treasurer.

Board Culture, Recent Activity and Goals: Our Board is a diverse group that is open to sharing, exploring and collaborating on new ideas. Board members serve alongside committee members on work that is centered around delivering the Y's mission. Board workshops are offered, and many volunteer opportunities are available throughout the year for those interested in making a difference our community. Prospective Board members are recruited from Y members and the community. They complete a Board Orientation, which includes a review of the Strategic Plan, Board guidelines and expectations.

Board Requirements: Our Board is inclusive and welcomes all. We look for Board members who are committed to seeing the Y thrive, and deliver our mission to all. Board members are expected to attend at least 70% of our meetings and to serve on a committee. Each year, we ask for each Board member to make a financial donation that is meaningful to them.

Board Meeting Schedule: We meet each month for one hour, with the exception of July and August. These meetings are scheduled on the 4th Tuesday at 7:30 AM.

Committee, Projects, Volunteer Opportunities: We have various committees and events that a potential Board member can get involved with that would allow them to become more familiar with the work the Y does.

LCH Health and Community Services

731 W Cypress Street | Kennett Square
www.lchcommunityhealth.org

Ronan Gannon | rgannon@lchservices.org



Currently on Board: 15
Ideal Number: 17

including  graduates

Mission and Services: Our mission is to change lives by serving southern Chester County as the leading provider of integrated health and community services. Our target population is low-income residents of southern Chester County, especially those who are uninsured (about 60% of our patient population) or underinsured (most of the remaining patients, covered by Medicaid, Medicare or CHIP). About 90% of our patients are Latino. Our services are provided by a mostly bilingual, bi-cultural team to serve both our traditional population of low-income, immigrant farmworkers and a growing population of underinsured non-Latino patients.

Board Structure: Our Board's officers are: Chair, Vice chair, Treasurer and Secretary. Each chair of every Committee is a member of the board. Our committees are: Human Resources, Mission Advancement, Healthcare Quality, Governance, Finance, Executive and Risk Management.

Board Culture: Our Board culture is exclusively professional; where every member has the freedom to give their opinion and it will be respected even if others don't agree. Which can totally happen sometimes. Also, the chair is always engaging a fluid communication between board members and makes sure that the agenda is followed and time is always respected.

Recent Board Activity and Goals: The board has been involved in the strategic planning process, that is scheduled to be implemented in March 2023. Additionally, the board revises and approves standing or newly created policies, relevant documents, fiscal year budget, etc.

Current Skills or Attributes Desired: LCH is seeking board members with Human Resources, Governance, Migrant or Farm worker, IT, Facilities/Operations, Equity, Diversity and Inclusion areas of expertise.

Board Requirements: **General Expectations:** Know the organization's mission, purpose, goal, policies, programs, services, strengths and needs. Serve in leadership positions and undertake special assignments willingly and enthusiastically. **Meetings:** Prepare for and conscientiously participate in board and committee meetings, including appropriate organizational activities when possible. **Fiduciary Responsibility:** Faithfully read and understand the organization's financial statements and otherwise help the board fulfill its fiduciary responsibility. **Fundraising:** Remember, giving one's time and expertise, as important as they are, are not substitutes for providing financial support according to one's capacity. Participation in the annual appeal is expected to be 100% at an amount appropriate to the board members resources. Assist the development committee and staff by helping to identify potential givers and implement fundraising strategies through personal influence where you have it (corporations, individuals, foundations). **Ambassadorial Service:** Serve LCH responsibly and diligently by telling the organization's story and presenting its accomplishments as well as its needs and current challenges. You are LCH's logo. Represent your community to LCH; bring back concerns, ideas, suggestions, compliments etc. when you believe they have merit.

Board Meeting Schedule: Board meeting occurs the last Thursday of every month from 5:30pm to 7:00pm.

Committee, Projects, Volunteer Opportunities: Volunteer opportunities at LCH could vary. For example, outreach events, citizenship classes tutoring, administrative and/or medical staff for wellness checks at mushroom farms, annual fundraising event planning and preparation.

Lionville YMCA (Branch of YMCA of Greater Brandywine)

100 Devon Drive | Exton
www.ymcagbw.org

Andrew Holets | aholets@ymcagbw.org



Currently on Board: 9
Ideal Number: 14

including  graduates

Mission and Services: The YMCA's mission is to put Christian principles into practice through programs that build healthy spirit, mind and body for all. Strengthening community through youth development, healthy living and social responsibility is our cause. Every day, we work side-by-side with our neighbors to make sure that everyone, regardless of age, income or background, has the opportunity to learn, grow and thrive.

Board Structure: The Lionville Community Y has an advisory Board that consists of current YMCA members. There is a Board Chair, Vice Chair, Secretary and Treasurer.

Board Culture, Recent Activity and Goals: Our Board is a diverse group that is open to sharing, exploring and collaborating on new ideas. Board members serve alongside committee members on work that is centered around delivering the Y's mission. Board workshops are offered, and many volunteer opportunities are available throughout the year for those interested in making a difference our community. Prospective Board members are recruited from Y members and the community. They complete a Board Orientation, which includes a review of the Strategic Plan, Board guidelines, branch history and expectations.

Board Requirements: Our Board is inclusive and welcomes all. We look for Board members who are committed to seeing the Y thrive, and deliver our mission to all. Board members are expected to attend at least 70% of our meetings and to serve on a committee. Each year, we ask for each Board member to make a financial donation that is meaningful to them and serve as a leading Y advocate and ambassador.

Board Meeting Schedule: We meet every other month for up to 90 minutes. These meetings are scheduled on the 4th Tuesday at 7:30 AM.

Committee, Projects, Volunteer Opportunities: We have various committees and events that a potential Board member can get involved with that would allow them to become more familiar with the work the Y does. Direct service support in activities including Unity Day, Healthy Kids Day, Trivia Night, Family Programming, Child Watch, Youth Sports Coaching and more.

Maternal and Child Health Consortium

30 W. Barnard Street, Suite 1 | West Chester
www.ccmchc.org



Milena O. Lanz | mlanz@ccmchc.org

Currently on Board: 11
Ideal Number: 15

including  graduates

Mission and Services: Maternal and Child Health Consortium (MCHC) was created to ensure that all pregnant and parenting women in Chester County have access to high-quality health care regardless of race, language, insurance status, or immigration status. Healthy Start provides perinatal services for pregnant and parenting women with children ages 0-18 months. Family Benefits enrolls eligible families into Medicaid and CHIP, SNAP, and TANF. Family Centers (Kennett and Oxford) help families better prepare their children for entry into kindergarten. MCHC also provides Life Skills, Diversion & Family Group Decision Making (FGDM).

Board Structure: Executive Board: Board President, Vice President, Treasurer, Secretary. Committees: Finance, Development, Governance, Personnel. Nonboard members are permitted on committees other than the Executive Committee.

Board Culture: MCHC conducts regular board self-assessments, and provides board education. MCHC's prospective candidate meets one-on-one with the Board president, Executive Director and other members from the Executive Board. As part of the Board Orientation process, the new members shadow front line staff members and go on home visits as well as participate in community events, meet with other senior staff. The MCHC Board Orientation and Responsibilities are excerpted and adapted from The Standards for Excellence, an Ethics & Accountability Program for the Nonprofit Sector, developed by The Pennsylvania Association of Nonprofit Organizations (PANO). Committee work informs board decisions, which are made by consensus.

Recent Board Activity and Goals: MCHC has provided board development opportunities with La Salle Nonprofit Center and PANO. Board members have been working on the upcoming Strategic Plan as well as implementing new strategies to adapt to the new trends related to COVID-19. This year MCHC Board will engage in these strategies to improve MCHC's technology aspect, marketing and the collective impact model on MCHC.

Board Requirements: MCHC counts and welcomes Board members from diverse backgrounds- human resources, marketing (social media), early childhood development and learning, medical (pediatric, obstetric, nursing), health (public health, social work, public administration), information technology, finance, legal expertise – all are skill sets represented on the MCHC Board. Board members are to attend at least 75% of meetings per year. MCHC counts on its board members to assist in maintaining funds, so a personal monetary contribution according to their ability to give is important for all, with 100% board participation expected.

Board Meeting Schedule: 8 meetings per year. from 5:00 p.m. to 7:00 p.m.

Committee, Projects, Volunteer Opportunities: MCHC consistently offers volunteer opportunities. For more information, please see our website: <https://ccmchc.org/volunteering/>

North Star of Chester County

330 West Market Street | West Chester
www.northstarofcc.org

Donald Neimetz | don@northstarofcc.org



Currently on Board: 10
Ideal Number: 12

Mission and Services: Guiding single working parents with dependent children in Chester County toward stability and financial independence, providing case management services, rental assistance, and related support.

Board Structure: Governing board on which officers form the Executive/Governance committee, and members and officers comprise Program, Finance, Fundraising/Development, Volunteer Committees.

Board Culture: North Star's board has evolved from a hands-on operating board to a governing board, informed by committee work, yet we still hold as very important that board members feel a genuine commitment to the mission, and truly want to share time and resources. Referrals for new members from community relationships are interviewed to assess interest and ability to commit. Informal self-assessments and education during planning sessions are occasionally provided.

Recent Board Activity and Goals: This COVID-19 year has been challenging, though we were able to ensure our families stayed in their homes, faced no evictions, and were supported. Highlights of 2020 included a new executive director in 2020, and a new donor database system.

Board Requirements: True interest in the mission is first and foremost; "community connections" are always desirable. We would value board member(s) with knowledge of and relationships in other parts of Chester County where we are less well represented (southern Chester County, Phoenixville, etc.).

We look for board members for whom we are their only charitable board. Financial contribution expected at any level they choose.

Board Meeting Schedule: Monthly, usually third Monday evening, sometimes omitting mid-summer; committee meetings vary from monthly (program) to quarterly, semi-annual fundraising events.

Committee, Projects, Volunteer Opportunities: Involvement in committee for fundraising events is welcomed and encouraged as a way to get to know North Star. Other volunteer opportunities as well.

Octorara Area Food Cupboard

714 Main Street | Parkesburg
www.octfood.com

Judy Dougherty | oafc424@gmail.com



Currently on Board: 7
Ideal Number: 12

Mission and Services: The sole mission of the Octorara Area Food Cupboard is to provide food support for qualifying individuals and families in the greater Octorara area.

Board Structure: The governing board consists of 6 members; 4 of whom are the officers.

Board Culture: Passionate but fairly informal.

Recent Board Activity and Goals: The Board has been exclusively focused for the last two years on maintaining operations and food provision to those who need it during the pandemic.

Current Skills or Attributes Desired: We welcome anyone who is passionate about helping to alleviate food insecurity for the most vulnerable in our community. Specific skills that would be helpful are fundraising, finances and logistics for an upcoming capital campaign focused on obtaining a new location.

Board Requirements: There will be at least one scheduled board meeting per month.

Board Meeting Schedule: The days of the month for Board meetings will vary month to month depending on the issues that need attention.

Orion Communities

237 Bridge Street | Phoenixville
www.orioncommunities.org

Kris Keller | KKeller@OrionHope.org



Currently on Board: 11
Ideal Number: 14

Mission and Services: Orion offers hope for individuals and families experiencing hardship due to poverty, disability, or illness by building bridges that lead to self-reliance. Orion believes that every person deserves shelter, food, clothing, transportation and access to healthcare. Orion listens at the street level and responds to the unmet needs of our most vulnerable neighbors with creativity, compassion and collaboration.

Board Structure: Orion has a governing board structure with elected officers as well as several committees chaired by board members with a mixture of board and non-board members. Our board meetings are structured with a consensus agenda and rules to facilitate discussion and voting are followed.

Board Culture: Decision making is collaborative and every board member is encouraged to participate in the discussions and the decision making process. The atmosphere at board meetings is friendly and relaxed even when conducted virtually. Collectively, we celebrate events in the life of Orion as well as personal celebrations. Orion encourages Board members to attend educational opportunities designed for board members sponsored by the Chester County Community Foundation as well as the Bridges out of Poverty leadership workshops.

Recent Board Activity and Goals: Goals for the future:

- Initiate review and update of bylaws. Increase maximum Board member from 12 to 15.
- Prepare a new strategic plan that integrates DEI into all aspects of the organization.
- Incorporate findings of Orion's recent Compass Award for Strategic Fundraising to increase organizational sustainability.
- Expand Bridges Out of Poverty implementation including offering Getting Ahead in a Just Gettin' By World.
- Partner with funders to grow Orion's hotel program to assist families moving from homelessness to permanent housing.
- Celebrate Orion's 45 years and raise awareness of the need to continue to support Orion for the next 45 years.

Current Skills or Attributes Desired: Orion is looking for board members who bring certain expertise in finance, business, management, fundraising, marketing and social services as well as lived or work experience similar to our clients, i.e., poverty, illness or disability. We seek to have a diversified board in terms of race, gender, differently abled persons and skills and abilities. However, a most important requirement for board members is an expressed enthusiasm and dedication to the mission and programs of Orion.

Board Requirements: Orion strives to have a diverse Board in experience and demographics. Board members are expected to attend all 6 Board meetings each year and cannot miss more than three and remain in good standing. Within 6 months of joining the Board, members are expected to join a Board committee. It is requested that members make an annual donation to the organization that is significant to them.

Board Meeting Schedule: Board meets every other month on the third Wednesday at 6pm.

Committee, Projects, Volunteer Opportunities: Orion has over 100 volunteers! In addition to Board committees, there are event committees, special projects such as 45th anniversary planning, and other tasks supporting operations including events, answering phones in the office, making deliveries, marketing, and more.

Safe Harbor of Chester County

20 N. Matlack Street | West Chester
www.safeharborofcc.org



Catherine Friedman & Wendy Kershner | 610-692-6550

Currently on Board: 8
Ideal Number: 12

Mission and Services: Our Mission: Safe Harbor is a non-profit charitable organization whose mission is to provide housing, food, and access to support services in a structured environment for homeless single men and homeless single women in Chester County. Safe Harbor is a low-barrier homeless shelter that serves single homeless men and single homeless women. Residents can typically stay at Safe Harbor for 120 days and are provided a bed, locker, showers, meals, basic hygiene amenities, and support services at no cost to them. We also provide a Community Lunch and "Pop-Up" pantry for the food insecure in our area for 6 days a week.

Board Structure: Our Governing Board of Directors includes general members with an Executive Committee consisting of a Board Chairperson, Vice-Chairperson, Treasurer, and Secretary. We have a few committees including Governance, Financial & Development.

Board Culture: The meetings are structured and professional without being too formal. An agenda is prepared before every meeting and thorough notes are captured at the meeting then distributed to the members afterward. Mostly the meeting atmosphere is open and inviting for discussion and new ideas. Votes are taken when necessary and recorded in the meeting notes.

Recent Board Activity and Goals: Over the past year, the Board of Directors has been navigating the effects of COVID-19 upon the mission and making the appropriate advisements to secure the future beyond the pandemic. The Board of Directors has also researched, interviewed, and hired a consultant to help develop and create a short and long-term strategic plan. Currently, the Governance Committee, Executive Board, and CEO are working with the consultant to create the strategic plan. This plan, should be in place and executed in the fall of 2023.

Current Skills or Attributes Desired: The biggest benefit to Safe Harbor is to have Board members who are passionate about the mission. Understanding the operational differences between a non-profit and a for-profit organization is a benefit. Currently, Safe Harbor would like to attract professionals from the marketing and maintenance professions. Safe Harbor is hoping to attract members who will commit to the strategic plan, supporting the overall big picture of the mission with few diversionary personal projects.

Board Requirements: Board Members must be residents of Chester County, PA. Every member is expected to contribute financially however there is no base amount required. Every Board member is also expected to participate on one committee and attend fundraising events. They should contribute time as a volunteer at the shelter or fundraising events. Board members are encouraged to find new donors and new Board members. Board terms are three years and can be renewed for an additional three years if the member would like to continue. Election to the Executive committee will allow a member to stay an additional year of service if they choose to remain.

Board Meeting Schedule: There are a total of eight meetings a year. They are held on the third Monday of the month at 6:30 and end promptly at 8 PM. There is no meeting in December, February, July, or August.

Committee, Projects, Volunteer Opportunities: There is a planning committee that is a sub-committee of the Development Committee. This committee is responsible for planning the big fundraisers of the year which are currently "Cornhole & Concert for Charity" in the Spring and "Golftoberfest" in the fall. There are smaller events throughout the year that members can help plan as well.

Surrey Services for Seniors

60 Surrey Way | Devon
www.surreyservices.org



Jill Whitcomb | jwhitcomb@surreyservices.org

Currently on Board: 19
Ideal Number: 21

Mission and Services: Surrey is a nonprofit, volunteer driven, community organization serving older adults. Surrey inspires and enables all of us, as we age, to live with independence and dignity, and as engaged members of the community. Surrey is a recognized leader providing aging-in-place services to help older adults in Chester and Delaware Counties navigate and thrive in each of the transitional phases of older life. Surrey was founded more than 40 years ago by Jeanne LaRouche on a neighbor-helping-neighbor model and today, Surrey operates out of three locations, including the new Center for Healthy Living in Delaware County, and offers a full range of aging-related services including nutrition, meals, transportation, home-care services, wellness programs and lifelong learning. Surrey's integrated approach to programs and services supports the physical and emotional health of older adults, increases socialization and sense of community, and promotes healthy and artful aging.

Board Structure: Governing Board. Total includes 2 Board Officers (Board Chair, Vice Chair) and a member representative. Committees: Executive Committee, Governance, Human Resources, Strategic Innovation, Development, Marketing, Services, Engagement (Volunteers & Members), Finance, Compliance/Risk Management, Audit, Investment.

Board Culture: The Surrey Board is highly engaged with much passion about our mission. Many former Board Chairs remain active with the organization. Meetings are in person (with virtual option is necessary) and follow a predetermined agenda, with a consent agenda for committee minutes and time for robust discussions. Most work is done at the committee level with decision-making brought before the full board. Board members serve as Ambassadors for the organization, making new connections to leverage new partners, and are encouraged to visit the center to engage with members, staff, and volunteers.

Recent Board Activity and Goals: The Board recently held a board retreat where they reaffirmed the evergreen strategic plan and focused on the direction of the organization for the next 3-5 years which included growth in impact and services, strategic partnerships, diversity, and investments in marketing and development. Surrey just opened an exciting new center in Broomall, merging our Havertown and Broomall locations, previously located in shared space, into one new space to better serve our Delaware County members and feature more robust and innovative programming and services.

Current Skills or Attributes Desired: Currently, we are seeking individuals with the following expertise/knowledge: Human Resources, Marketing, and those with Financial and Legal acumen. We seek those that truly want to be Ambassadors in the community and are willing to use their connections to advance the mission of the organization. We would also like to include on our board representation from a public service/governmental organization. Aging expertise is always welcome though not a prerequisite on our Board.

Board Requirements: Attend at least 5 board meetings annually. Donate to Surrey at a personally significant level. Participate on one Committee, at a minimum.

Board Meeting Schedule: Most meetings occur at 7:30-8:30 or 9AM. Board meetings occur on the 4th Friday of the following months (September, November, January, March, May and June). Committee meetings are scheduled in advance and typically follow a regular pattern depending upon their meeting frequency.

Committee, Projects, Volunteer Opportunities: Nearly all Board Committees have space for non-Board member participants and are a primary pipeline toward Board participation. We hold two key fundraising events a year and are seeking committee members: Surrey's Premiere Garden Party on June 14th and a Golf Classic on October 10th. Some of Board members started as or continue to be Volunteer Drivers providing rides to seniors, others have done grocery shopping for an older adult. We have a very strong commitment to our volunteer programs and use volunteers across many parts of our organization.

Upper Main Line (Branch of YMCA of Greater Brandywine)

1416 Berwyn Paoli Road | Berwyn
www.ymcagbw.org

Brian Raicich | braicich@ymcagbw.org



Currently on Board: 19
Ideal Number: 25

including  graduates

Mission and Services: The YMCA's mission is to put Christian principles into practice through programs that build healthy spirit, mind and body for all. Strengthening community through youth development, healthy living and social responsibility is our cause. Every day, we work side-by-side with our neighbors to make sure that everyone, regardless of age, income or background, has the opportunity to learn, grow and thrive.

Board Structure: The Upper Main Line Y is an advisory Board that consists of current YMCA members. There is a Board Chair, Vice Chair, Treasurer, and Secretary.

Board Culture, Recent Activity and Goals: Our Board is a diverse group that is open to sharing, exploring and collaborating on new ideas. Board members serve alongside committee members on work that is centered around delivering the Y's mission. Board workshops are offered, and many volunteer opportunities are available throughout the year for those interested in making a difference our community. Prospective Board members are recruited from Y members and the community. They complete a Board Orientation, which includes a review of the Strategic Plan, Board guidelines and expectations.

Board Requirements: Our Board is inclusive and welcomes all. We look for Board members who are committed to seeing the Y thrive, and deliver our mission to all. Board members are expected to attend at least 70% of our meetings and to serve on a committee. Each year, we ask for each Board member to make a financial donation that is meaningful to them.

Board Meeting Schedule: We meet from 6:00-7:30pm on the fourth Thursday of the following months: January, February, April, June, September, November.

Committee, Projects, Volunteer Opportunities: We have various committees and events that a potential Board member can get involved with that would allow them to become more familiar with the work the Y does.

Valley Forge Educational Services (VFES)



1777 North Valley Road | Malvern
www.vfes.net

Grace A. Fornicola | grfornicola@vfes.net

Currently on Board: 10
Ideal Number: 18

Mission and Services: VFES offers a continuum of educational, recreational and employment-based services for individuals with disabilities. Services include PA Department of Education licensed approved private school, The Vanguard School, serving autistic, intellectually disabled and emotional disturbed students, ages 5 - 21. Adult and Recreation Services offers educational and recreational programming for young people, 7-21 years of age, with special needs and learning challenges. Adult and Recreation Services' programs vary in purpose, format and length and build on participants' interests to help them succeed, learn and grow. Additionally, Customized Workforce Solutions CWS provides employment-related services to adults with disabilities. We focus on person-centered support and training to help job seekers attain their employment goals. Our process helps adults define their goals, understand their skills and discover their vocational interests and work preferences.

Board Structure: VFES Board of Directors is a governing board overseeing the operations of VFES. The Board consists of 4 officers and functions with several committees; Executive, Finance/Audit, Trustee, and Campaign Planning. Ad hoc committees are seated at the pleasure of the Board.

Board Culture: The Board conducts governing responsibilities with a keen awareness of operations. The Board is sensitive to the role of governing and is respectful of management's responsibilities and oversight. The Board understands its' fiduciary responsibility to ensure sound financial standing, ethical and moral leadership, and its' ultimate responsibility of ensuring the operation of the organization is sound and sustainable.

Recent Board Activity and Goals: The Board has been focused on supporting management through the many trials and tribulations of the pandemic. The Board is involved in everything from fund-raising to new board recruitment. The meetings have been virtual over the last year and a half and we look forward to bringing the board together in-person to hold our March 2023 meeting.

Current Skills or Attributes Desired: While we welcome any interested candidate who is willing to invest in our Mission, we would benefit from individuals who have/had a background in special education, in-school clinical services, program development and nonprofit leadership.

Board Requirements: We focus recruitment within a reasonable driving distance from our campus. We expect Board members to attend all meetings, whether virtual or in-person. Each board member is expected to personally contribute a minimum of \$1000. If the board member is unable to personally write a check for that amount, they are asked to solicit/network with friends and family to secure a \$1000 donation.

Board Meeting Schedule: VFES holds 7 Board meetings per academic year (Sept. - June). Three meetings are typically during the day (noon-ish) and the remaining four are typically held in the early evening (5:30pm start time) either virtually or in-person on campus. Committee meetings are held anywhere from monthly to quarterly. The chair of the committee is a Board member who sets the calendar. The estimated amount of time each board member will spend on VFES activities (prep for meetings, participation, etc.) is 7 - 10 hours/month.

Valley Youth House

999 West Chester Pike, Suite 201 | West Chester
www.valleyyouthhouse.org

Thomas Harrington | tharrington@valleyyouthhouse.org



Currently on Board: 17
Ideal Number: 25

Mission and Services: Since 1973 Valley Youth House (VYH) has been open day and night, ensuring that vulnerable, abused and homeless young people in our communities have access to shelter and counseling. We represent more than just a roof and beds; we are an organization committed to building a solid foundation for every individual who comes through our doors.

Board Structure: The Board of Governors for Valley Youth House is structured to be an advisory board with the mission to advise, govern, and support the mission of Valley Youth House in the Philadelphia region. The Board structure supports several subcommittees with focus on marketing, development/fundraising, risk management, diversity, recruitment/nomination, and event management

Board Culture: The culture of the Board of Governors at Valley Youth House is that of a structured board in which all members are committed to being part of a working board. Board members make decisions that drive policy and program development in the Philadelphia region while committees act to address specific and timely needs for the agency.

Recent Board Activity and Goals: 2020 was a challenging year for the Board of Governors of Valley Youth House, much as it has been for many organizations. Throughout the year board members switched to a virtual platform and conducted monthly board and committee meetings along with an annual meeting to elect new members and a virtual fundraising event. Upcoming goals include board engagement, mentoring, increased diversity and onboarding.

Board Requirements: There are many attributes sought in board members. Primary among those is a commitment to the mission and vision of Valley Youth House and a desire to help young people in need. Beyond that we look for those who have community/business connections to help support the work we do, those who have professional expertise to offer to our programs and committees, and those who have a willingness to promote Valley Youth House throughout the Philadelphia region. Board members must:

- Attend and actively participate in monthly board meetings
- Serve on at least one board level committee
- Make a financial commitment that meets or exceeds \$2,500 annually (give or get)
- Attend VYH signature events in the Philadelphia region

Board Meeting Schedule: Board meetings occur monthly on the second Thursday of the month from 8:00-9:30 a.m.

Committee, Projects, Volunteer Opportunities: Committees, mentoring, program volunteering, event participation.

Volunteer English Program in Chester County

790 E. Market St, Suite 215 | West Chester
www.volunteerenglish.org



Terri Potrako | terri.potrako@volunteerenglish.org

Currently on Board: 8

Ideal Number: 15

including  graduates

Mission and Services: The Volunteer English Program connects volunteers with adult English language learners to provide one-to-one tutoring and cultural enrichment that empowers immigrants to be successful.

Board Structure: The Board Structure has consistently been one that combines governance with activism. Currently, the structure includes the capacity for the following officers: President, 1st Vice President, 2nd Vice President, Secretary, and Treasurer.

Committees: Board Development and Governance, Finance, Executive, Human Resources, PR/Media, Program, Technology (IT), and Fundraising/Development.

Emeritus Board Member: Three past presidents serve as emeritus board members who actively support technology initiatives, fundraising, and board leadership development.

Advisory Council: The Advisory Council consists of 10-12 community partners and experts who provide advice and support for the board, and serve as community champions of VEP. The Advisory Council meets three times per year in February, June, and September. The Council has no governing function or voting rights within the organization and therefore, while invited to observe, does not regularly participate in VEP Board meetings.

Board Culture: The VEP Board of Directors is a small, but highly engaged asset for the organization. The members participate actively at committee levels in order to support decision-making by the board on a monthly, or as-needed, basis. Meetings are structured and informed through the use of a Consent Agenda process which promotes advanced review of topical materials and efficient use of Board meeting time. Meeting agendas are prepared and available in advance, with minutes archived for future member reference. Meetings are led by the Board President, who creates an atmosphere that is collegial, professional, and open to thoughtful discussion and decision making.

Recent Board Activity and Goals: The Board of Directors has dedicated time to strengthening governance aspects while balancing working assignments to support paid staff. This included updating Bylaws, the Board Handbook, Committee Charters, and procedures for Guiding / Mentoring new members. The Board has also been active in supporting strategic and operational focus areas such as a new Human Resources/Employee Handbook, Program Capacity Building, and Community Engagement. In 2022, the Board prepared for executive succession and continues to build the capacity and diversity representation on the board.

Current Skills or Attributes Desired: In regard to expertise, the following areas of academic, professional, and/or personal experience are highly sought: education, inter-cultural studies, law, finance, fundraising, human resources, organizational leadership, business ownership, community familiarity and participation, and volunteerism.

Board Requirements: VEP seeks board members who represent the diverse communities served by VEP in Chester County. That includes adults, 18 years and above. Members are men, women, and non-gender specific individuals who may speak languages in addition to English and be new American residents. Members must fully understand the scope of our mission and bring a high degree of commitment to fulfilling the ideals set forth in the organization's distinctive mission, vision, and guiding principles. Members are encouraged to participate, within their means, in the annual board fundraising initiative. Members are expected to participate in monthly board meetings and in regular committee meetings or activities as assigned.

Board Meeting Schedule: Fourth Tuesday of every month except December. Meetings begin at 4:00 p.m. and average 90 minutes in length. Meetings are held in person and on Zoom to encourage full engagement.

Committee, Projects, Volunteer Opportunities: VEP's success as a Community Benefit Organization relies on volunteer tutors, many of whom over the years have also served as board members. 100% of VEP's Adult English language instruction is conducted for free by community-based volunteers. Program workshops, Annual Tutor Summit, Fundraising & Special events are also available to non-Board volunteers.

West Chester Area Senior Center

530 E. Union Street | West Chester
www.wcseniors.org

Kathy Sullivan | kathys@wcseniors.org



Currently on Board: 15
Ideal Number: 18

including  graduates

Mission and Services: Enriching the lives of our senior neighbors through friendship, activities, education, and nourishment. Our West Chester Area Senior Center (WCASC) serves 2,000+ seniors annually in our (non-medical/non-residential) senior community center providing a robust meal program, a new permanent food distribution center, exercise and wellness programs, community resource referrals, and a wide variety of educational, recreational, and social programming. WCASC also operates 2 community book stores. Volunteer opportunities are available at both the Center and the 2 book stores.

Board Structure: Board currently has President, Vice President, Treasurer, and Secretary as Officers. Committees include: Executive, Finance, Board Development, Major Special Event, Financial Development, and other Ad Hoc Committees as needs are determined.

Board Culture: While formal structure, policies, and terms are all in place, our Board is very collegial, our meetings are efficient but casual, and our Board members regularly interact with our staff and larger volunteer team in special events, fundraisers, etc. Being a local nonprofit with almost 50 years of community service now, we have many traditions but we are also strongly committed to continually identifying new programs, ideas, and partners as well as fresh approaches to all we do here.

Recent Board Activity and Goals: March 2023 officially marked one year since our full facility re-opening post-pandemic. Our most recent year has been focused largely on re-building our membership, programs, services, and volunteer force and we are pleased that we've been most successful! Our Center designed, built, and opened a brand new onsite "Corner Cabinet" Food Distribution Center during the pandemic and, in addition to our full menu of daily programs, meals, services, and activities, we are also now 3 years into a weekly food distribution program that, since its inception at the onset of the pandemic, has distributed well over 300,000 free meals to our community's seniors! Our focus remains on continued re-building but also on developing new partnerships and programs that will serve today's seniors ages 60-100+!

Current Skills or Attributes Desired: Board members are asked to be active in Center business and events and to be philanthropic with our annual campaign and fundraising efforts, should have local relationships and knowledge about our community, should attend monthly Board meetings (or call in when necessary), and should actively seek to serve on at least one committee throughout the year. Board members with community connections, skills and experience in fundraising, planned giving, facilities, marketing and communications, strategic planning, website development/maintenance, special events and logistics, and community collaborations are sought.

Board Requirements: Board members typically live in and/or work in Chester County, attend Board meetings and select committee meetings regularly, contribute to the WCASC annual campaign, and participate in key Center activities (i.e. annual events/fundraisers, etc.).

Board Meeting Schedule: Board meetings are the 3rd Thursday monthly (except July) at 7:30 AM at the Center. Meetings typically last one hour. Committees meet as determined necessary/reasonable and at a day/time agreed upon by the group annually.

Committee, Projects, Volunteer Opportunities: Volunteers are always sought for year-round help with the Center and our 2 local Book Stores. Roles vary greatly in skills and time commitments and some of them include kitchen/meal service, fundraising, book store sorting/selling/cashiers, program/special event assistance, speakers, front desk and admin office assistance, etc.

West Chester Communities That Care

127 East Chestnut Street | West Chester
www.wcctc.org

Board Inquiries | mobilizer@wcctc.org



Currently on Board: 8
Ideal Number: 12

Mission and Services: West Chester Communities That Care's mission is to improve outcomes for youth through partnership and prevention. We work in collaboration with leaders in all sectors of our society to build society where youth are supported by their parents, their peers and their community to live substance-free, violence-free and emotionally healthy lives. We utilize local WCASD student data to assess our communities greatest risk and protective factors and create action plans to address our greatest areas of proven needs. We use public health campaigns to convey the most important messages to parents and support youth leaderships initiatives to inspire teens to use their voice and their skills to positively impact their peers.

Board Structure: Our Board of Directors meets monthly at 1:00pm on the second Thursday of the month. Board members fill roles on the Executive Board (President, VP, Secretary, Treasurer) or as Chair of a committee. Our Committees or Action Teams are as follows: Development/Sustainability, Data/Research, Marketing, Parent Engagement, Youth Engagement and Partner Engagement (including Healthcare, Education, Township, Law Enforcement, Faith, Non-profit, Business and Marketing/Communications/Media Sectors of our community)

Board Culture: Our Board culture is relatively informal. We review finances, minutes and a consent agenda monthly. We review our by-laws annually. Appointments are volunteer, but BOD insurance is provided. Most recently we secured new office space in West Chester borough, making us more accessible to a greater number of people. We have increased our budget by 80% in FY 2022-23 are continuing efforts toward sustainability.

Board Requirements: Regular attendance at monthly Board and Prevention Partner meeting is required. Networking with the community to help grow the organizations resources in terms of both human and financial capital) is expected to create a sustainable future for the organization. Personal contributions of time and resources are expected, however, type and amount of contribution is not specified and varies by Board member.

Board Meeting Schedule: Second Thursday of the month from 1:00 - 2:00 pm

Committee, Projects, Volunteer Opportunities: Attendance at our regular Coalition meetings at 11:30am, also on the second Thursdays or involvement in our committees is a great way to determine if our organization is a good fit. You can register for upcoming meetings at www.wcctc.org/meet

West Chester Dance Works

315 Westtown Rd, Suite 9 | West Chester
www.westchesterdanceworks.org

Diane Matthews | director@wcdw.org



Currently on Board: 6
Ideal Number: 8

Mission and Services: West Chester Dance Works (WCDW) provides opportunities for the discovery and development of intergenerational dancers and the pursuit of excellence while giving back to reach, teach, and enrich the artistic experience of our community. We specifically fulfill our mission through the training of dancers from ages 9 through adult in the performing groups of West Chester Dance Works; the Junior Performers, DM Dance Machine, Anointed Dance/Anointed Too and the Signature/Training/Company. Our dancers are trained in excellence to take dance out of the studio and bring it to people where they are; in residential care facilities, community festivals and fairs, schools, colleges and universities.

Board Structure: Our board of directors act as a governing body for our organization. We currently have a president, vice president, and treasurer, and acting secretary as officers. We currently do not have any committees but plan to establish more activity in the areas of fundraising for a capital campaign and public relations.

Board Culture: We are an informal board in that we are friendly, have gotten to know one another, and care about the work of the organization. We are structured in that we bring relevant reports and agenda to our monthly meetings and stay on task with getting the business at hand accomplished. While we are a friendly board, the mission is important enough for us to ask tough questions and work hard to find the best solutions to challenges.

Recent Board Activity and Goals: The board over the last year has created the annual budget, overseen the company activity, monitored the financial activity and supported the activity by attending functions. We are planning to reorganize the company expanding the vision to include a separate education division. A capital campaign is also being planned to manage repairs on an aging facility.

Current Skills or Attributes Desired: We currently are looking for those who would be passionate about our mission. Suggested skills/ideas/experience in fundraising, public relations and ability to represent us well when reaching out to others through networking.

Board Requirements: There is not a requirement in demographics; our board currently has diversity including age, sex and national origin. Meetings are held monthly through Zoom at this time. There is a \$340 board directors donation requested.

Board Meeting Schedule: Board meetings are usually held the 2nd Saturday of each month; 2:15pm and mornings during summer months.

Committee, Projects, Volunteer Opportunities: Event assistance- Annual spring concert and auction, season kickoff (fall). Committees- Facility planning, capital campaign.

West Chester Food Cupboard

431 S. Bolmar Street | West Chester
<https://westchesterfoodcupboard.org>

Board Inquiries | 610-344-3175



Currently on Board: 7
Ideal Number: 11

including  graduates

Mission and Services: The West Chester Food Cupboard provides a variety of fresh and healthy foods for food-insecure families in our area. We are an all-volunteer organization - we have no paid staff. We serve about 700-800 families per month, currently in drive-up fashion in order to keep everyone safe.

Board Structure: We are a working, governing board which includes a President, Vice President, Treasurer, and Secretary.

Board Culture: We have an informal board which as yet does not include committees. Our board members are highly involved in the day-to-day operations of the Cupboard. Each member volunteers 1 to 3 or more days/week. Board members take responsibility for a multitude of tasks at the Cupboard, including financial management; grant writing; outreach to donors, clients and volunteers; etc.

Recent Board Activity and Goals: This past year we have been meeting more frequently as most aspects of our operations had to be examined and greatly modified in order to provide the most help to the greatest number of families, all while keeping all our volunteers and our clients safe. We are continually reassessing as the situation changes every month. Our goal: to help as many people as possible, as much as possible, safely.

Board Requirements: We are always looking for potential board members who fit in well with our hands-on working culture, and who can help us increase our diversity and expand our contacts in the community. We ask that potential board members first volunteer weekly at the Cupboard so they can become familiar with our operations, our successes and our challenges.

We are particularly interested in people who are connected with or have experience working with minority communities in our area; those with community connections; and those passionate about working on the problems of food insecurity. We ask for regular attendance at Board meetings and time working at the Cupboard to enable educated decisions. We ask Board members to support the Cupboard financially as they are able (no mandated amount). We would like to expand our minority representation.

Board Meeting Schedule: Normal meeting schedule is on the fourth Tuesday of every other month.

Committee, Projects, Volunteer Opportunities: We offer volunteer opportunities six days/week working in the cupboard. Additional opportunities may be available, depending on your interests.

West Chester YMCA (Branch of YMCA of Greater Brandywine)

605 Airport Road | West Chester
www.ymcagbw.org



Laura Schofield-Pierson | lschofieldpierson@ymcagbw.org

Currently on Board: 21
Ideal Number: 24

including  graduates

Mission and Services: The YMCA's mission is to put Christian principles into practice through programs that build healthy spirit, mind and body for all. Strengthening community through youth development, healthy living and social responsibility is our cause. Every day, we work side-by-side with our neighbors to make sure that everyone, regardless of age, income or background, has the opportunity to learn, grow and thrive.

Board Structure: The West Chester Area Y is an advisory Board that consists of current YMCA members. There is a Board Chair, Vice Chair, Secretary and Treasurer.

Board Culture, Recent Activity and Goals: The board at the branch level is an advisory board. Our board chair sits on the Association Board which is out policy board. Branch boards help to navigate needs from the regional perspective. Each YGBW branch has it's own culture and specificity around how the Y can serve it's community best. Board self assessments and education sessions are held, and new recruits are from membership and the community at large. There is an interview process and board vote, followed by a board orientation. Terms are three years with a maximum of three consecutive terms.

During the past several years our board has worked towards stabilizing our YMCA during the pandemic. Prior to March of 2020, our board was working on expansion and growth projects. We are looking forward to continuing to shift to meet community needs as we make our way to a post-COVID-19 reality.

Board Requirements: Members are expected to advocate within the community on behalf of the YMCA Of Greater Brandywine. Advocacy may include sharing information about the YMCA at appropriate events, writing letters of support for branch initiatives, meeting with political dignitaries, etc. Other requirements include:

- Be willing and accessible to the board and staff to share personal/professional area of expertise.
- Board attendance Minimum of 70%.
- Members are expected to serve on at least one standing and/or adhoc committee.
- All board members (100%) are expected to donate and work on the Annual Campaign.
- Hold a current YMCA membership.

Board Meeting Schedule: We meet each month for one hour, with the exception of July and August. These meetings are scheduled on the 4th Friday at 7:30 AM. Committee meetings are one time per month.

Committee, Projects, Volunteer Opportunities: Committees include Mission Advancement, Program & Membership, DEI, Buildings & Grounds. There are also opportunities to volunteer for events.

Wonderfully Me, Incorporated

PO Box 364 | Exton
www.wonderfullyme.info

Angela White | wonderfullyme4ever@gmail.com



Currently on Board: 6
Ideal Number: 11

Mission and Services: Wonderfully Me is a four-year-old 501(c)3 organization in Chester County, Pennsylvania that educates, empowers and encourages girls ages 8-14. We will cultivate their positive self-confidence, self-development and self-worth as they explore life's possibilities while making good life choices as they grow into women. The program year is held September-May. To meet the needs of our participants while navigating through isolation during COVID, we added a mentoring component to our program in 2022.

Board Structure: The board has functioned as an advisory and governing board, with part of its role to ensure the mission, goals and bylaws are followed but also to offer advice and guidance. Because we are still growing, no officers are in place. However, in the future we will have a Board chair, treasurer and secretary. No monetary compensation is given. When projects are needed board members and volunteers are solicited.

Board Culture: The culture will be informal but structured. We will encourage open and honest dialogue. Input is vital, discussions done respectfully and resolutions are made by majority rule. Members will be from diverse backgrounds and professions.

Recent Board Activity and Goals: The Board has carried out its responsibilities by voting on actions needed for the organization to function. As the Board continues to grow, we will continue to work on the growth of the organization and marketing the organization in our communities. Periodic training sessions will occur during meetings or during the Board planning session. The first annual report has been published.

Board Requirements: Board membership is a 3 year commitment. Members are expected to attend meetings, maintain ethical and integrity standards with the commitment to ensure the mission and vision of the organization are met. They must adhere to confidentiality and conflict of interest disclosures. Financial commitment is expected, either by personal contribution or fundraising effort.

Board members should have a desire to use personal, professional and community connections and skills to help the organization's mission and objectives be accomplished. Wonderfully Me seeks creative and forward thinkers for the future of the organization. Board members should be impartial in decision making and champions for the organization in the community. Members are sought with experience in financial management, fundraising, marketing and grant writing; also, those who are willing to express ideas, and are team driven to ensure the integrity of the organization remains intact.

Board Meeting Schedule: Meetings are held virtually the 3rd Thursday of every quarter using the fiscal calendar at 7pm. Special meetings as needed.

Committee, Projects, Volunteer Opportunities: An invitation is extended to those interested in learning more about the organization, to attend any board meeting, program session or event being held.