



# LEADERSHIP CHESTER COUNTY

*A program of United Way of Chester County*

# 2020

## *Nonprofit Board Opportunities*



CHESTER COUNTY CHAMBER  
of Business & Industry  
*- Chamber of Influence -*



*Leadership Chester County is a program of United Way of Chester County, in partnership with Chester County Chamber of Business & Industry and West Chester University*



# LEADERSHIP CHESTER COUNTY

A program of United Way of Chester County

Dear Leadership Chester County Class of 2020, and Alumni:

Leadership Chester County's mission is to strengthen nonprofit boards by developing leaders who focus on creating a vibrant, safe and inclusive community. Diverse skills and perspectives with that commitment at the board level are essential for nonprofits to sustain quality services to those in need.

The work you've accomplished in LCC has prepared you to take your business and professional expertise, apply governance best practices and a broader understanding of community needs and lead a nonprofit forward as an engaged board member.

This directory has been compiled to help you match your expertise, personal attributes and interests with nonprofits in Chester County. It affords you the opportunity to consider carefully how and where best to apply the comprehensive Leadership Chester County training. Included are many different missions and a range of organizations in regard to size and developmental stage.

Nonprofits submitting descriptions of their organizations value the high standards of governance you learned in Leadership Chester County. More than 150 local nonprofits were invited to send information; those featured here responded to give you a glimpse of their work and hope you might join their boards. The LCC Board Selection Guide offers guidelines for assessing organizations further, to gauge value before considering a board position.

Entries with a United Way logo at the bottom receive grants through the United Way of Chester County (UWCC) Community Impact Fund; to do so they must demonstrate measurable outcomes of their programs and services that promote lasting improvements in local people's lives. UWCC Community Impact Fund grants support programs and services in the areas of Education, Health, Financial Independence, and Basic Needs. By convening partners and mobilizing the best resources, UWCC goes beyond short-term charity for a few, to long-lasting solutions that lift up the whole community.

Feel free to contact me directly to discuss board placement, learn more about an organization or other volunteer opportunities, and to keep us up to date on your adventures in service.

Sincerely,

Mary Anne Feeley  
Director, Leadership Chester County

## Leadership Chester County Advisory Committee

### *Chairman*

Randall Schauer, Esq.  
Partner  
Fox Rothschild, LLP

Dr. R. Lorraine Bernotsky  
Executive Vice President and Provost  
West Chester University

Neil Bryant  
VP, Sales Development US & Canada  
Carestream Health  
Board of Directors,  
United Way of Chester County

Guy Ciarrocchi, Esq.  
President and CEO  
Chester County Chamber of Business & Industry

Dr. Christopher Fiorentino  
President  
West Chester University

Claudia Hellebush  
Retired  
United Way of Chester County

Christopher Saello  
President and CEO  
United Way of Chester County

### **Program Director**

Mary Anne Feeley  
Director, Leadership Chester County  
United Way of Chester County  
610-429-9400  
MFeeley@uwchestercounty.org



<b>ACT in Faith of Greater West Chester</b>	<b>3</b>
<b>Alianzas de Phoenixville</b>	<b>4</b>
<b>American Helicopter Museum and Education Center</b>	<b>5</b>
<b>The Arc of Chester County</b>	<b>6</b>
<b>Arts Holding Hands and Hearts (AHHAH)</b>	<b>7</b>
<b>Barclay Friends</b>	<b>8</b>
<b>The Barn at Spring Brook Farm</b>	<b>9</b>
<b>Brandywine Ballet Company</b>	<b>10</b>
<b>Care Center Foundation</b>	<b>11</b>
<b>Cerebral Palsy Association of Chester County, Inc.</b>	<b>12</b>
<b>Chadds Ford Historical Society</b>	<b>13</b>
<b>Chester County Art Association</b>	<b>14</b>
<b>Chester County Family Academy</b>	<b>15</b>
<b>Chester County Food Bank</b>	<b>16</b>
<b>Chester County Opportunities Industrialization Center</b>	<b>17</b>
<b>Child Guidance Resource Centers</b>	<b>18</b>
<b>Coatesville Youth Initiative</b>	<b>19</b>
<b>Communities That Care of Greater Downingtown</b>	<b>20</b>
<b>Community Health and Dental Care, Inc.</b>	<b>21</b>
<b>The Crime Victims' Center of Chester County, Inc.</b>	<b>22</b>
<b>The Domestic Violence Center of Chester County</b>	<b>23</b>
<b>Downingtown Library Company</b>	<b>24</b>
<b>Family Promise of Southern Chester County</b>	<b>25</b>
<b>French &amp; Pickering Creeks Conservation Trust</b>	<b>26</b>
<b>Friends Association for Care &amp; Protection of Children</b>	<b>27</b>
<b>Good Neighbors Home Repair</b>	<b>28</b>
<b>Good Works, Inc.</b>	<b>29</b>
<b>Greener Partners</b>	<b>30</b>
<b>Health Care Access</b>	<b>31</b>
<b>The Hickman Friends Senior Community of West Chester</b>	<b>32</b>
<b>Home of the Sparrow</b>	<b>33</b>
<b>Honey Brook Food Pantry</b>	<b>34</b>
<b>Horse Power for Life</b>	<b>35</b>
<b>Human Services, Inc.</b>	<b>36</b>
<b>La Comunidad Hispana</b>	<b>37</b>
<b>Maternal and Child Health Consortium</b>	<b>38</b>
<b>North Star of Chester County</b>	<b>39</b>
<b>Oxford Area Neighborhood Services Center</b>	<b>40</b>
<b>People's Light</b>	<b>41</b>
<b>Phoenixville Area Senior Center</b>	<b>42</b>
<b>Phoenixville Area Time Bank</b>	<b>43</b>
<b>Serving at the Crossroads</b>	<b>44</b>
<b>Valley Forge Educational Services</b>	<b>45</b>
<b>Volunteer English Program in Chester County</b>	<b>46</b>
<b>West Chester Area Senior Center</b>	<b>47</b>
<b>Women's Resource Center</b>	<b>48</b>
<b>Wonderfully Me, Inc.</b>	<b>49</b>
<b>YMCA of Greater Brandywine-Brandywine YMCA</b>	<b>50</b>
<b>YMCA of Greater Brandywine—Lionville Community YMCA</b>	<b>51</b>
<b>YMCA of Greater Brandywine—Upper Main Line Y</b>	<b>52</b>
<b>Young Men and Women In Charge Foundation, Inc .</b>	<b>53</b>
<b>Youth Mentoring Partnership</b>	<b>54</b>

## ACT in Faith of Greater West Chester

212 South High Street  
West Chester, PA 19382  
[www.actinfaithgwc.org](http://www.actinfaithgwc.org)

*Hallie Romanowski, Executive Director, 610-659-8007*  
[hallieromanowski@me.com](mailto:hallieromanowski@me.com)

**Board Contact** *Denise Antonelli, Esq., LCC Class of 2017, Board President*  
[dantonelli@gawthrop.com](mailto:dantonelli@gawthrop.com)



**Mission and Services** ACT in Faith of Greater West Chester’s mission is to build a community that empowers the un- and under-employed to stabilize their households and build toward self-sustainability.

**Board Structure and Culture** ACT in Faith has a governing board with officers; all members serve on committees, and decisions are made by consensus. Education sessions are often worked into board meeting agendas.

The organization’s board members are pulled from the faith communities that helped found ACT in Faith, from existing committees and from its donor base. After its first board self-assessment in 2017, the organization has successfully secured new board members to fill gaps in strength, diversity and skill sets.

**Currently 9 on Board**  
*including a  graduate*  
**Ideal Number 12 to 15**

**Recent Board Activity and Goals** In 2019 the board focused on nurturing existing relationships with faith community and corporate partners while cultivating new ones, including two new major donors.

The board approved and is in the process of filling a new position for Development Director. ACT in Faith has grown and stabilized; the board recognized the need to allow the Executive Director to focus on program growth and have another staff person dedicated to resource development to support it.

**Board Requirements** Board members serve 2-year terms with a maximum of 3 consecutive terms; if they represent a faith community they are asked to help identify their successor. Each board member is asked to make an annual financial commitment appropriate for their situation, attend meetings and serve on at least one committee.

Board members must be passionate about the mission, understand and want to learn about poverty and the community ACT in Faith serves. They must be willing to champion its mission within their circles to help ACT in Faith cultivate new connections, ideas and resources.

**Board Meeting Schedule** 4th Thursday of 8 months of the year, generally at 6:00 p.m.

**Other Volunteer Opportunities** Program services and office support; Committees: Finance, Communications, Program, and Development, of which Faith Community Partnership, Annual Sponsorship and Community Cupboard are subcommittees.

## Alianzas de Phoenixville

148 Church Street

Phoenixville, PA 19460

[www.alianzasdephoenixville.org](http://www.alianzasdephoenixville.org)

Nina M. Guzman, Executive Director

[nina@alianzasdephoenixville.org](mailto:nina@alianzasdephoenixville.org), 610-933-9200

**Board Contact** Edwin Soto [edwin@edwinsoto.net](mailto:edwin@edwinsoto.net)



**Mission and Services** Alianzas de Phoenixville (Alianzas) connects immigrant communities with resources and mediation for equal access to services.

**Board Structure and Culture** Alianzas is a start-up experiencing rapid growth. Their governing board has officers and committees which influence board decisions. Alianzas seeks unanimity in all decision making.

**Currently on Board 8**  
**Ideal Number 11**

The current board members were referred by others or responded to a "Get to Know Us" event designed to attract board and committee members. Regular self-assessments are done.

**Recent Board Activity and Goals** Alianzas has been looking ahead to its anniversary year, which will be marked by taking the organization to a new level of internal leadership focused on sustainability.

**Board Requirements** Alianzas' board members are expected to lead a committee, attend monthly meetings and provide annual financial support regardless of amount. Alianzas is looking for board members with fundraising capabilities, legal background, experience working with immigrant communities or interest in gaining the experience.

**Board Meeting Schedule** 3rd Thursday of every month 4:30-6:00 p.m.

**Other Volunteer Opportunities** Committees with openings include Audit, HR, Financial & Event Planning; other volunteer opportunities are as a bilingual interpreter, front desk receptionist/greeter or with child care.

## American Helicopter Museum and Education Center

1220 American Boulevard  
West Chester, PA 19380

[www.americanhelicopter.museum](http://www.americanhelicopter.museum)



Allison Titman, Executive Director

[atitman@americanhelicopter.museum](mailto:atitman@americanhelicopter.museum) 610-436-9600, ext. 203

**Board Contact** Marc Sheffler [msheffler@americanhelicopter.museum](mailto:msheffler@americanhelicopter.museum)

**Mission and Services** The American Helicopter Museum & Education Center's mission is to preserve rotary-wing aviation history, educate society on helicopters and their missions and inspire future generations. The Center collects, preserves, researches, publishes and exhibits the objects, artifacts and documents relating to the origins and development of rotary-wing aircraft. It offers an active schedule of public educational programs, exhibitions, events, air shows, workshops and publications designed to teach the principles of flight, celebrate the pioneers of aviation and encourage and inspire future generations of engineers, scientists, innovators, pilots, mechanics and inventors!

**Currently on Board 16**  
**Ideal Number 18 to 20**

**Board Structure and Culture** American Helicopter Museum and Education Center's board has officers-Chair, Vice-Chair, Treasurer, Secretary-and 11 standing committees, not all led by board members. Consensus decision making is usual with majority voting on certain items when a quorum is present. Committees have some autonomy but by-laws and other guiding documents specify what the board must vote on. Regular self-assessments and board education sessions are held. Current volunteers usually comprise referrals to board.

**Recent Board Activity and Goals** Recently the board has worked on hiring and transitioning a new executive director; improving the visitor experience; outreach to veterans; expanded education workshops and improving the revenue stream.

Goals include adding education for underserved populations to mirror the Girls in Science & Technology (GST) program; marketing the museum to increase visibility; expanding its donor base; growing rentals and admissions and better reflecting the diversity in the organization's volunteer base.

**Board Requirements** American Helicopter Museum's board members are expected to attend at least 3 of 6 board meetings; make an annual \$100 minimum donation; and contribute active participation on at least 1 committee. The board seeks members with expertise in finance (CPA), fundraising and development; increased diversity as to gender and ethnicity; and those with connections to corporations to add to its sponsor base.

**Board Meeting Schedule** 3rd Tuesday of alternate months (January, March, May, July, September, November) from 7:00-9:00 p.m.

**Other Volunteer Opportunities** Museum docents, educational program teachers, birthday party assistants, helicopter restoration/preservation volunteers; facilities and special event volunteers; committee members (finance, education, marketing/communication, volunteer recruitment/enrichment, nominating).

## The Arc of Chester County

900 Lawrence Drive, West Chester, PA 19380

[www.arcofchestercounty.org](http://www.arcofchestercounty.org)

Jeanne Meikrantz, Executive Director, 610-696-8090 ext. 203

[jmeikrantz@arcofchestercounty.org](mailto:jmeikrantz@arcofchestercounty.org)



**Board Contact** Stephen Potts, Board President, [steve@hpplaw.net](mailto:steve@hpplaw.net)

**Mission and Services** The Arc of Chester County is dedicated to enhancing the dignity and welfare of all people with developmental and intellectual and other disabilities and autism. The Arc provides quality, community-based services beginning at birth, extending through entire lifetimes, to improve the lives of those it serves and empower them to choose how to live, learn, work, and spend their leisure time. The Arc's vision is a community of inclusion that embraces and values all people equally. Founded 67 years ago by a handful of driven and dedicated parents advocating for inclusion to ensure that their children and all individuals, with and without disabilities, had equal rights and opportunities, The Arc today supports over 3,000 individuals. The Arc's goal is to remain a leader in advocacy for the rights and inclusion of people with disabilities, providing access to supports/services that foster a life of inclusion and opportunity.

**Board Structure and Culture** The Arc's governing board sets mission, core values, culture and vision, operationalized through the agency's services and programs. The leadership defines priorities, searches for solutions, and galvanizes commitment from the public. There is mutual respect and a cohesive partnership between the staff and the actively involved board, with roles and responsibilities clearly defined and respected. Meetings utilize a consent agenda. Standing committees include executive/personnel, development and community relations, finance/investment, advocacy and governmental affairs, governance, and quality enhancement. Ad hoc committees and work groups are formed as necessary. Committees are usually chaired by a member of the board with other volunteers and employees participating. Committees generally have authority to take action unless it involves changes to policy or expenditures outside the budget.

**Currently on Board 17**  
including  graduates  
**Ideal Number 15 to 17**

**Recent Board Activity and Goals** The Board continues to focus on its strategic plan, the primary goal to ensure The Arc can continue to provide quality services and is fully prepared to meet current and future funding challenges; a development plan has also guided their work. The board revised the organization's by-laws, approved and revised its Emergency Disaster Plan and assisted in development and approval of revised personnel policies and budgets.

**Board Requirements** The Arc focuses on further diversifying its board as an ongoing goal; board and committee volunteers are recruited from member referrals, Leadership Chester County and chamber and community events. The most successful and involved board members presented to volunteer, then were asked to serve on a committee or special project fitting their interests. Board members are expected to participate in meetings, attend events and make a generous annual financial contribution. Experience in medical, financial/investment, and human services, nonprofit management, marketing and public relations, communications, fundraising, quality/compliance, business management and legislative as well as community connections are sought.

**Board Meeting Schedule** 3rd Wednesday of every other month 6:00 p.m. (February, April, June, August, October, December).

**Other Volunteer Opportunities** The Arc Achievement Walk, Run & Fun Day annual community celebration, Holiday Giving, Trunk or Treat, Breakfast With Santa, Legislative Breakfast in May, with other "friend-raiser" events throughout the year



## Arts Holding Hands and Hearts

805 Nathan Hale Drive  
West Chester, PA 19382  
[www.AHHAH.org](http://www.AHHAH.org)



Jan Michener, Executive Director, 484-883-2367  
[Jan@ArtsHoldingHandsandHearts.com](mailto:Jan@ArtsHoldingHandsandHearts.com)

**Board Contact** Richard Dowgun [Rdkd2@verizon.net](mailto:Rdkd2@verizon.net)

**Mission and Services** AHHAH provides classes in yoga/mindfulness, expressive arts and literacy, and nutrition to disadvantaged children and parents in Coatesville, Kennett Square, Downingtown and West Chester. AHHAH also builds, installs, stocks and maintains Pop-Up Lending Libraries in these communities.

**Board Structure and Culture** AHHAH's is a governing board which meets regularly, uses a published agenda, records and reviews minutes, but in other respects is informal; most decisions are made by consensus. The board has 3 officers-Chair, Secretary and Treasurer-and 3 standing committees: Executive, Finance/Internal Operations and Development, with ad-hoc workgroups for special projects. AHHAH's board does regular self-assessments and education sessions are held. Potential board members are asked to attend an AHHAH community presentation, observe/participate in a class, and meet with the executive director and a board member; observe at least one board meeting and participate as a volunteer for three months and submit an application.

**Currently on Board 8**

**Ideal Number 10**

**Recent Board Activity and Goals** Last year the board updated AHHAH's strategic plan, recruited five new board members and implemented a research project (in collaboration with Dr. Ellie Brown of West Chester University) to objectively measure the impact of AHHAH's programs. The board also planned and executed four fundraising events.

Next year, in addition to continued oversight of programs and finances, fundraising and the research project, the board will work to implement a donor/supporter management information system, initiate an annual appeal program and standardize the contracting process.

**Board Requirements** Attendance is expected at 75% of meetings, as well as a financial contribution proportional to resources, participation in fundraising events and at least one committee and one activity/project. AHHAH is seeking in new members representation from the communities served, with expertise in law, compliance, human resources management, and early childhood education.

**Board Meeting Schedule** 3rd Saturday monthly except in July, August and December, 1:00-3:00 p.m.

**Other Volunteer Opportunities** Volunteers may serve as readers in AHHAH's "Read to Me" program. They may build, decorate and install Pop-Up lending Libraries (PULLS); organize and participate in a drive to collect books; sort, select and label donated books for PULLS or serve as a PULL "steward", checking and restocking one or more PULLS as necessary. Volunteers can also assist with AHHAH's fundraising and community events or administrative projects.

## Barclay Friends

Franklin Street  
West Chester, PA 19380  
[www.bf.kendal.org](http://www.bf.kendal.org)

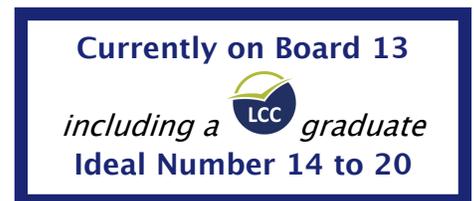


Linda M. Sterthous, Executive Director  
[lsterthous@bf.kendal.org](mailto:lsterthous@bf.kendal.org) 610-696-5211 X 411

**Board Contact** John Braceland, LCC Class of 2007, Board Chair [john@jbsolutionsllc.com](mailto:john@jbsolutionsllc.com)

**Mission and Services** Reflecting the Quaker concern for older people, Barclay's mission is to continuously improve care of the aging across the continuum of services it provides, while it aspires to the highest professional and humanitarian standards in a supportive and compassionate atmosphere. Barclay Friends envisions itself as a premier advocate, initiator and facilitator of services for older adults, through an integrated continuum of care and services and in partnership with the community, to ensure services that enhance quality of life. Barclay Friends provides skilled nursing, post-acute and respite for older adults; in the summer of 2020 Barclay will be offering personal care with its new building, Preston, opening.

**Board Structure and Culture** Barclay Friends is a mature organization with a board that includes officers-Chair, Vice Chair, Treasurer and Secretary- and members in three-year terms renewable up to nine years. Standing committees include Development and Marketing, Finance, Governance and Resident Care and Compliance. The Barclay board utilizes consensus decision-making, holds regular education and self-assessment sessions, and seeks new members through personal referrals from existing leaders, community groups and local businesses. There is a comprehensive board orientation process providing a solid orientation on Barclay's background, history, and operations as well as the values guiding the organization.



**Recent Board Activity and Goals** Since a tragic fire in November 2017, which destroyed the personal care building, Barclay Friends has been rebuilding, and focused on renewal. A major capital campaign and bank financing raised funds for the new Preston building, to be ready July 2020. The board remains focused on supporting the management team in growing Barclay Friends' well-regarded reputation for short-term post-acute care and maintaining its highly regarded reputation for long-term care.

**Board Requirements** Barclay Friends board members should be able to attend most board and committee meetings; there is also a board retreat usually on a Saturday in spring. All board members are expected to contribute based on their ability to give. New members are sought with business management and/or community leadership experience, who have backgrounds in accounting/finance, architecture/construction, education, fundraising, law, human resources, health care, gerontology, social services and information technology.

**Board Meeting Schedule** 4<sup>th</sup> Thursday of odd months from 5:00-7:00 p.m. Committee meetings are held on even months, typically in the early evening. There is a board retreat on one Saturday, usually in spring.

**Other Volunteer Opportunities** Non-board members can join committees by board appointment. Volunteers can also help with resident activities and events, or the two main fundraisers-Golf Classic in June and Secret Gardens tour in September.

## The Barn at Spring Brook Farm

360 Locust Grove Road  
West Chester, PA 19382  
[www.springbrook-farm.org](http://www.springbrook-farm.org)

Nan Latona, Executive Director  
[nan.latona@springbrook-farm.org](mailto:nan.latona@springbrook-farm.org) 610-793-1037



**Board Contact** Sharon Cichocki, Board President [sdcichocki@yahoo.com](mailto:sdcichocki@yahoo.com)

**Mission and Services** The Barn at Spring Brook Farm's mission is to enrich the lives of children with disabilities through animal-assisted activities. It serves children ages 2-12 with physical, cognitive and/or developmental disabilities.

**Board Structure and Culture** The Barn's Board has President, Vice-President, Treasurer and Secretary. There are 5 standing committees and a 12-member Advisory Board; ad hoc committees are formed for events and special projects. Meetings are structured by the by-laws and decisions made by consensus. The Barn's board is a very collaborative group committed to its mission and the culture is fairly informal. Most members sit on committees actively involved in accomplishing tasks related to the Strategic Plan. Typically, new board members have been referred by current ones or advisory board members; recently, after identifying board needs, The Barn is pursuing new members for its board through Leadership Chester County.

**Currently on Board 13**

including a  graduate  
**Ideal Number 15 to 17**

**Recent Board Activity and Goals** A three-year strategic plan was finalized at the beginning of 2019, and the board actively pursued and added additional committee members to help on its progress. Board members collaborated during the hiring process and assisting in the transition of a new Executive Director hired in May. By-laws were updated and a new board member added. The Barn's 2020 goal is to assess board productivity, establish a more formal process for on-boarding new members, including a board manual, and add members to fulfill identified needs.

**Board Requirements** The Barn's board members serve for three years, attend six meetings, join one or more standing committees and participate in its two major events: The Spring Fundraiser in April and the Annual Hoe Down in October. Board members are asked to make a donation to The Barn during each year of their terms and are encouraged to become sponsors for events and contribute to the Annual Appeal. They are asked to participate in one of the quarterly Socialization Events, acquire sponsors for fundraisers and invite donors as well as advocate for The Barn ongoing to increase visibility and recruit new clients and support. The Barn's board would benefit from skill sets including estate planning, information technology and marketing but is open to anyone truly passionate about the organization's mission. It is an added benefit to have comfort in a farm setting and knowledge of farm animals. Community connections are sought that broaden The Barn's core group of individual and corporate supporters in Chester County and beyond. The Barn serves a diverse group of clients who would be better served by diversification of its board.

**Board Meeting Schedule** 3rd Thursdays of January, March, May, July, September and November 6:30 p.m.

**Other Volunteer Opportunities** Committees: Advancement (Marketing and Development combined), Programs, Finance, Governance and Facilities/Animals. Individual program volunteers are needed to work with the children directly, also summer camp and office volunteers.

## Brandywine Ballet Company

317 Westtown Road, Suite 5  
West Chester, PA 19382  
[www.brandywineballet.org](http://www.brandywineballet.org)



Michelle Marquette, Operations Director  
[Michelle@brandywineballet.org](mailto:Michelle@brandywineballet.org) 610-692-6402

**Board Contact** Lynn Erskine [lynnerskine@verizon.net](mailto:lynnerskine@verizon.net)

---

**Mission and Services** Brandywine Ballet's mission is to provide exceptional, professional training and performance opportunities for dancers, and to attract and entertain audiences as the region's premier ballet organization. The Company provides three fully staged, professional ballet productions to audiences in West Chester, PA each season at its home theater, Emilie K. Asplundh Concert Hall, on the campus at West Chester University.

**Board Structure and Culture** Brandywine Ballet Company's board has a President, Vice President, Treasurer, and Secretary; it utilizes consensus decision making, informed by committees or task forces as board size allows. Current board members suggest contacts they think would be a good fit to the Nominating/Governance task force or committee, which reaches out to the candidate and determines interest and fit with an informal set of questions. The Company also uses the Arts & Business Council Business on Board program as well as Leadership Chester County to identify new candidates. Regular self-assessments and board education sessions are held and for new members, there is a board orientation.

**Currently on Board 7**  
**Ideal Number 10**

**Recent Board Activity and Goals** Last year the Company staff underwent significant change, and the board took the opportunity to re-structure key positions. The board assisted with the main fundraiser for the year in addition to helping out when the office was understaffed. Goals for the near future include recruiting new members, growing the donor base, increasing grassroots awareness of the organization in the community and broadening attendance at performances.

**Board Requirements** The Company's board members are expected to provide a \$500 annual gift, attend events and performances; assist in broadening community awareness and seek sponsorships. The Company currently seeks board members with skills in donor development and fundraising, public relations and marketing.

**Board Meeting Schedule** 1st Monday of the month, September-July, at 6:30 p.m.

**Other Volunteer Opportunities** Committees/Task Forces: Nominating/Governance, Finance, Marketing, Donor Development, Programming; assist with annual fundraiser in March

## Care Center Foundation

127 S. Matlack Street  
West Chester, PA 19382

[www.carecenterfoundation.org](http://www.carecenterfoundation.org)

610-436-6226



**Board Contact** *Wendy Wallace, DO, LCC Class of 2015*

*Board President and Acting Executive Director*

[wendyjanevw@comcast.net](mailto:wendyjanevw@comcast.net)

**Mission and Services** By working with the most vulnerable groups, particularly those with multiple past traumas, the Care Center Foundation (CCF) provides support, meals, guidance, social activities and education to uplift and give hope.

**Board Structure and Culture** Care Center Foundation is a mature, renewing organization with a governing board including President, Treasurer and Secretary, an Advisory Board and committees: fundraising, volunteers, programs, board development. The board decisions are made by consensus and new members found through referrals. Regular board self-assessments and education sessions are held.

**Currently on Board 4**

including a  graduate  
**Ideal Number 6**

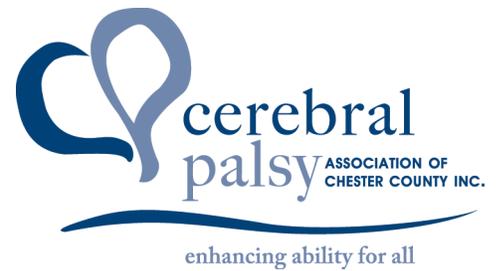
**Board Requirements** CCF board members are expected to attend 50% of the meetings, and provide annual support of \$1,000.

**Board Meeting Schedule** 2nd Tuesday at 5:00 p.m., every other month

**Other Volunteer Opportunities** Committee chair; volunteer parent mentor

## Cerebral Palsy Association of Chester County, Inc.

749 Springdale Drive  
Exton, PA 19341  
[www.ccdisability.org](http://www.ccdisability.org)



**Board Contact** Margaret Rybinski, Executive Director  
610-524-5850 [Margaret@ccdissability.org](mailto:Margaret@ccdissability.org)

**Mission and Services** The mission of Cerebral Palsy Association of Chester County, Inc. (CPACC) is to enhance the abilities and support the independence of people with Cerebral Palsy and other disabilities throughout their lives. The organization's vision is an accessible community where every child has educational success, developmental growth and where adults with disabilities participate in and live as independently as possible.

**Board Structure and Culture** CPACC is an established organization which has a governing board including officers, Executive and Financial Committees. The board utilizes consensus decision making in a small informal structure with a hands-on approach to governance. Board self-assessments are regularly done, and referrals from current members and the community, along with United Way programs, are resources for cultivating new members.

**Currently on Board 9**  
**Ideal Number 11**

**Recent Board Activity and Goals** CPACC is in the fourth of a five-year strategic plan. The Financial Committee is focused on long-term sustainability and the board is leading the change in goals for maintaining quality programs in the changing health and disability field.

**Board Requirements** CPACC Board members should attend regularly and provide a financial contribution. Board candidates are sought who have knowledge or passion for disabilities, early childhood and/or the health industry. CPACC is also recruiting for board members with an interest in technology, marketing and fundraising knowledge.

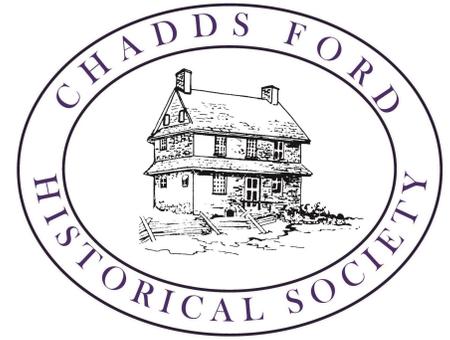
**Board Meeting Schedule** Board meetings are held at least 5 times a year, generally on the 3rd Wednesday of the month in the evening (September, October, January, March and May). Additional meetings are held when needed.

**Other Volunteer Opportunities** CPACC's special event, the Northbrook Canoe Challenge, always welcomes participants and fundraising opportunities. A Technology Committee is planned to focus on assisting the people served to access smart home technology for independence.



## Chadds Ford Historical Society

1736 N. Creek Road  
Chadds Ford, PA 19317  
[www.chaddsfordhistory.org](http://www.chaddsfordhistory.org)  
[info@chaddsfordhistory.org](mailto:info@chaddsfordhistory.org)  
610-388-7376



**Board Contact** *Randell Spackman, LCC Class of 2009, Board President*

---

**Mission and Services** The Chadds Ford Historical Society (CFHS) was founded in 1968 as part of an effort to save the dilapidated John Chads House (c.1725). The Society is a community-based 501(c)(3) nonprofit organization and owns and preserves three pre-Revolutionary buildings which are open to the public as house museums. Its mission is to preserve the properties, records, and artifacts; to interpret the history; to educate the public concerning the way of life in the Chadds Ford area with emphasis on the eighteenth century. In addition to maintaining all historic structures, the Society hosts several community events annually along with providing Living History education programs for youth and adults. Its Visitors Center hosts a Spring Lecture Series, Exhibits and provides a research library for the public.

**Board Structure and Culture** CFHS is a mature organization; it has a governing board that does regular self-assessments and uses committees.

**Recent Board Activity and Goals** Over the past year the CFHS board has focused on big events, education and grants for preservation of the buildings.

**Currently on Board 8**

*including a  graduate*

**Board Requirements** CFHS board members serve two-year terms. New board members are sought who have expertise in events, education, history, banking and legal matters.

**Board Meeting Schedule** Monthly meetings and some events

**Other Volunteer Opportunities** Events, educational programs, library and collections, interior building preservation, office help and public relations

## Chester County Art Association

100 N. Bradford Avenue  
West Chester, PA 19382  
[www.chestercountyarts.org](http://www.chestercountyarts.org)



**Board Contact** Wendy Kershner, Executive Director  
610-696-5600 [wkershner@chestercountyarts.org](mailto:wkershner@chestercountyarts.org)

**Mission and Services** Chester County Art Association (CCAA) is a nonprofit organization dedicated to educating, inspiring and connecting people of Chester County to and through the arts. Founded in 1931 by N.C. Wyeth and others, CCAA is dedicated to nurturing creativity through high-quality arts education, inspiring art exhibitions, and building healthy, vibrant communities. CCAA believes that everyone is an artist, and the organization helps develop individual abilities and foster art appreciation along with a sense of artistic community. Fine arts/fine craft classes and workshops teach fundamental concepts as well as advanced techniques. Over 50 annual art exhibitions, along with lectures and artist talks, provide dialogue and new learning opportunities.

**Board Structure and Culture** CCAA is a mature organization with the board in a governing rather than operational role. There are committees reporting to the board and a consent agenda is used to encourage advanced review of priority topics for discussion at meetings. Board education sessions are provided. CCAA identifies board needs through regular self-assessments and recruits new members through outreach to personal contacts and the Chester County Community Foundation.

**Currently on Board 13**  
**Ideal Number 12 to 15**

**Recent Board Activity and Goals** The CCAA board has focused on creating a development base to increase donations and support as well as to build awareness.

**Board Requirements** CCAA board member requirements include attendance at 8 out of 10 meetings and a financial commitment of personal determination-for 100% board support. Members are strongly encouraged to participate on one committee, attend monthly art openings and actively participate in main fundraising events. Currently, CCAA seeks board members with expertise in financial, legal and human resource fields.

**Board Meeting Schedule** 4th Tuesday of each month except August and December, from 6:00-8:00 p.m.

**Other Volunteer Opportunities** Committees, special projects

**Chester County Family Academy**  
530 E. Union Street, West Chester, PA 19382  
[www.ccfaschool.org](http://www.ccfaschool.org)



*Amanda Lake, Interim CEO* 610-696-5910  
[lake@ccfaschool.org](mailto:lake@ccfaschool.org)

**Board Contact** *Carla Messikomer, Ph.D., LCC Class of 2020, Board Secretary* [messikomer@ccfaschool.org](mailto:messikomer@ccfaschool.org)

**Mission and Services** Chester County Family Academy (CCFA) has as its mission to provide the students of participating school districts with a community based, hands-on, hearts-on, heads-on program for young learners (ages 6 through 9 years old) and their families struggling with financial challenges. CCFA is a 22-year-old nonprofit, K through 2<sup>nd</sup> grade charter school, located in West Chester, PA. The school primarily targets students and families who struggle with financial challenges. CCFA aspires to provide a private school-like program within a public charter school environment, to prepare the student body for the 3<sup>rd</sup> grade-academically and behaviorally. CCFA has approximately 90 students, 4 teachers, 4 teacher aids, 4 specialists and one administrator; current composition is 35% special education and 65% regular education. CCFA partners with over 50 nonprofit and for-profit organizations to serve its children’s needs, using the community as an expanded classroom. CCFA’s charter is held by the West Chester Area School District (WCASD).

**Board Structure and Culture** CCFA is a mature, renewing organization with the board presently in a working role while providing oversight. There are regular board education sessions. The board plans to return to a committee structure once more board members are recruited. In addition to partners, board vacancies are posted to the school website and on social media as well as on known job boards. New board members have induction, assignment to a mentor, and a one-year initial term. With the recruitment of a new, permanent CEO, and the recent addition of a business management firm, along with other operational changes, the board’s work should move more toward governance and a strategic focus.

**Currently on Board 3**  
*including  graduates*  
**Ideal Number 9**

**Recent Board Activity and Goals** CCFA is undergoing a business transformation and the board is focused on stabilizing operations for the next year. The organization has had a churn at the CEO level, also with vendors performing critical business functions, and with the voluntary resignation of four board members in the past quarter. They are actively recruiting a new CEO and 4-6 new board members, including a Board Treasurer, in the next six months.

**Board Requirements** CCFA board members must be proactive “do-ers” who take initiative and follow through on commitments. Beyond attending a minimum of 10 board meetings/year, 7 to 10 hours of active work per month are required; also to work within the Google Suite. CCFA seeks new board members age 28+, educated and experienced professionals with active volunteer engagement in the community. Diverse backgrounds, community connections, nonprofit board experience and a passion for early education are other attributes preferred. There is a board application and interview process including a tour of the school and observation of a board meeting; candidates also must provide local, state and federal clearances. Approved candidates are required to sign an agreement and Commitment to Excellence. After six months the candidate provides a self assessment, and at the one-year interval, submits their candidacy to continue on the board by outlining their accomplishments.

**Board Meeting Schedule** Wednesdays monthly 5:30-6:30 p.m.

**Other Volunteer Opportunities** (See website)

## Chester County Food Bank

650 Pennsylvania Drive

Exton, PA 19341

[www.chestercountyfoodbank.org](http://www.chestercountyfoodbank.org)

Larry Welsch, Executive Director

610-873-6000

[lwelsch@chestercountyfoodbank.org](mailto:lwelsch@chestercountyfoodbank.org)



**Board Contact** Barbara Reisenwitz, LCC Class of 2011

[barbara.reisenwitz@bentley.com](mailto:barbara.reisenwitz@bentley.com)

**Mission and Services** Chester County Food Bank (CCFB) mobilizes the community to ensure access to real, healthy food.

**Board Structure and Culture** CCFB is a mature organization with Board Chair, Vice Chair, Secretary and Treasurer. There are a number of standing committees (Governance and Nominating, Marketing and Development, Investment, Finance) and ad hoc committees are formed as needed. Regular board education sessions and self-assessments are held. The board has stepped back from hands-on engagement and is more of an oversight board. Committees often bring information to the board for action, and meetings follow a structured agenda with formal votes, usually after consensus has been built-interactions outside meetings are generally by email or phone. New members are recruited through referrals, but it's been recognized that CCFB has not been proactively reaching out to underrepresented parts of the community.

**Currently on Board 11**

including  graduates

**Ideal Number 18**

**Recent Board Activity and Goals** The CCFB board has been focused on possible expansion of operations to areas closer to clients served. Additionally, they are working on tighter financial controls and reporting.

**Board Requirements** CCFB looks to add board members who bring diversity in terms of age, race, professional background and skills. Areas of expertise underrepresented on the board or required for current activities are legal, social work, education, healthcare and finance.

**Board Meeting Schedule** 4th Monday of the month, except for November, and in December the meeting is the 1st Monday

**Other Volunteer Opportunities** The website offers a variety of volunteer opportunities.



**Project Host 2011-2012 and 2019-2020**



## Chester County Opportunities Industrialization Center

22 N. 5<sup>th</sup> Avenue, Coatesville, PA 19320

[www.ccoic.org](http://www.ccoic.org)

Joyce Chester, President/CEO, 610-692-2344

[jchester@ccoic.org](mailto:jchester@ccoic.org)



**Board Contact.** Diane DeVestern [ddevestern@wcupa.edu](mailto:ddevestern@wcupa.edu)

**Mission and Services** CCOIC was established in 1979 on the principles/objectives of the Philadelphia organization established in 1964 by Reverend Leon Sullivan. “Helping People Help Themselves” is at the core of CCOIC’s mission as it serves the community with free adult education and job training programs that include English Language Acquisition, GED Preparation, Adult Tutoring, Workforce Reintegration, Certified Nurse Aide Training, and the SOAR justice-involved program. During 2018-2019 CCOIC and its partners served over 700 adults.

**Board Structure and Culture** The CCOIC Board of Directors has four officers: Chair, Vice Chair, Secretary and Treasurer. Committees include Development, Finance/Budget/Audit, Nomination and Board Development, Strategic Plan and Program Review, Executive, Facilities, Gala/Silent Auction, and Public Relations. The culture blends structure (by-laws, strategic plan, committee missions) with an environment encouraging open discussion-with a goal of achieving consensus decision making. Regular board education sessions and self-assessments are held. In addition to positive links to LCC, current board members are encouraged to seek and identify new members; there is a review process with Nomination and Board Development Committee and the President/CEO.

**Currently on Board 12**

including  graduates

**Ideal Number 15**

**Recent Board Activity and Goals** This past year CCOIC continued outreach to the Coatesville community as it marked its two-year anniversary of moving to new headquarters there. It was very exciting to see increased attendance in CCOIC’s programs/services. The organization is actively engaged in a major building renovation project with funding from Chester County Department of Community Development and the United States Department of Housing and Urban Development, along with a priority of developing a capital campaign and overall strategic plan for fundraising. CCOIC’s future goals include developing additional adult education and job training programs in consultation with Chester County community sectors.

**Board Requirements** CCOIC board members are required to attend  $\frac{3}{4}$  of the Board meetings each year, contribute \$30 per month (\$360 per year) and also help with fundraising efforts (ticket sales, silent auction items, corporate sponsors, etc.) for the annual Gala event. New candidates are sought with development/fundraising experience and a commitment to focus on funding opportunities, also community connections, interest/enthusiasm in CCOIC’s mission, commitment, integrity, team-work skills, available time, functional skills, past experiences, and attributes adding to board diversity.

**Board Meeting Schedule** 3<sup>rd</sup> Thursday of each month at 7:00 p.m.

**Other Volunteer Opportunities** Gala/Silent Auction Committee accepts volunteers; other opportunities open to discussion



**Project Host 2001-2002 and 2013-2014**



## Child Guidance Resource Centers

744 East Lincoln Highway  
Coatesville, PA 19320

[www.cgrc.org](http://www.cgrc.org)

**Board Contact** Colleen A. McNichol, MBA, Chief Executive Officer  
484-454-8738 [cmcnichol@cgrc.org](mailto:cmcnichol@cgrc.org)



**Mission and Services** Child Guidance Resource Centers' mission is to inspire hope, to empower and to contribute to the well-being of children, families and adults throughout the five-county Philadelphia region by delivering evidence-informed behavioral health services and community-wide wellness programs.

**Board Structure and Culture** Child Guidance Resource Centers (CGRC) is an established, stable organization with a governing board led by a Chair and Vice-Chair; it has 6 standing committees and creates new ones based on need. There is a structured decision making process with each board member casting an equal vote. Strategic and tactical issues are reviewed in committee meetings prior to presentation to the full board. CGRC's leadership provides full and transparent information to all board members on operational, financial, governance and clinical matters. CGRC primarily recruits new board members through recommendations by current board members, staff or community members. Regular board self-assessments and education sessions are held. New board members attend a formal orientation on clinical programs, financial process, and advocacy work.

**Currently on Board 18**  
**Ideal Number 21**

**Recent Board Activity and Goals** CGRC Board members reviewed current and future operational, financial and clinical issues, and participated in the development of a new three-year strategic plan. Several new board members were interviewed by the Governance Committee and elected to the board. Board Development committee members worked on the annual fundraising gala and other fundraising activities.

**Board Requirements** CGRC appreciates the time commitment required and makes an effort to be clear about expectations; a job description is in place for board members. A personal contribution according to the member's ability is required. Members may serve three terms of three years each; the first year of the first term is probationary.

CGRC seeks to identify board members who articulate a commitment to its mission, but they are not required to have a background in behavioral health to serve. CGRC prefers candidates from diverse educational and professional backgrounds who are eager to learn about the impact of its programs and services, and would like to increase representation in Philadelphia and Chester Counties.

**Board Meeting Schedule** Last Wednesday of the month 5 times per year; most committees meet 4 times per year

**Other Volunteer Opportunities** Special projects and events (5K, Fundraising)



## Coatesville Youth Initiative

545 East Lincoln Highway  
Coatesville, PA 19320

[www.coatesvilleyouthinitiative.org](http://www.coatesvilleyouthinitiative.org)

Jarvis Berry, LCC Class of 2011, Acting Executive Director  
610-380-0200

[jarvis@coatesvilleyouthinitiative.org](mailto:jarvis@coatesvilleyouthinitiative.org)

**Board Contact** Collin Raysor, LCC Class of 2020  
[crays3461@yahoo.com](mailto:crays3461@yahoo.com)



**Mission and Services** The mission of the Coatesville Youth Initiative (CYI) is to contribute to a vibrant future for Coatesville by engaging youth in experiences that support their success in school and in life, and by uniting a wide range of partners to make the community better for everyone.

**Board Structure and Culture** CYI is an established organization with a general governing board. Officers form the Executive Committee (Chair, Vice-Chair, Treasurer, and Secretary). There are also Finance/Audit, Ambassador, Human Resource and Youth & Community Leadership Committees. Committees are tasked with small decision making as well as gathering deep-level information for board consensus decision making. Regular board self-assessments and education sessions are held. Board members are sought through connections, referrals and community partnerships. Prospective board members have several meetings with multiple board members prior to onboarding-to discuss the culture and state of the organization.

**Currently on Board 8**  
including  graduates  
**Ideal Number 14**

**Recent Board Activity and Goals** In addition to regular monthly board and periodic committee meetings, the CYI board has participated in two separate “retreats,” focused on planning and organization direction. Immediate board-level goals are to hire a permanent executive director and begin a new strategic plan.

**Board Requirements** Board members are expected to attend at least 70% of board events and CYI also expects 100% board financial support. Currently CYI is seeking potential board members with expertise in human resources and finance/accounting.

**Board Meeting Schedule** Monthly (currently)- last Thursday of every month

**Other Volunteer Opportunities** Committees



## Communities That Care of Greater Downingtown

P.O. Box 194, Uwchlan, PA 19480

[www.dtownctc.org](http://www.dtownctc.org)

*Bethann Cinelli, D.Ed., Executive Director*

610-304-4168

[bcinelli@dtownctc.org](mailto:bcinelli@dtownctc.org)



*empowering youth  
to make positive choices*

**Board Contact** *Cynthia Black, President* [peelerblack@gmail.com](mailto:peelerblack@gmail.com)

**Mission and Services** Communities That Care (CTC) of Greater Downingtown is a collective of community organizations using evidence-based prevention programs, policies, and resources to foster positive mental health, substance use prevention, and youth development. The CTC of Greater Downingtown is designed with a collective framework, recognizing that a single organization cannot change a major social issue. Partners provide resources, programs, and workshops to promote positive health choices and reduce risk behaviors in these core areas: engaging youth in peer prevention; promoting alternative healthy social activities and events for youth; equipping parents and strengthening families; providing prevention education and public awareness.

**Board Structure and Culture** CTC of Greater Downingtown's board utilizes consensus decision making, and has a President, Treasurer, Secretary and committees. Current board members meet with community leaders from many sectors throughout the year and as relationships are formed, members nominate potential candidates.

**Currently on Board 6**

including a  graduate

**Ideal Number 8 to 12**

**Recent Board Activity and Goals** CTC of Greater Downingtown's board hired a new executive director, increased its size and its donor base.

The board formally established a Collective Impact model of collaboration with community partners to increase mental health and substance abuse resources for youth and families.

**Board Requirements** Board members are expected to attend 80% of monthly meetings, at least one community event as a CTC representative and to make a financial contribution. CTC seeks board members with leadership, connectedness, and skills in marketing, human resources, nonprofits, prevention, data collection and outcome measurement.

**Board Meeting Schedule** 2nd Tuesday of the month from 6:00-8:00 p.m.

**Other Volunteer Opportunities** Annual fundraising event committee; advocacy at community events

## Community Health & Dental Care, Inc.

351 W. Schuylkill Road  
Pottstown, PA 19465  
[www.ch-dc.org](http://www.ch-dc.org)

*Bridgette McGivern, CEO*  
610-326-9460, ext. 222  
[bmcgivern@ch-dc.org](mailto:bmcgivern@ch-dc.org)



**Board Contact** Barbara Robinson [b.robinson2591@gmail.com](mailto:b.robinson2591@gmail.com)

---

### Mission and Services

It is the mission of Community Health and Dental Care (CHDC) to identify gaps in health services and to ensure access to appropriate levels of care for all people in the service area regardless of their ability to pay. CHDC provides medical, dental, OBGYN, Physical Therapy, Optometry, Medication Assistance treatment, free transportation, case and care management, fully integrated behavioral health, nurse education and other educational programs. CHDC is a federally qualified health center.

**Board Structure and Culture** CHDC is a rapidly growing organization with a governing board structured as outlined by federal regulations, and 51% of its members must be patients. The board does regular self-assessments and education sessions.

**Currently on Board 9**  
**Ideal Number 11**

**Recent Board Activity and Goals** A strategic plan was approved in December 2019 aligning dates with federal funding 5/1/20-4/30/23 initiatives to increase new collaborations, new services, new satellite sites and sublease CHDC's space in its Coventry Mall location in the Marketplace.

**Board Requirements** CHDC board members are required to live and/or work in its service area, attend meetings, participate in committees and with advocacy and fundraising, through hands of giving contribution and strong networking in the community. CHDC seeks to add to its board expertise in legal and financial matters, private counselors, a banker, police, clergy, school board representative, someone with patient experience at CHDC, etc.

**Board Meeting Schedule** 4th Monday of each month in evening during spring/summer and afternoon during winter

**Other Volunteer Opportunities** Fundraising, outreach events, board recruitment/development, advocacy

## The Crime Victims' Center of Chester County, Inc.

135-137 West Market Street  
West Chester, PA 19382

[www.cvcofcc.org](http://www.cvcofcc.org)

**Board Contact** *Christine Zaccarelli, Esquire, LCC Class of 2011, CEO*  
610-692-1926 x 212 [christinez@cvcofcc.org](mailto:christinez@cvcofcc.org)



**Mission and Services** Crime Victims' Center (CVC) provides free, immediate and confidential crisis response and compassionate support to children and adults impacted by crime and violence. CVC provides assistance through counseling, advocacy, resources, and education. CVC fosters community awareness and understanding through its comprehensive outreach and prevention programs.

**Board Structure and Culture** CVC is an established, stable organization. Its board has officers and uses committee structure and consensus decision making. CVC offers board education. New board members are recruited through personal relationships of CVC staff, volunteers and board members, created through involvement with chambers, sponsors and the general community.

**Currently on Board 13**  
*including*  *graduates*  
**Ideal Number 15 to 16**

**Recent Board Activity and Goals** CVC's board has become more involved with events and fundraising in 2019; that and the role of committees is to be expanded in 2020. Another plan for 2020 is to institute board self-assessments.

**Board Requirements** Board members are expected to serve on one committee or task force, prepare for and attend 75% of board meetings, and attend a minimum of two CVC fundraising or public relations events annually. They are expected to consider CVC a philanthropic priority and make an annual gift commensurate with their ability; also to identify and solicit current and new donors from the business and philanthropic communities and from their personal network. Currently CVC looks for a wide range of skills, but most importantly a passion for its work and a willingness to actively participate in board meetings and fundraising events.

**Board Meeting Schedule** 3rd Wednesday of each month at 6:00 p.m.

**Other Volunteer Opportunities** Office work, one-time assistance at fundraising events, 40 hours of sexual assault counselor training



## Domestic Violence Center of Chester County

P. O. Box 832, West Chester, PA 19381

[www.dvcccpa.org](http://www.dvcccpa.org)

Dolly Wideman-Scott, Ed.D., CEO

[dwideman-scott@dvcccpa.org](mailto:dwideman-scott@dvcccpa.org) 610-431-3546, Ext. 111

**Board Contacts** Jean Francois [jmf840@gmail.com](mailto:jmf840@gmail.com)

Susan Hipp-Ludwick [shipplud@gmail.com](mailto:shipplud@gmail.com)



**Mission and Services** The mission of the Domestic Violence Center of Chester County (DVCCC) is to provide intervention, programs, outreach and advocacy to prevent, reduce, and remedy domestic violence in Chester County. Founded in 1976, DVCCC provides the following free and confidential services to victims of domestic violence and their dependent children: 24-hour crisis hotline, individual and group trauma-informed counseling; emergency shelter/safe house; transitional and independent housing; legal advocacy and representation; children's programs; relocation services; community outreach and education. Services are provided at DVCCC's main, confidential location and at outreach locations in Kennett Square, Oxford, Jennersville, Coatesville, Phoenixville and the Chester County Justice Center. DVCCC is accredited by Pennsylvania Association of Nonprofit Organizations (PANO) and is the only organization in Chester County under contract by PA Department of Human Services to provide services exclusively to victims of domestic violence.

**Board Structure and Culture** DVCCC's is a governing board utilizing consensus decision making. Officers are President, Vice President, Secretary, Treasurer. Standing committees include Executive, Governance, Finance, Personnel, Development, Endowment, Strategic Planning and Holiday Party; there is also an advisory group. DVCCC's board does regular self-assessments, and a skill set/experience matrix exists for all board members. As areas lacking in representation/diversity are identified, board members are asked to identify individuals they believe a fit with the capacity to support DVCCC.



**Recent Board Activity and Goals** Last year there was significant review of the by-laws, with final revisions to be approved. The endowment goal and plan was also reset and a committee on the issue established; this year that plan is to be executed. The board goals include updating DVCCC's three-year strategic plan, reviewing its committee structure and establishing objectives for each standing committee. Board training on fundraising is another goal.

**Board Requirements** New board members are required to complete training, and clearance/background checks along with an onboarding presentation are conducted. Board members are to participate in at least one committee, public affairs and fundraising efforts of DVCCC, attend meetings and contribute personal financial support each year. DVCCC strives for a system of leadership quality with its board through deliberate, thoughtful investment in the recruitment and development of members, officers and committee assignments to ensure continuity in transitions and succession planning. In its commitment to a rich mix of diversity, experience, talent and relationships to the community served, DVCCC regards community connections, finance (CPA) expertise, state government, fundraising and academic experience as important attributes, among others.

**Board Meeting Schedule** 4th Monday of the month, 7 per year; committees meet as needed

**Other Volunteer Opportunities** Annual Gala fundraising event; high school student art contest; Adopt a Family



**Project Host 2014-2015**



## Downingtown Library Company

122 Wallace Avenue  
Downingtown, PA 19335  
[www.downingtownlibrary.org](http://www.downingtownlibrary.org)

Elizabeth Hess, Library Director  
610-269-2741  
[ehess@ccls.org](mailto:ehess@ccls.org)



**Board Contact.** Marcy Hessinger [mhessinger@verizon.net](mailto:mhessinger@verizon.net)

**Mission and Services** The mission of the Downingtown Library Company (DLC) is to ensure that every resident of the greater Downingtown area has access to exceptional opportunities to read, learn, create, connect and contribute to a better quality of life. Downingtown Library was established in 1829 as a private collection; the Company formed in 1876, became an associate of the Chester County Library System in 1961, and a participated member in 1979.

**Board Structure and Culture** Officers are President, Vice President, Secretary, Treasurer. Committees include Executive Board, Board Governance, Nominating, Budget and Finance, Property, Personnel, Community Outreach, and Fundraising. Committee work informs board decisions, which are made after full board discussion at a public meeting and a majority vote. Potential board members are nominated by former or current directors, township supervisors, Borough Council members or the Library Director. The board attempts to maintain representation from each municipality in the Library's service area: Downingtown Borough, and the townships of East Caln, Caln, East Brandywine, Uwchlan and West Bradford, but those living outside the service area may be included.

**Currently on Board 11  
Ideal Number 9 to 19**

**Recent Board Activity and Goals** In 2015 Downingtown Library Company board facilitated a move to a larger, ADA-accessible facility, which has led to much-increased usage of library services and programs every year since. Future goals are to ensure that the library is a center of knowledge and inspiration that provides meaningful and relevant opportunities to read, learn, and create, potentially by expanding the building. Over the past year, the Board focused on securing greater municipal funding from the Library's service area townships and general fundraising to ensure sustainability of the library, and building and evaluating library policies. In particular, the board worked to secure both private and governmental support to expand staffing in the Children's Services Department, in order to keep up with unprecedented demand.

**Board Requirements** Library board members are expected to attend and participate actively in monthly and special board meetings, reviewing materials prior to the monthly meeting, and support DLC fundraising, events and programs through contributions and/or attendance. Board members should participate actively on at least one committee or liaison role and contribute an annual financial gift. DLC seeks board members with strong interpersonal and communication skills, a willingness to contribute time and efforts to benefit the library; creative thinkers and problem solvers willing to bring their personal and professional skills and experiences to benefit the library.

**Board Meeting Schedule** 3rd Thursday of the month at 7:00 p.m.

**Other Volunteer Opportunities** Fundraising events; committees, "Friends of the Downingtown Library" membership

## Family Promise of Southern Chester County

1156 West Baltimore Pike, P.O. Box 394  
Kennett Square, PA 19348  
[www.familypromisescc.org](http://www.familypromisescc.org)

Susan Minarchi, Executive Director  
610-444-0400  
[sminarchi@familypromisescc.org](mailto:sminarchi@familypromisescc.org)



**Board Contact.** Kim Zuleba [klzuleba@aol.com](mailto:klzuleba@aol.com)

**Mission and Services** Family Promise of Southern Chester County (FPSCC) helps families with children experiencing homelessness achieve sustainable housing and stability. FPSCC is a community initiative that offers a unique, comprehensive solution to the growing problem of family homelessness in Southern Chester County. In partnership with local organizations and congregations, FPSCC provides families experiencing homelessness with crucial, basic necessities, such as meals and shelter, in addition to a myriad of social services to achieve sustainable, long-term economic stability and lasting independence.

**Board Structure and Culture** FPSCC is four years "new" and just transitioning board roles from operational during the start-up cycle into governance focused on strategy and growth. FPSCC is a rapidly growing organization with an inclusive, diverse board structured to advocate for the needs of the families served. Officers are President, Vice President, Secretary and Treasurer and committees include Executive, Fund Development, Finance, Marketing/PR, Strategic Planning and Congregations Relations. The board utilizes a consent agenda to allow more time for strategic discussion and board education. Board education, transparency as well as interactive and thoughtful discussions drive the board culture. Board members are recruited from referrals by existing board, volunteers and partnering agencies; there is a structured process identifying board needs and matching potential candidates.



**Recent Board Activity and Goals** FPSCC is focused on helping more families struggling with homelessness to secure housing and employment, expanding its program offerings, addressing the lack of affordable housing in the community and cultivating, retaining and building its volunteer base.

**Board Requirements** FPSCC board members are expected to regularly attend meetings, remain well-informed on issues and agenda items; make a personally meaningful financial contribution, which could include hosting an event, and solicit contributions from friends, business or community organizations. New members are sought with passion for FPSCC's mission, who are honest, have integrity, compassion, are innovative, open-minded and forward thinking; with the willingness to ask the "hard questions" and take responsibility for outcomes. Diverse perspectives and skills in communications, fundraising, team management and volunteer cultivation will help advance FPSCC's mission.

**Board Meeting Schedule** 3rd Thursday monthly at 8:30 a.m.

**Other Volunteer Opportunities** Committees; annual fundraising gala "An Evening of Promise"

## French & Pickering Creeks Conservation Trust

511 Kimberton Road, Phoenixville, PA 19460

[www.frenchandpickering.org](http://www.frenchandpickering.org)

Bill Gladden, Executive Director 610-933-7577, ext. 16

[bgladden@frenchandpickering.org](mailto:bgladden@frenchandpickering.org)

**Board Contact** Donna Brennan [db@brennanpr.com](mailto:db@brennanpr.com)



**Mission and Services** French & Pickering Creeks Conservation Trust (F & P) is a community-based organization whose mission is to preserve, steward, and connect people to the land in northern Chester County. F & P works collaboratively with individual landowners, local and state government, and other conservation organizations to ensure the preservation of the French and Pickering Creeks watersheds, which contain some of the most scenic lands in Pennsylvania. F & P is an accredited member of the Land Trust Alliance. Founded by Sam and Eleanor Morris in 1967, F & P has ensured the permanent protection of more than 12, 850 acres of agricultural, natural, and park lands through donated and purchased conservation easements and public/private partnership; created greenways and trails along the French and Pickering Creeks; and continued to monitor and advocate for stewardship of all lands protected by its easements.

**Board Structure and Culture** French & Pickering Trust is an established organization with a governing board that includes officers-President, Vice President, Treasurer, Secretary- and committees-Audit, Executive, Development, Investment/Finance, Governance, Human Resources, Land Preservation, Program and Resource. Regular board self-assessments and education sessions are done. The Governance Committee is responsible for recruiting new board members, who come to its attention through their work on committees or annual fundraising events, referrals or because they are easement landowners or others who come forward with interest. Committee members meet with prospects, as does the executive director, then recommend to the executive committee for nomination and election to the board. There is an onboarding and orientation program for new members and periodic bus trips to areas of F & P's coverage or easements. New board members are assigned a "board buddy", an experienced board member to help them acclimate and engage.

Currently on Board 17  
Ideal Number 20

**Recent Board Activity and Goals** French & Pickering Trust's board approved new conservation easements, supported and engaged in fundraising and held two events, The French Creek Iron Tour cycling event and the annual auction party. They approved an updated employee policy manual, established a monthly lecture series and monthly hikes and opened F & P's first nature preserve. Goals for the near future include approving a strategic plan, reaching fundraising goals and recruiting three to four new board members.

**Board Requirements** F & P's board members are required to attend meetings, remain informed about its mission, services, policies and programs and serve on at least one committee. They are to contribute financially, help secure resources for F & P and attend and support fundraisers. Board members are to join and maintain membership in the national Land Trust Association and in Pennsylvania Land Trust Association. F & P's board seeks community members who live and/or work and have strong connections in northern Chester County, with expertise in finance, fundraising, marketing or law. Prior board experience is helpful but not required.

**Board Meeting Schedule** 4th Wednesday of 7 months of the year, at 6:00 p.m. (except February, April, July, August and November)

**Other Volunteer Opportunities** Committees; volunteering at the office or nature preserve, fundraising events; other opportunities on projects are posted on the website and Facebook page

## Friends Association for Care & Protection of Children

113 West Chestnut Street  
West Chester, PA 19380  
[www.friendsassoc.org](http://www.friendsassoc.org)



*Jennifer Lopez, Executive Director*  
610-431-3598, ext. 222  
[j.lopez@friendsassoc.org](mailto:j.lopez@friendsassoc.org)

**Board Contact** *Matt Holliday, LCC Class of 2014, Board President*  
[matthewm.holliday@gmail.com](mailto:matthewm.holliday@gmail.com)

**Mission and Services** Friends Association strengthens the community by providing programs and services that prevent homelessness and promote the independence of families with children. Its programs include an emergency family shelter and homeless prevention initiatives.

**Board Structure and Culture** Friends Association is an established organization with a governing board that utilizes consensus decision making, regular board education and self-assessments. Officers include President, Vice President, Treasurer and Secretary. There is a strong, active committee structure to recommend board decisions: Executive, Governance, Finance, Marketing & Development, Property and ad hoc committees. Board and staff members submit candidate nominations for new board members to the Governance Committee; committee chairs convene a panel to interview them, and they may attend/observe a meeting.



**Recent Board Activity and Goals** The board of Friends Association dedicated time to onboarding a new executive director, with a focus on implementation of a strategic plan completed in the fall of 2018. This plan includes preparing the agency for growth in service provision and expanded location through potential property acquisition.

**Board Requirements** Board terms are three years with up to three consecutive terms allowed; attendance to four of the six annual board meetings is required. Friends Association looks for board members with a passion for/connection to its mission, who have the availability/capacity to volunteer and serve as financial contributor, fundraiser, strategic and visionary thinker, strong communicator, and collaborator. Areas of desired professional expertise include the building and trade industry, marketing, architecture/engineering, social media, and technology. Community connections sought include corporate, education, media, philanthropy, political, religious organizations, small business, and social service.

**Board Meeting Schedule** 4th Tuesday of every other month at 6:00 p.m. Committees meet in the off months.

**Other Volunteer Opportunities** Committee membership, including the Charity Ball Committee; volunteering at the agency; site tours and board meeting observation



## Good Neighbors Home Repair

224 E. Street Road, Suite 2

Kennett Square, PA 19348

[www.goodneighborshomerepair.org](http://www.goodneighborshomerepair.org)

*Harold Naylor, Executive Director*

302-593-6606

[harold.naylor@goodneighborshr.org](mailto:harold.naylor@goodneighborshr.org)



**Board Contact** Bud Swenson [cnswenson@verizon.net](mailto:cnswenson@verizon.net)

---

**Mission and Services** Good Neighbors Home Repair’s mission is repairing homes and restoring hope to low-income homeowners in Southern Chester County and Northern Chester County.

**Board Structure and Culture** Good Neighbors is a mature organization with both an advisory board and a governing board, for which committees inform decisions. Regular board self-assessments and education sessions are held. New board members are recruited from within Good Neighbors' network of advisors and volunteers.

**Currently on Board 7 + ED  
Ideal Number 10 to 12**

**Recent Board Activity and Goals** Good Neighbors' board has been supportive of new initiatives brought by the executive director. Goals for the near future are to bring more efficiency and process improvements. Good Neighbors' board would like to embark on a revised strategic planning process later this year.

**Board Requirements** A Good Neighbors’ board member is to be professing Christian; make a financial commitment; attend meetings and events; and volunteer in some way beyond their board service. The organization is seeking new members with board experience or training, and expertise in networking and influence management and public relations. Also helpful would be experience with low-income households or those in poverty; also in public health, for a new healthcare initiative.

**Board Meeting Schedule** 3rd Tuesday each month except July

**Other Volunteer Opportunities** Repair projects; special events; social media; data and documents management on SharePoint and Office; Advancement

## Good Works, Inc.

544 E. Lincoln Highway  
Coatesville, PA 19320  
[www.goodworksinc.org](http://www.goodworksinc.org)

Robert Beggs, Executive Director  
610-383-5525  
[bob@goodworksinc.org](mailto:bob@goodworksinc.org)



**Board Contact** Nora McEvoy [noramcevoy@outlook.com](mailto:noramcevoy@outlook.com)

**Mission and Services** Good Works, Inc.'s mission is transforming lives by repairing homes for low-income families and sharing the hope found in Jesus Christ. Comprehensive repairs are provided at no cost to the homeowners and volunteers do most of the work. Good Works' goal is to see the inhabitants of these homes rise above their level of poverty and experience a rich measure of hope, joy and dignity through being cared for and knowing that their circumstances matter to their community and to God. Good Works believes that everyone benefits when people from different races, cultures, and backgrounds join together in a common purpose.

**Board Structure and Culture** Good Works is an established organization with a governing board including President, Secretary, Treasurer and six strategic, active committees. Meetings are structured, and regular board self-assessments and education sessions are held. The culture is one of passion for the mission and ensuring that Good Works remains organizationally and financially healthy. Volunteers to workdays and committees are sources for future Directors.



**Recent Board Activity** The board adopted a mission protection policy, completed the licensing agreements for Good Works' expansion, and established a strategy for board diversification.

**Board Requirements** Good Works board members are expected to attend at least 80% of all board and committee meetings assigned, actively participating. They are also to provide an annual personally significant financial contribution; serve on a committee; participate in a workday or home visit annually; assist with and attend annual fundraising and celebration events; and to encourage their church to support Good Works with volunteers and funding. As appropriate, members agree to obtain corporate contributions guidelines from their employer and set up an appointment for Good Works with the corporate giving officer.

**Board Meeting Schedule** 5 Meetings per year, on the 3rd Thursday of February, March, June, September and November, from 7:00 to 9:00 p.m.; Annual Celebration Dinner, Fundraising Gala and One-Day Board Retreat

**Other Volunteer Opportunities** Workdays, committees



## Greener Partners

536 George Street  
Norristown, PA 19401  
[www.greenerpartners.org](http://www.greenerpartners.org)

Meg MacCurtin, Executive Director  
610-584-6580, ext. 701  
[meg.maccurtin@greenerpartners.org](mailto:meg.maccurtin@greenerpartners.org)

# Greener Partners



Connecting communities through food, farms & education

**Board Contact** Pat South [psouth@srsicap.com](mailto:psouth@srsicap.com)

**Mission and Services** Greener Partners' mission is to strengthen community health through food, farms and education. It seeks to address barriers to fresh food access and consumption in low-income communities through urban farming, fresh food distribution and education. The organization partners with anchor institutions such as schools and hospitals to develop and strengthen sustainable fresh food resources, distribute produce to families in need and provide nutrition and farming education. Greener Partners operates in Philadelphia, Montgomery, Delaware and Chester Counties, partnering in Chester County with Tredyffrin/Easttown, Owen J. Roberts School Districts and St. Elizabeth School in Chester Springs, with Kimberton Whole Foods as a school program sponsor. Greener Partners' Food is Medicine programs train doctors to incorporate fresh produce into patient care and bring local fruits and vegetables along with nutrition education into the hospital setting.

**Board Structure and Culture** Greener Partners is an established organization with a governing board consisting of officers and committees which inform board decisions. Regular self-assessments and board education sessions are held. New board members are recruited through Leadership Philadelphia, Leadership Chester County, community partners and current member referrals.

Currently on Board 17  
Ideal Number 16 to 20

**Recent Board Activity and Goals** Meetings, committee work and a board retreat along with an annual fundraising event, are board activities. Goals for 2020 will add strategic efforts to further grow and solidify Greener Partners' mission and funding.

**Board Requirements** Greener Partners' board members are expected to attend board meetings, serve on one of five sub-committees, make a personal financial contribution meaningful to them and generate a minimum of \$5,000 in contributions annually. Board members who will bring diverse perspectives and experiences are sought, especially those with expertise in human resources, technology, finance, nonprofits and boards, education, healthcare, farming and food.

**Board Meeting Schedule** 4 times per year on a Wednesday from 8:30-10:30 a.m., plus an annual half-day board retreat

**Other Volunteer Opportunities** Education and Programs Committees; special events

## Health Care Access

710 Wheatland Street, Suite 107  
P.O. Box 591, Phoenixville, PA 19460  
[www.hcaphoenixville.org](http://www.hcaphoenixville.org)



Tracy Shantz, Executive Director  
610-935-3165 [tshantz@hcaphoenixville.org](mailto:tshantz@hcaphoenixville.org)

**Mission and Services** The mission of Health Care Access (HCA) is to improve the health and quality of life in the greater Phoenixville area by helping the uninsured and underinsured overcome financial and cultural barriers in obtaining specialized health care and immigration services. Programs include Vision & Dental, Assistance with Prescription Medications, Mammograms and Immigration Services.

**Board Structure and Culture** Officers include a Chair, Vice Chair, Secretary and Treasurer, and there are five standing committees-Executive, Audit, Finance, Governance, Personnel and Fundraising; other committees are established as needed.

HCA is an established organization with a board representing various professions and holding strong community connections; the board works closely with the Executive Director. Regular board self-assessments and education sessions are held. HCA has a board recruitment process that begins with an initial interview of candidates suggested by current board members or staff, or who express interest; there is an orientation process with comprehensive board manual.

**Currently on Board 8**  
**Ideal Number 12**

**Recent Board Activity and Goals** HCA is heading into the 20th year of successfully operating five health programs. They are diligently working on the goals of a strategic plan that include increased marketing and fundraising efforts, and review of programs and staffing needs.

**Board Requirements** Balance is sought for diversity of race, gender, geographic orientation and skillsets. Members should live or work in HCA's service area, and be committed to its mission. Board members must attend board meetings every other month, serve actively on at least one committee, participate in fundraising and contribute financially to the organization at a level appropriate to their individual circumstances.

HCA is interested in adding board members with a shared passion for its mission, who are willing to become its ambassadors. In particular, HCA needs young board members (under 30), those with legal expertise and fundraising/marketing skills, and those who can provide minority representation.

**Board Meeting Schedule** 2nd Wednesday of every other month: January, March, May, July, September and November, at 4:00 p.m. at HCA office; meetings last about one and one-half hours each. Committees meet as needed.

**Other Volunteer Opportunities** Volunteers are welcome to join HCA committees, and the organization always needs help with fundraising and marketing events/efforts.

## The Hickman Friends Senior Community of West Chester

400 North Walnut Street  
West Chester, PA 19380  
[www.thehickman.org](http://www.thehickman.org)



Jennifer Karsten, PhD, Executive Director  
484-760-6300 [jkarsten@thehickman.org](mailto:jkarsten@thehickman.org)

**Board Contact.** Betsy Stratton, LCC Class of 2016, Board Chair [emstratton@aol.com](mailto:emstratton@aol.com)

---

**Mission and Services** The Hickman is a senior living community in the heart of West Chester, Pennsylvania. Guided by Quaker principles and tradition, The Hickman provides care and assistance to older adults who seek a safe and affordable living environment. The Hickman is a licensed personal care home providing supportive services to older adults in a community living environment.

**Board Structure and Culture** The Hickman is an established, sustaining organization with a governing board and strong committee structure; seven committees meet monthly or quarterly. The Board utilizes the Quaker decision-making process of “seeking unity” and does not vote. There is a board culture of engagement in strategic dialogue at committee and board levels. Regular self-assessments and board education sessions are held. A strong Governance Committee meets monthly to oversee a comprehensive board development process that includes identification of needs, recruitment, screening, selection, orientation, on-going education and assessment.

**Currently on Board 16**

including  graduates  
**Ideal Number 16 to 21**

**Recent Board Activity and Goals** The board recently completed the opening of a new building to increase the size of The Hickman community, adding a secure dementia neighborhood to its array of services. They also completed a review and update of the Articles of Incorporation and ByLaws. The board is currently in discussions about strategy and vision, in the early stages of developing an updated strategic plan.

**Board Requirements** The Hickman expects board members’ participation in board meetings and committee work, along with an annual financial contribution and other requirements, which are all discussed as part of board recruitment and screening.

The Hickman’s board seeks diversity in its membership-across age, gender, professional skills, geography, ethnicity, and more-understanding that diversity is critical to informed and responsible strategic decision-making, especially in an environment where traditional voting does not occur.

**Board Meeting Schedule** 3rd Wednesday of the month at 3:30 p.m.; there are usually 6 meetings a year, but the same time each month is to be reserved for special sessions; annual board retreat

**Other Volunteer Opportunities** Committees, ad hoc work groups

## Home of the Sparrow

969 East Swedesford Road  
Exton, PA 19341

[www.homeofthesparrow.org](http://www.homeofthesparrow.org)

Michelle E. Venema, CEO

610-647-4940. [mvenema@homeofthesparrow.org](mailto:mvenema@homeofthesparrow.org)



**Mission and Services** Home of the Sparrow is on the front lines of preventing homelessness for women and children in Chester County. All its clients are “ALICE” (Asset Limited, Income Constrained, Employed).

**Board Structure and Culture** Home of the Sparrow is an established organization with a structured governing board including committees. The Finance Committee meets monthly before the full board meeting.

The board is hands-on but its members understand the distinction between board and staff roles. The board conducts regular self-assessments and education sessions. New board members are identified, cultivated and recruited by the Nominating Committee, through personal recommendations and referrals.

**Currently on Board 11**

*including*  *graduates*

**Ideal Number 10 to 16**

**Recent Board Activity and Goals** A new 3-year plan has been developed by board and staff; the board follows this plan.

**Board Requirements** Home of the Sparrow board members are preferred to attend as many meetings as possible in person, although phoning in is available. There is no stated financial commitment but all board members are expected to give something that is meaningful to them.

Currently Home of the Sparrow seeks new board members with expertise in finance, health, social services, accounting, marketing, business development, and fundraising.

**Board Meeting Schedule** Monthly, generally a Monday or Tuesday evening from 5:00 to 6:30 p.m.

**Other Volunteer Opportunities** Home of the Sparrow has over 700 volunteers annually and welcomes more in many opportunities.



**Project Host 2012-2013**



## Honey Brook Food Pantry

Goods Food Distribution Center, Door #8  
5064 Horseshoe Pike, Honey Brook, PA 19344  
[www.honeybrookfoodpantry.org](http://www.honeybrookfoodpantry.org)



### Board Contacts

Ken Ross, Board Chair [KRoss1414@aol.com](mailto:KRoss1414@aol.com) 610-291-0067  
Donna Horvath 610-633-9337

**Mission and Services** The Honey Brook Food Pantry (HBFP) began serving local residents in January, 2014. The initial “monthly mobile food distribution” was supported by the Chester County Food Bank and a local team from the Lord's Pantry of Downingtown. Today the HBFP operates as a free standing 501(c)(3) (tax exempt) organization and welcomes donors and volunteers from the Honey Brook area and surrounding communities.

HBFP programs and services include the weekend Kids’ Back Pack Program, summer food boxes to children, healthy cooking demonstrations, Garden for Life and a Community Garden, nutritional supplement program for infants and toddlers, Children’s Vision Testing, and Employment Support. HBFP also has developed an initiative in partnership with the United Way of Chester County and Legal Aid, to help mobile homeowners achieve fair taxation by facilitating property tax assessment appeals.

**Board Structure and Culture** HBFP’s board includes a Board Chairman, Secretary, Treasurer and Directors. There are Advisory Committees established for Development and Fund Raising; also advisors for specific issues such as social media, legal and insurance consultation. The board culture is a participatory one with all members actively involved in the mission and having an equal say in the board direction and decision-making process.

Currently on Board 12

Ideal Number 13 to 15

**Recent Board Activity and Goals** HBFP’s board has been working to identify and serve new clients in need and develop new distribution strategies, and to establish some level of transportation coordination for those unable to reach the pantry. They also look to augment HBFP’s health testing service to include medical information on key topics (smoking, heart health, etc.) and monthly dental services and to expand the client gardening program (Garden for Life). HBFP aims to develop a methodology for tracking turnover of clients (the percentage no longer needing help, and why). Development goals include adding activities throughout the year to complement the existing three events, and to improve HBFP’s financial management for potential grant submissions and forecasting.

**Board Requirements** HBFP board members are expected to attend meetings, assist with, promote and attend two to three fundraising events per year. The board treasurer position will open by year-end; this officer is responsible for monthly financial reporting and tax filings. Board members must demonstrate involvement with the mission of the pantry-volunteer with program or development assistance, e.g. grant submissions when needed. Honey Brook Food Pantry seeks new board members with skills in finance, development and fund raising, volunteer recruitment, event planning and program management.

**Board Meeting Schedule** Quarterly on evenings during the week, in Honey Brook

**Other Volunteer Opportunities** The HBFP is run by all non-paid volunteers (80) who work to help their neighbors. Volunteers are needed particularly to assist during bi-weekly food distributions (sorting, stocking and carrying client groceries-up to 40 pounds), as up to 35 are needed to run each two- to three-hour distribution. Volunteers can assist with pickup and delivery or programs, development and fundraising.

## Horse Power for Life

21 Gallop Lane  
West Chester, PA 19380  
[www.horsepowerforlife.org](http://www.horsepowerforlife.org)



Shiree Radie, President and Co-Founder  
484-557-9040  
[Shiree.radie@horsepowerforlife.org](mailto:Shiree.radie@horsepowerforlife.org)

**Board Contact.** Bob Radie [radiebob1@gmail.com](mailto:radiebob1@gmail.com)

**Mission and Services** Horse Power for Life's mission is to help families living with cancer focus on body, mind and soul rather than the disease. Horse Power for Life (HPL) provides free professional therapeutic horsemanship instruction for men, women and children of all ages, who have been affected by cancer. The organization offers its services to cancer patients, survivors and those who have lost a family member to this terrible disease. In addition, Horse Power for Life invites immediate family members to participate in the program, all free of charge, and provides full summer pony camp scholarships to children affected by cancer.

**Board Structure and Culture** Horse Power for Life is a growing organization; its board is an advisory board, using structured but consensus decision making. Nonprofit seminars and networking events are offered to members as HPL belongs to Exton Region Chamber of Commerce. HPL has built a diverse board of directors with varying professional backgrounds and skill sets. Recruitment of new board members is through referral by other current board members or staff.

**Currently on Board 10  
Ideal Number 15 to 20**

**Recent Board Activity and Goals** The HPL board meets three to four times per year to review updates from its Executive Director and staff. Primary updates include student outreach efforts, student enrollment levels, feedback from program participants, and financial performance/goals. Currently HPL's board is working to establish terms for its members.

**Board Requirements** HPL board members are asked to assist with getting sponsors for its Annual Pink Horseshoe Gala in April as well as to help network to expand the size and expertise of the board itself. HPL prefers individuals who live in Chester County and expects them to attend board meetings and fundraising events when possible. The board members are asked for a meaningful donation each year (amount is at their discretion). Director candidates should be willing to tap into their own personal and professional networks to help HPL with fundraising and program awareness efforts. HPL seeks highly motivated individuals for its board who have a passion for helping families affected by a cancer diagnosis. Grantseeking and management skills would be helpful additions to the board.

**Board Meeting Schedule** Every quarter, on a weekday at 8:30 a.m.

## Human Services, Inc.

50 James Buchanan Drive  
Thorndale, PA 19372  
[www.hsi-cmhs.org](http://www.hsi-cmhs.org)

Elizabeth Higgins, MSW, LCSW, ACSW, CCTP, Executive Director  
[ehiggins@hsi-cmhs.org](mailto:ehiggins@hsi-cmhs.org) 610-873-1010 X 207



**Board Contact** Barbara Nissel, Board Chair [barb@sosgroupinc.com](mailto:barb@sosgroupinc.com)

**Mission and Services** The mission of Human Services, Inc.(HSI) is to provide a recovery-oriented, person-centered approach to care that is responsive, accessible, comprehensive, professional and integrated, in an environment that promotes recovery for individuals and families experiencing mental illness, co-occurring disorders and homelessness. Treatment is provided recognizing the many factors that impact recovery-housing, employment, education, legal, financial, interpersonal, and healthcare issues and challenges. Human Services, Inc. provides multiple levels of service to the residents of the Downingtown, Coatesville, Oxford and surrounding areas: Outpatient therapy, Medication Management, Psychiatric Evaluation, Case Management, Common Ground Library Resources/Tools, and specialty services such as Mobile Outpatient, Peer Support, and Dialectical Behavioral Therapy, an evidence-based practice teaching skills in Mindfulness, Emotion Regulation, Interpersonal Effectiveness, and Distress Tolerance. HSI's Wellness Nurse connects with physical health providers to support clients in improving their physical health. HSI also provides homeless support services- Rapid Rehousing Program, Rental Assistance, S.O.A.R. and CTI (Critical Time Intervention). The Residential Services are focused on housing and rehabilitative services for individuals with severe and persistent mental illness requiring 24-hour supervision and varying degrees of supervision levels.

**Board Structure and Culture** HSI has a governing board with officers and committees. The Nominating Committee identifies, recruits then educates new members. The board requires a majority vote to pass motions. Board self-assessment is conducted at the Annual Meeting.

**Currently on Board 7**  
including  graduates  
**Ideal Number 9 to 11**

**Recent Board Activity** The Board this past year has revised the By-Laws, set term limits, added new members, established formal standing committees and now, all members are participating in at least one committee. The assistance received from participation last year with Leadership Chester County has helped to make this possible and Human Services is very grateful! Moving forward for 2020 the main goal is to recruit new Board Members and continue supporting the fund raising efforts at Human Services, Inc.

**Board Requirements** HSI's board members are expected to provide their attendance and engagement; annual Confidentiality and Conflict of Interest Statements are required. The organization seeks geographic and minority representation on its board.

**Board Meeting Schedule** Monthly except July and December on at least 8 Mondays during the year, at 4:30-6:00 p.m.

**Other Volunteer Opportunities** Programs, locations, Voluntary Board Advisory Committees for Clubhouse and Homeless Support Services





**Project Host 2018-2019**

## La Comunidad Hispana

731 West Cypress Street, Kennett Square, PA 19348

[www.lacomunidadhispana.org](http://www.lacomunidadhispana.org)

*Mariana Izraelson, Psy.D., CEO*

[mizraelson@lchps.org](mailto:mizraelson@lchps.org) 610-444-7550, ext. 295

### Board Contact

*Jeanne Casner, LCC Class of 2015, Board Chair* [jcasner@chesco.org](mailto:jcasner@chesco.org)



**Mission and Services** La Comunidad Hispana (LCH) is a diverse, bilingual Federally Qualified Health Center in southern Chester County, Pennsylvania. Its mission is to change lives by serving southern Chester County as the leading provider of integrated health and community services, and its vision is a vibrant, equitable, inclusive, prosperous, and healthy community for all.

LCH doctors, nurse practitioners, chronic care specialists, nurses, behavioral health consultants, case workers, medical assistants, nutritionists, and interpreters work as a team to provide integrated, person-centered care for all ages in the following areas: primary care, chronic care, behavioral health, and nutrition counseling. LCH also offers pediatric care for children of all ages which is fully incorporated with mental health care; preventative and restorative care for all ages; comprehensive women’s healthcare, including pregnancy care; access to social services to support families in need of health insurance, information and referrals, public benefits, and legal consultation; and educational services supporting ESL, GED, job placement, etc.

**Currently on Board 17**

including graduates

**Ideal Number 25**

**Board Structure and Culture** LCH is an established, stable organization which has a governing board with decisions informed by committees. New member referrals are reviewed by the Governance Committee before presenting to the board. Regular self-assessments and board education are held.

**Recent Board Activity and Goals** Over the last year LCH's board has transitioned the organization to a new CEO, expanded locations and available services, updated its strategic plan, and enhanced its focus on quality improvement and compliance. The goal is to continue these efforts over the next year.

**Board Requirements** LCH board members must participate in orientation, attend meetings and fund/friend raising events, participate on at least one board committee, and contribute financially or with time and talent. LCH's funding requires the board to reflect the community it serves, to include members utilizing LCH services. Currently LCH's Governance Committee is reviewing skills specifically needed on board. LCH is always in need of individuals who know the community. Expertise in branding, law, governance, compliance, and grant funding are helpful.

**Board Meeting Schedule** Last Thursday of the month from 5:30 to 7:00 p.m.

**Other Volunteer Opportunities** Board committees; special projects and events; general volunteering



## Maternal and Child Health Consortium

30 West Barnard Street, Suite 1, West Chester, PA 19382

[www.ccmchc.org](http://www.ccmchc.org)

Milena Lanz, Executive Director

610-344-5370, ext. 101

[mlanz@ccmchc.org](mailto:mlanz@ccmchc.org)



MATERNAL AND CHILD  
HEALTH CONSORTIUM  
OF CHESTER COUNTY

**Mission and Services** Maternal and Child Health Consortium (MCHC)'s mission is empowering families to build a healthier and brighter future for their children, by overcoming the social and environmental issues that lead to poor health conditions in its communities. MCHC ensures low-income, at-risk women and their children receive the services they need to improve their health, stay healthy and succeed in school. Programs include Healthy Start prenatal home visiting; Family Benefits to provide uninsured families with bilingual, culturally competent assistance accessing subsidized health insurance and food programs; Family Center Program in Kennett Square with services for low-income Latino children two to five years old; and Coatesville Information and Referral services (Community Connections), healthcare education with a focus on diabetes prevention for MCHC's home visiting program clients. MCHC's goals are to improve birth outcomes through pre- and postnatal home visiting and socio-emotional supports, parenting and health education; to reduce health disparities with access to benefits and food stability; and to ensure children are prepared for kindergarten and have the tools to succeed in school and beyond, engaging their families in their education and the community. MCHC's greatest success has been its work in improving the rate of low birth weight babies in Chester County.

**Board Structure and Culture** MCHC is an established organization with a Board Emeritus and a governing board including Executive, Nominating, Fund Development, Spring Luncheon and Finance Committees. Committee work informs board decisions, which are made by consensus. Non-board members can participate on committees other than Executive. Staff provide program education sessions at half of the board meetings annually. Annual board self-assessments are based mainly on demographics and subject-matter expertise; strategic board development includes recruitment throughout the year. The Executive Director attends chamber, Rotary and other events to develop potential candidates for the board, and staff and board members' referrals are other resources. There is an application and review process, interviews and a tour prior to board nomination of candidates.

**Currently on Board 14**  
including  graduates  
**Ideal Number 15**

**Recent Board Activity and Goals** MCHC's board is currently working on its strategic plan for 2020-2022.

**Board Requirements** MCHC board members should have passion for its mission and be eager to make a positive impact on the organization and the families it serves. MCHC board members are required to attend and actively participate in at least 75% of board meetings and an annual retreat, participate on one committee and attend at least two events per year. MCHC expects 100% of the board to contribute to the organization, according to their ability. New members must participate in a half-day orientation and go on a home visit.

**Board Meeting Schedule** Board meets five to eight times a year; committees meet every other month.

**Other Volunteer Opportunities** Participation in Development, Special Events and Finance Committees; represent MCHC at community events; accompany staff on appointments; evaluate and implement strategic plan; support the Annual Spring Luncheon, Open Houses and Health Insurance Gatherings



**Project Host 2003-2004**



**North Star of Chester County**  
(Formerly Interfaith Housing Assistance Corporation of  
Chester County)

330 W. Market Street  
West Chester, PA 19382  
[www.northstarofcc.org](http://www.northstarofcc.org)



**North Star**  
of Chester County  
*Helping Single Working Parents Succeed*

Joyce Lacy, Executive Director  
610-696-5675  
[info@northstarofcc.org](mailto:info@northstarofcc.org)

**Board Contact.** Stuart Brooks, Board President [stuart@rctaylor.com](mailto:stuart@rctaylor.com)

**Mission and Services** North Star of Chester County's mission is guiding single working parents with dependent children in Chester County toward stability and financial independence, providing case management services and rental assistance.

**Board Structure and Culture** North Star is an established, stable organization with a governing board including officers, Executive, Program, Finance and Development/Fundraising Committees.

The board has evolved from a hands-on operating board to a governing board informed by committee work. During strategic or other planning meetings, the board has education sessions. Informal board self-assessments occur among officers. North Star's board recruits from referrals from existing members and community relationships; there is an informal interview process to assess interest and ability to commit.

**Currently on Board 9**  
**Ideal Number 10 to 12**

**Recent Board Activity and Goals** Recently a North Star board committee and its executive director successfully led a new name and rebranding project. At this time the board is focusing on the search for a new executive, with the planned summer retirement of the current, successful executive following 10 years of service.

North Star's strategic priorities include a well-defined, individualized and measurable path to self-sufficiency for each family it serves, to be recognized as a powerful social investment with programs and services known throughout the county for its impact on reducing homelessness among single-parent families.

**Board Requirements** Meeting attendance and a financial contribution of whatever level the board member chooses is expected. North Star looks for board members for whom the organization would be their only charitable board. Despite its evolution to a governing board, North Star directors still hold as very important a true commitment to the mission and want to share time and resources. Community connections are desirable in new members, especially in areas of Chester County where the organization is underrepresented such as southern Chester County and Phoenixville.

**Board Meeting Schedule** 3<sup>rd</sup> Monday of the month, in the evening, sometimes omitting mid-summer

**Other Volunteer Opportunities** Planning committees for fundraising events



## Oxford Area Neighborhood Services Center

35 N. 3<sup>rd</sup> Street  
Oxford, PA 19363  
[www.oxfordnsc.org](http://www.oxfordnsc.org)

Krystine Sipple, LCC Class of 2006  
Interim Executive Director  
610-932-8557, ext. 202  
[ksipple@oxfordnsc.org](mailto:ksipple@oxfordnsc.org)

**Board Contact** Linda Staffieri [lstaffieri@kviscoe.com](mailto:lstaffieri@kviscoe.com)



**Mission and Services** Oxford Area Neighborhood Services Center (NSC) empowers people experiencing a crisis or sudden hardship by providing direct assistance and/or connecting them to available resources. NSC provides a place for people to drop in or call with questions or problems, provides direct services and referrals for fuel, food, utility services, health care, housing, transportation and much more. NSC also provides a central location for county human services agencies so that southwestern Chester County residents can get the help they need in one place.

**Board Structure and Culture** NSC is a mature organization structured with a governing board and committees informing decisions. Regular board education sessions and self assessments are held. New board members are recruited from local referrals and based on a matrix of skills.

**Currently on Board 8**

**Ideal Number 11 to 15**

**Recent Board Activity and Goals** NSC's board is looking to grow in size, its use of committees and skill sets represented.

**Board Requirements** It is preferred that board members live or work in Southern Chester County; they are expected to attend monthly meetings and must give annually within their financial means.

NSC seeks new board members to bring financial expertise, knowledge of the local community with connections, and a willingness to be "worker bees".

**Board Meeting Schedule** 4th Tuesday 6:00-7:30 p.m., monthly except July and August

**Other Volunteer Opportunities** Food pantry; special events

## People's Light

39 Conestoga Road, Malvern, PA 19355

[www.peopleslight.org](http://www.peopleslight.org)

*Abigail Adams, Executive Artistic Director*

610-647-1900, ext. 124

[adams@peopleslight.org](mailto:adams@peopleslight.org)



# People's Light

**Board Contact.** *Jane P. Moss, Director of Development* [moss@peopleslight.org](mailto:moss@peopleslight.org)

**Mission and Services** Now in its 45th season, People's Light, a professional, not-for-profit theatre in Chester County, Pennsylvania, makes plays drawn from many sources to entertain, inspire, and engage our community. The organization's mission involves making and experiencing theatre through arts education programs that excite curiosity about, and deepen understanding of, the world around us. These plays and programs bring people together and provide opportunities for reflection, discovery, and celebration.

Founded in 1974, People's Light produces eight to nine plays each season, in two black box theatres with 340 and 160 seats respectively, mixing world premieres, contemporary plays, and fresh approaches to classic texts. Through two new play initiatives, New Play Frontiers and the Harmony Lab, People's Light currently has seven active play commissions. Of its 452 productions, over a third have been world or regional premiere.

**Board Structure and Culture** People's Light is an established organization with committees informing board decisions, which are made by consensus. Committees include Executive, Nominating and Governance, Finance, Audit, Facilities, Investment, Campaign, Equity, Diversity and Inclusion, Farmhouse and Bistro Operations, Corporate Engagement and Special Events. Regular board self-assessments and education sessions are held. New board members are often referred by current members but also through Business on Board of the Arts & Business Council, employer connections and subscribers/donor base.

**Currently on Board 26**  
including a  graduate  
**Ideal Number 30**

**Recent Board Activity and Goals** Last year the board reviewed and approved a new four-year plan and the largest fundraising campaign in the organization's history. Board members helped achieve 50% of its goal by close of 2019, while individually participating on committees, in special events and projects in human resources, legal areas and more. They attended Theatre as well. Looking ahead, the Campaign Committee will be active in fundraising and the Corporate Engagement and Special Events committee will work on multiple events through the rest of the fiscal year, which ends August 31st.

**Board Requirements** People's Light board members are required to attend meetings, performances and special events; participate on one or two committees after their first year; and make a financial commitment at some level-the range is \$1,000 to \$100,000 annually. The board seeks new members with community connections, access to financial resources, diversity and inclusion, legal and real estate expertise; extensive experience with theatre is not required but curiosity and interest is important. This should be an enjoyable experience for board members.

**Board Meeting Schedule** 6 meetings per year, Mondays at 5:00 p.m.

**Other Volunteer Opportunities** Gala Auction and Golf Event Committees

## Phoenixville Area Senior Center

153 Church Street

Phoenixville, PA 19460

[www.phoenixvilleseniorcenter.org](http://www.phoenixvilleseniorcenter.org)



Julie Gaudan, Executive Director

[julie@phoenixvilleseniorcenter.org](mailto:julie@phoenixvilleseniorcenter.org) 610-935-1515

**Board Contact** Mary Austin, President [maustin@srpathways.com](mailto:maustin@srpathways.com)

**Mission and Services** The Phoenixville Area Senior Center (PASC) exists to serve, support and enhance lives of all senior citizens, 55 years of age and older by providing opportunities in the way of programs and activities designed to promote active, independent, healthy lifestyles. The organization envisions the Center as the principal gateway for area seniors to access information, join in nutrition and wellness programs and enjoy numerous other activities and resources. PASC, as a leader in the community serving all segments of the elderly population, wants to continue to provide opportunities for older adults to reach their maximum potential.

Three major categories of programs and services are Nutrition (Community Breakfast, Noon congregate meal and food security programs in conjunction with PA Department of Agriculture and the Chester County Food Bank); Information and Assistance/APPRISE Counseling (benefits programs, transportation, resources for home health and other health care); and Programs (socialization like games and crafts, health and wellness such as exercise, screenings and lectures; and education through other lectures, art class and music therapy.

**Board Structure and Culture** PASC is a mature organization and its board includes four officers on an Executive Committee along with other standing committees, which make recommendations to the full board. Major decisions are made by consensus. There are regular board education sessions. New board members are referred by word of mouth.

**Currently on Board 15**  
**Ideal Number 21**

**Recent Board Activity and Goals** PASC's board until recently had been focused on funding a \$300,000 replacement of a retaining wall, and the goal stands with \$3,000 left to raise. Currently the focus is financial stability, funding PASC's growing program initiatives and renovating its 165-year-old building. From a programming standpoint, the organization has worked to attract "baby boomers" by breaking the bingo stereotype-lengthening normal hours and evening programs, and helping to serve those most in need; additional staff and financial resources will be needed to support these efforts.

**Board Requirements** PASC board members are expected to attend at least eight of ten annual meetings, participate on two standing committees and support the Center financially by helping to raise \$1,000 each year. This can be achieved by personal donation, donor cultivation, selling tickets for games of chance or attending fundraising events. New board members are sought with community connections, fund development and financial expertise and who are representative of the community's diversity.

**Board Meeting Schedule** 3rd Tuesday of the month in the evening, with approximately one committee meeting a month

**Other Volunteer Opportunities** Fundraising subcommittees or Facility Committee



## Phoenixville Area Time Bank

2237 Kimberton Road  
Phoenixville, PA 19460  
[www.patimebank.org](http://www.patimebank.org)

Margo Ketchum, Board Vice-President and PATB Coordinator  
610-608-9281  
[margo.ketchum@gmail.com](mailto:margo.ketchum@gmail.com)



### Contact for Board Inquiries

Diana Baldi, Board President [diana@patimebank.org](mailto:diana@patimebank.org)

**Mission and Services** The mission of the Phoenixville Area Time Bank (PATB) is to provide and foster an effective local service exchange system through which participants have their needs met and their personal abilities valued by using hours as currency; the ultimate goal is the building of a strong, responsive and connected community.

**Board Structure and Culture** PATB is at a crossroads. Most members are senior citizens, with two founders active since 2004 preparing to step aside. One independent contractor maintains core functions and serves as board Vice President due to limited applicants for the board. PATB lost three board members in 2018 due to personal needs or relocation, and two more were moving in 2019. One couple has stayed despite plans to step down, due to lack of stability and sustainability. The board intends to move away from spouses both serving; there were three sets on board. Until now all board were PATB members.

**Currently on Board 7**  
**Ideal Number 10**

**Recent Board Activity and Goals** PATB has been refreshing both outside perception and internal fundamentals, e.g., developed a new logo, brochure and website, upgraded social media/regular newsletters and rejoined the local Chamber of Commerce. In transition to strengthen infrastructure, PATB has worked to revise bylaws with legal support from a grant through Quest for the Best Foundation. PATB has started to move to cloud storage instead of individual founders' computers.

**Board Requirements** PATB board members are expected to participate in governance, prepare for, attend and follow up from meetings, and chair one committee. It is estimated that would entail about eight hours per month, with seasonal variations depending on events.

Ideal candidates would care about inclusiveness and developing vibrant connections in the community. Individuals are sought who can network to identify support options and dream of new ones, work within a team and collaborate, especially with professional experience in nonprofit management; PATB needs a Secretary and a Treasurer for its board.

**Board Meeting Schedule** 2nd Wednesday monthly from 7:00-9:00 p.m. in Phoenixville; participation through Zoom available

**Other Volunteer Opportunities** Volunteer Match-listed opportunities, event planning, marketing

## Serving at the Crossroads

1048 W. Baltimore Pike, Suite H306

Media, PA 19063

[www.servingatthecrossroads.org](http://www.servingatthecrossroads.org)

610-793-1851



**Board Contact** Robert Sumner, President [bob@servingatthecrossroads.org](mailto:bob@servingatthecrossroads.org)

**Mission and Services** Serving at the Crossroads (SATC), founded in 2004, was established to provide medical and dental care for the people of La Entrada Honduras, which is one of the poorest areas in the Western Hemisphere. Working with a local Honduran NGO which SATC helped organize, SATC has raised funds and built a 10,000 square foot facility which houses a full-time staff of three physicians, three dentists, an optician, and a pharmacist, along with numerous administrators and other staff. The care provided by this group is supplemented by brigades of U.S. physicians, surgeons, dentists, audiologists and eye care specialists. The patients, now numbering over 2,000 per month, pay a minimum amount for care and those that cannot afford it are never turned away.

**Board Structure and Culture** SATC is an established organization with board officers: President, CEO, Finance and Secretary. The board operates as a large committee that reaches consensus for important matters. New members have been cultivated from those known to current members, but SATC is now ready to reach out to be a more broad-based organization.

Currently on Board 12

Ideal Number 15 to 16

**Recent Board Activity and Goals** The board obtains and transports supplies, medications and equipment for the clinic; organizes and leads six brigade visits of health professionals annually; raises funds for operations and for future expansion, which they also plan and design; and fosters partnerships with U.S. and local organizations. SATC's Honduran board and clinic administrators have taken from the governing board the burden of running the clinic over the years. SATC is building a committee structure to run between board meetings focused on logistics, fundraising/community involvement and brigade organizing activities.

**Board Requirements** Board members are expected to give regular attendance at board meetings.

SATC's greatest needs revolve around fund raising and fulfilling the medical needs of patients, and to this end seeks new board members having community and corporate connections.

**Board Meeting Schedule** 2nd Monday of the month and one Saturday morning annual planning session in the summer

**Other Volunteer Opportunities** Fundraising committee, logistics team, brigade coordination/management

## Valley Forge Educational Services

1777 North Valley Road  
Malvern, PA 19355  
[www.vfes.net](http://www.vfes.net)



Grace A. Fornicola, Ph.D., Executive Director  
610-296-6725  
[grfornicola@vfes.net](mailto:grfornicola@vfes.net)

**Mission and Services** The mission of Valley Forge Educational Services (VFES) is to prepare children and adults with special needs to realize their potential as contributing members of the community. VFES offers a continuum of educational, recreational and employment-based services for individuals with disabilities, e.g. Vanguard School (PA Department of Education licensed school serving autistic, intellectually disabled and emotionally disturbed students ages 4-21), Customized Workforce Solutions (employment-related service to adults with disabilities), Summer Matters (overnight camp, beach week, weekend respite trips for children, adolescents and young adults).

**Board Structure and Culture** VFES has a governing board with 4 officers and several committees: Executive, Finance/Audit, Trustee, and Campaign Planning; ad hoc committees as needed. VFES Board governs with keen awareness of operations and respect for management's oversight. Board education sessions are conducted. Historically the VFES board has recruited members through networking; a concerted effort to become more assertive in the process is underway. VFES belongs to Leadership Philadelphia's Collaboration Group, places ads in Main Line and Springford Chamber of Commerce e-newsletters, and has written personal letters to Philadelphia-based Big 4 accounting firms.

Currently on Board 9

Ideal Number 15 to 20

**Recent Board Activity and Goals** The organization kicked off a Building Campaign recently to raise money for exterior and interior enhancements in identified school buildings on its campus.

**Board Requirements** The VFES Trustees are expected to participate in organizational events (about two to three weekends and an occasional evening per year), network in the community and serve as ambassadors to promote the VFES mission. They should prepare for and attend meetings and personally give a minimum of \$1,000 annually; if unable to give that amount themselves, they are responsible for raising it.

VFES seeks board candidates with experience in the following areas: fundraising/capital campaigns, education, clinical services in an educational setting, human resources, experience with individuals with disabilities (especially autism and intellectual disabilities), and community connections to support the development of a broad, strong network.

**Board Meeting Schedule** There are 7 meetings annually, a combination of afternoon and evening hours lasting approximately one and one-half hours each. All are held on VFES campus in Malvern except for the June Annual Appreciation Dinner Meeting.

**Other Volunteer Opportunities** VFES has limited non-board volunteer opportunities, but The Vanguard School's PTO is active supporting the annual Community Day, as are board members.

## Volunteer English Program in Chester County

790 E. Market Street, Suite 215, West Chester, PA 19382

[www.volunteerenglish.org](http://www.volunteerenglish.org)

Terri Potrako, Executive Director

[terri.potrako@volunteerenglish.org](mailto:terri.potrako@volunteerenglish.org) 610-918-8222, ext. 5



**Board Contact** Terry Marran, LCC Class of 2020 [terry.marran@gmail.com](mailto:terry.marran@gmail.com)

**Mission and Services** Volunteer English Program (VEP) connects volunteers with adult English language learners to provide one-to-one tutoring and cultural enrichment that empowers immigrants to be successful. VEP serves adults who live and/or work in every community in Chester County, providing outreach services through community-based tutors as well as mobilized staff for core services such as student intake, assessments and tutor matching. In 2018-19 VEP served 325 adult immigrants and refugees ages 18 to 80+, representing 50 countries and speaking 22 different languages, all needing to learn English and gain understanding of United States of America culture to achieve their goals-sustainable employment, financial stability, navigating health and educational systems, finding affordable housing. Some work towards resuming education and career paths left behind in their native countries, while others are working on skills that lead to U.S. citizenship. Tutoring is provided for free by VEP-prepared, civically engaged volunteers in over 10,000 hours of service annually.

**Board Structure and Culture** VEP is a mature organization with a governing board including President, 1<sup>st</sup> Vice-President, 2<sup>nd</sup> Vice-President, Treasurer, Secretary, three standing committees-Board Development and Governance, Finance and Executive-along with others-Personnel, PR/Media, Technology, Fundraising/Development. Committees inform consensus decisions; regular board education and self-assessments are held. New members are recruited from community networks and the website; there is an application process. The Advisory Council consists of leaders in local political, business and educational arenas.

**Currently on Board 11**

including a  graduate  
**Ideal Number 14**

**Recent Board Activity and Goals** Recently VEP's board has focused on strategic planning, fund raising, policy oversight and recruitment for expertise and diverse community representation. They developed and implemented an investment policy toward sustainability, expanded board expectations toward a culture of philanthropy and worked to revise committee charters and expand the board matrix. Goals include re-energizing committee functions, expanding to new fundraising concepts and donor/volunteer appreciation; also to continue board education by focusing on a specific topic at each meeting. VEP plans to assess accomplishments to develop a new three-year plan.

**Board Requirements** VEP board members are expected to attend meetings, serve or lead committees, and support fundraising and make an annual financial commitment appropriate to ability. A recent board self-assessment identified the need for leaders with skills in ESL/Literacy education, strategic planning and nonprofit business operations and management experience. VEP also benefits from members with human resource, financial, legal and public relations expertise, cultural competency, advocacy, community engagement and volunteerism talents.

**Board Meeting Schedule** 4th Tuesday of each month at 4:00 p.m. Committee meetings are held regularly and at least quarterly in person or by conference call.

**Other Volunteer Opportunities** One of the most insightful volunteer experiences that prepares a future board member is as a tutor. Meeting with an immigrant adult learner, spending time weekly on instruction and cultural guidance empowers those who might explore committee participation in fundraising, governance or program areas before making a commitment to a term as a board member.



## West Chester Area Senior Center

530 E. Union Street  
West Chester, PA 19382  
[www.wcseniors.org](http://www.wcseniors.org)

Kathy Sullivan, Executive Director  
610-431-4242  
[kathys@wcseniors.org](mailto:kathys@wcseniors.org)



**Board Contact** Greg Zeller, LCC Class of 2018 [Greg.Zeller@Bentley.com](mailto:Greg.Zeller@Bentley.com)

**Mission and Services** The mission of West Chester Area Senior Center (WCASC) is enriching the lives of our senior neighbors through friendship, activities, education, and nourishment.

**Board Structure and Culture** WCASC's board has President, Past President, Vice President, Treasurer and Secretary; committees include Executive, Finance, Board Development, "Night at the Races"/Special Event, Financial Development, and ad hoc as needed. Committees meet regularly, work closely with staff leadership, and report to the full board, which meets monthly and votes by consensus. Formal structure, policies and terms are very much in place, but this board is collegial, and participates regularly with members and staff in special activities, fundraisers, etc. Regular board education sessions and self-assessments are done. The WCASC Board has its eyes set on growth, new ideas and "what's the next great thing". The Board Development Committee works with officers and executive staff to identify terms, gaps and potential new candidates; orientation is provided.

**Currently on Board 20**

Including  graduates

**Ideal Number 20**

*(some roll off each year)*

**Recent Board Activity and Goals** The board is focused on the quickly growing senior population ranging from 60-100+ years and in actively seeking opportunities and helping develop reliable new partners and financial resources. Board members, particularly officers, engage in regular and periodic meetings with foundations, private donors and community partners to articulate WCASC's successes, needs and challenges.

**Board Requirements** WCASC board members typically live in and/or work in Chester County. Board members are asked to be philanthropic and active with Center business, events and fundraising, have knowledge about the community and local relationships, contribute to and help with the Annual Campaign, attend meetings, and serve on at least one committee.

Board members with community connections, skills and experience in fundraising, planned giving, law, facilities, marketing and communications, strategic planning, special events and logistics and community collaborations are sought.

**Board Meeting Schedule** 3rd Thursday at 7:30 a.m. every month but July; meetings typically last one hour

**Other Volunteer Opportunities** Kitchen/meal service, book store sorting/selling/cashiers, program/event assistance, speakers, front desk and administrative office assistance, etc.



## Women's Resource Center

113 W. Wayne Avenue

Wayne, PA 19087

[www.womensresourcecenter.net](http://www.womensresourcecenter.net)

Cheryl Brubaker, Executive Director 610-687-6415, ext. 107

[cbrubaker@womensrc.org](mailto:cbrubaker@womensrc.org)



**Board Contact** Diane McCammon [diane.f.mccammon@gmail.com](mailto:diane.f.mccammon@gmail.com)

**Mission and Services** The mission of Women's Resource Center (WRC) is to help women and girls successfully navigate life's transitions and inspire others to do the same, by providing resources, tools and support to create hope for tomorrow. Since its founding in 1975, WRC has supported women throughout the five-county Philadelphia region at critical transition points in their lives-building the confidence of a middle school girl, connecting a struggling single mother with key resources, or providing legal services for a woman coming out of marriage-to meet women where they are and give them tools to navigate their future. This past year, four full-time and one part-time staff along with 200 dedicated volunteers and pro bono service providers assisted in providing over 4,300 supportive services to 2,622 women and girls.

**Board Structure and Culture** WRC has a governing board of directors with five standing committees consisting of board members and non-board volunteers, except the Executive Committee which includes the President, Vice President, Secretary and Treasurer. Remaining committees are Governance, Fund Development, Finance, and Program. The board forms ad-hoc committees and/or task forces on an as-needed basis to address specific questions or time-limited goals, such as strategic initiatives. Committees inform board decisions and carry out most of its work. WRC also has an Advisory Council which meets four times a year; its members serve as ambassadors for WRC in their respective communities. Regular board self-assessments and education sessions are held. Candidates for board positions are invited to meet with the Executive Director and a representative of the Board Governance Committee; if a fit, they're asked to serve on a committee before being presented to the board for approval.

**Currently on Board 16**

**Ideal Number 18**

**Recent Board Activity and Goals** Over the past year, the WRC Board completed governance training with Fernando Chang-Muy; approved updated policies for confidentiality, document retention, and conflicts of interests; initiated a Thoughtful Givers Program; and began the process to update the organization's strategic plan. The focus will be on growth goals, maximizing the Annual Leadership Luncheon, and expanding fundraising efforts with individual donors.

**Board Requirements** WRC board members are expected to attend meetings, serving on one committee; also to contribute \$750 or an amount placing WRC in the top three of their annual charitable gifts; and actively engage their circle of influence with events and fundraising appeals. WRC seeks board members with entrepreneurial expertise, with connections to potential individual donors, and with connections to Norristown, Phoenixville, West Chester, Southeast Delaware County and Philadelphia, and with African-American and Latina(o) communities.

**Board Meeting Schedule** 3rd Tuesday of each month; an all-day board retreat; Annual Reception in Wayne in fall and Annual Leadership Luncheon in Philadelphia in spring

**Other Volunteer Opportunities** Committees: Finance, Board Governance, Program, Fund Development; annual luncheon fundraiser-auction/raffles, sponsorship, hospitality

## Wonderfully Me, Inc.

P. O. Box 364

Exton, PA 19341

[www.wonderfullyme.info](http://www.wonderfullyme.info)

Angela White, Executive Director

484-713-8254

[wonderfullyme4ever@gmail.com](mailto:wonderfullyme4ever@gmail.com)



**Mission and Services** Wonderfully Me, Inc. is a girls' empowerment program that meets monthly from October to June in Downingtown, PA. The mission is to educate and encourage girls 8-14 by teaching life skills that will cultivate positive self-confidence, self-worth and self-development.

The program will partner with parents to guide young girls into understanding who they are, embracing their uniqueness, while exploring life's possibilities and making positive life choices. Activities and discussions will focus on character building, enhancing self-esteem, healthy relationships, body image, social media safety, appreciating diversity, stress reduction and effective communication. Wonderfully Me's hope is that the girls will be better equipped to handle life challenges and transform into purposeful women of courage, character, confidence and compassion as they succeed and lead in their communities.

**Board Structure and Culture** Wonderfully Me is a start-up, founder-led and growing organization with an Executive Board consisting of Chair, Vice Chair, Treasurer and Secretary. Committees include Finance, Communication/Marketing, Fundraising and Program Development. No term limits have been established, and the culture is that of an informal founder board.

**Currently on Board 3**

**Ideal Number 12**

In the future the board hopes to consist of members from various backgrounds and professions with a passion for the mission, and grow to where decisions will be done by majority rule. New board members will be recruited from current board referrals, volunteers and corporate prospecting. Candidates will be voted on by the board and orientation provided.

**Recent Board Activity and Goals** The board has served as a formative one, establishing by-laws, advising marketing materials and even meeting locations, approving and donating time and money to the Christmas Ugly Sweater Party fundraiser. Once more members are recruited, the board will act more as a governing body to ensure the mission and vision of the organization is maintained, do self-assessments and education sessions, establish a development plan and become more engaged in fundraising and sponsor solicitation.

**Board Requirements** Wonderfully Me seeks diverse members committed to its values and mission, who will comply with fiduciary responsibilities and make or get financial contributions. Each member is required to attend at least one fundraiser and serve on one committee.

Expertise in accounting, legal, marketing, community involvement, fundraising, governance, program development and technology are needed in board members.

**Board Meeting Schedule** Quarterly, with special meetings called as needed

**Other Volunteer Opportunities** Fund raising, marketing, grant writing, graphic design

## YMCA of Greater Brandywine

### Brandywine Y

295 Hurley Road  
Coatesville, PA 19320  
[www.ymcagbw.org](http://www.ymcagbw.org)

LaKeisha Harris, Executive Director  
[lharris@ymcagbw.org](mailto:lharris@ymcagbw.org) 610-380-9622 X 2417



**Board Contact** Theresa Stringer, LCC Class of 2011  
[theresastringer@citadelbanking.com](mailto:theresastringer@citadelbanking.com)

**Mission and Services** The mission of the YMCA is to put Christian principles into practice through programs that build healthy spirit, mind and body for all.

**Board Structure and Culture** The YMCA of Greater Brandywine's Association-wide board has fiduciary responsibility; each of the larger branches like Brandywine has an Advisory Board. The branch Y board works within the framework of the YMCA of Greater Brandywine association strategic plan, and interprets that plan at the local level. Brandywine Y's Branch Advisory Board is structured, with a buddy/mentorship program in place to acclimate new board members to the group and to the culture of the Y. Education sessions and self-assessments are held. New members are recruited through referrals.

**Currently on Advisory Board 18**  
including a  graduate  
**Ideal Number 24**

**Recent Board Activity and Goals** In the past year the Brandywine Y branch advisory board has focused on membership, risk management and child care. There was a holiday social celebrating the year's achievements. The Brandywine branch board is gearing up for a capital campaign.

**Board Requirements** Branch Advisory Board members must be Y members, advocate for the Y in the community, attend 70% of the meetings, participate on a committee and donate a meaningful gift. The Brandywine Y is seeking individuals for its board who have professional expertise in media, communications and medical fields. They would like to include more females, people of color and members who identify as LGBTQIA.

**Board Meeting Schedule** 3rd Wednesday, monthly not including the summer

**Other Volunteer Opportunities** Reading to children, helping kids learn to swim, mentoring youth, assisting with planning a special event



## YMCA of Greater Brandywine Lionville Community YMCA

100 Devon Drive  
Exton, PA 19341  
[www.ymcagbw.org](http://www.ymcagbw.org)

Steffani Witmer, Executive Director  
610-363-9622 X 2901  
[switmer@ymcagbw.org](mailto:switmer@ymcagbw.org)

**Board Contact** Carol Hanson [jchanson@comcast.net](mailto:jchanson@comcast.net)



**Mission and Services** The mission of the YMCA is to put Christian principles into practice through programs that build healthy spirit, mind and body for all. Lionville Community YMCA works to strengthen the community through youth development, healthy living and social responsibility. The branch works side-by-side with its neighbors to make sure everyone, regardless of age, income or background, has the opportunity to learn, grow and thrive.

**Board Structure and Culture** The YMCA of Greater Brandywine's Association-wide board has fiduciary responsibility; each of the larger branches has an Advisory Board. The branch Y board works within the framework of the YMCA of Greater Brandywine association strategic plan, and interprets that plan at the local level. Lionville Community Y's Branch Advisory Board has officers and standing committees. It makes decisions and recommendations to assist the branch in developing programs, services and facilities that serve the needs of its community. Lionville Y's Advisory Board does regular education sessions and self-assessments. The Board Development Committee actively refers candidates, as do staff, from the membership base.

**Currently on Advisory Board 14**

including  graduates  
**Ideal Number 20 to 24**

**Recent Board Activity and Goals** Over the past year, the Lionville Y's board has worked to fill its committees with non-board members and secure leadership. The result has been high-functioning committees that impact its work. The board was instrumental in leading successful fundraising efforts, exceeding its goal for 2019. This year the Lionville Y Branch Advisory Board's goal is to continue growing in its membership, committees and fundraising, with a possible capital campaign on the horizon.

**Board Requirements** Lionville Y Branch Advisory Board members must hold a current YMCA membership and attend 70% of board meetings; they also must actively participate in at least one committee and be willing to share their expertise. Each board member is expected to make a personal gift to the annual campaign at a leadership level (\$1,000) and recruit at least one volunteer for the community phase of the campaign. In addition, board members are expected to take an active role in the Team Trivia fundraiser and Annual Dinner. Lionville Y seeks board members willing to share their expertise in fundraising and facilities as well as their community connections. The organization strives to create a diverse board reflective of the community it serves.

**Board Meeting Schedule** 3<sup>rd</sup> Tuesday of the month at 7:30 a.m., no meetings in July and August

**Other Volunteer Opportunities** Program, Membership, Building & Grounds Committees; Diversity & Inclusion & Global Initiative (DIG); Mission Advancement; special events, e.g., Health Kids Day, Healthy Halloween; community service projects

## YMCA of Greater Brandywine

### Upper Main Line Y

1416 Berwyn-Paoli Road

Berwyn, PA 19312

[www.ymcagbw.org](http://www.ymcagbw.org)



Helen M. Flanders, Executive Director 610-647-9622 X 2001

[hflanders@ymcagbw.org](mailto:hflanders@ymcagbw.org)

**Mission and Services** The YMCA's mission is to put Christian principles into practice through programs that build healthy spirit, mind and body for all—it is an inclusive organization that is committed to welcoming diversity and promoting inclusion. The Upper Main Line YMCA (UMLY) changes lives every day by giving community members the opportunity to improve their lives through physical, social and cognitive skill building programs. Its services are provided regardless of an individual's ability to pay the full fee. UMLY provides critical child care and summer camp opportunities so parents can work outside the home knowing their children are safe and thriving.

**Board Structure and Culture** The YMCA of Greater Brandywine's Association-wide board has fiduciary responsibility; each of the larger branches like UMLY has an Advisory Board. The branch Y board works within the framework of the YMCA of Greater Brandywine association strategic plan, and interprets that plan at the local level. UMLY's advisory board accomplishes much of its work in committees—Membership, Program, Financial Development, Property or Board Development. Financial reports and minutes are approved by consensus; annual self-assessments are done, and several opportunities for skills development are provided. An executive board manages board function. New board members are identified by the Board Development committee, staff and from other committee promotions. A board orientation session is given before the first meeting. UMLY's board is a post-merger (Upper Main Line YMCA and YMCA of Greater Brandywine) board, rebuilt over the last four years into a cohesive, positive, collegial group that enjoy working together.

**Currently on Board 20**

including a  graduate  
**Ideal Number 25**

**Recent Board Activity and Goals** The UMLY board has led the organization through fundraising with major events to the acclaimed relationship-based model. They have lent their experience and connections to employee referrals and recruiting in a time of low unemployment. They recently reviewed and gave input on an upcoming physical expansion and corresponding capital campaign, agreeing to lend their support to build a theater on campus for UMLY's Community Theater and School of Dance Programs, along with expanding its member fitness space.

**Board Requirements** UMLY board members are required to demonstrate 70% meeting attendance and to make a personal financial commitment to the annual campaign at a leadership giving level—Chairman's Round Table (\$1,000+) or Triangle Society (beginning at \$5,000) over 3 years. Advisory board members are expected to serve on one committee, which meets once a month for one hour; and to support the Y through volunteering. UMLY is open to all professional backgrounds but currently have no attorneys, civil servants or property management representatives; also sought are members with professional experience in the diverse services the Y provides.

**Board Meeting Schedule** 4th Thursday of the month at 6:00 p.m.

**Other Volunteer Opportunities** Serve on a committee, including the volunteer DIG (Diversity, Inclusion and Global Networking) Committee; volunteer teaching or leading programs; with special events such as the Halloween Fest, Thanksgiving Senior Fest, Christmas Fest, Welcoming Week; or with the Nature and STEM Department, Camp Nurse, and more

## Young Men and Women In Charge

P. O. Box 1954

West Chester, PA 19380

[www.ymwicfoundation.org](http://www.ymwicfoundation.org)

*Richard Roberts, III, LCC Class of 2014*

*Founder, President and Executive Director*

[robertsiii@ymwicfoundation.org](mailto:robertsiii@ymwicfoundation.org)



YOUNG MEN AND WOMEN IN CHARGE  
FOUNDATION, INC.

**Mission and Services** The mission of Young Men and Women In Charge (YMWIC) Foundation is to empower and prepare economically disadvantaged and historically underrepresented youth to excel and become leaders in STEM careers through academic tutoring, mentoring and financial assistance programs, leveraging alliances with K-12 school districts, universities, corporations and other partners.

YMWIC began when its founder noticed little minority representation among his colleagues in engineering. He formulated a concept for African-American and Latino males to develop academic skills and gain social supports. YMWIC Foundation offers four academic scholar groups for students in grades five through twelve, to bridge the gap between academic study and real life, by providing opportunities, projects and challenges that simulate real-world activities. Each scholar is reminded about accountability and the importance of giving back. YMWIC is a community-based model with a goal to implement its program in all low-performing school districts in the country. The long-term goal is to impact the achievement gap among African-American and Latino youth in math and science, increase the number of women in STEM, and improve economic development by positioning youth to secure higher-paying jobs.

**Board Structure and Culture** YMWIC has a founder-led board consisting of Founder/President (with the founder also acting as CEO), Treasurer, Secretary and four other members. New board members are cultivated from a group of volunteers. YMWIC is growing and in need of funds, facilities and staff.



**Recent Board Activity and Goals** The YMWIC board focuses primarily on the key source of scholarship funds, its annual gala. Goals include building the board to include diverse skill sets and connections, develop staffing and other operational infrastructure and scholarship opportunities for those served.

**Board Requirements** YMWIC Foundation expects a financial commitment from its board members, and values board engagement at this critical developmental stage. Skill sets specifically sought include business development, financial expertise (especially in accounting and long-range planning); also human resources and fund raising, with connections to the business community. Additional needs are to lead volunteers to support current program initiatives.

**Board Meeting Schedule** 6 meetings per year, 4 in person and 2 via teleconference

**Other Volunteer Opportunities** Financial advisory committee; Annual Scholarship Gala, Annual Science Expo, Annual College and Career Expo; job shadowing, internships and program workshops for scholars

## Youth Mentoring Partnership

967 E. Swedesford Road, Suite 401  
Exton, PA 19341  
[www.youthmp.org](http://www.youthmp.org)

Mark Mintzer, LCC Class of 2013  
CEO/ Executive Director  
610-613-3847 [mark@youthmp.org](mailto:mark@youthmp.org)

**Mission and Services** The Youth Mentoring Partnership (YMP) helps kids succeed in life through mentoring and intense physical fitness and sports.

**Board Structure and Culture** Officers-President, Vice President, Secretary, Treasurer and CEO/Executive Director comprise YMP's Executive Committee, which is empowered to exercise authority of the board as deemed necessary between regularly scheduled board meetings. Additional committees include Risk Management and Development.

**Currently on Board 11**  
*including*  *graduates*  
**Ideal Number 15**

YMP's culture is one of energy and passion; it is a rapidly growing organization. The YMP board operates with great enthusiasm for mission and great respect for each other. While formal decisions are made via vote, usually consensus is reached after discussion and following the thorough work and presentation by committee. Existing board members identify new candidates, and an application and invitation to activities and events follows; nominees may be recruited first to a committee before full board. Regular board education and self-assessments are held.

**Recent Board Activity and Goals** During the 2018-19 fiscal year the YMP board focused on creating a new three-phase strategic growth plan. Immediate goals include hiring a development director and expanding board leadership.

**Board Requirements** YMP board members are required to attend regularly scheduled board meetings, actively participate in one committee and engage in friend/fundraising activities. Board members are asked to make an annual donation to YMP of at least \$1,000, support a YMP special event, and secure a minimum of one Color 5K sponsor. YMP seeks board members who are passionate about its mission, willing to fundraise and serve as an ambassador for YMP in the community and among his/her networks. They should be able to work well with individuals and in a group and to be actively engaged to contribute four to six hours per month to YMP. Candidates should be honest, with high ethical standards and bring diversity to the board, representative of the population YMP serves in race, area of residence, etc.

**Board Meeting Schedule** 9 per year on 2nd Monday of the month from 6:30-8:00 p.m.

**Other Volunteer Opportunities** Mentoring youth, program recruitment, administrative support, communications and marketing, Special Event Committee



**Project Host 2013-2014**

